



**IOWA REAL ESTATE COMMISSION**  
200 East Grand, Suite 350, Des Moines, IA  
Bureau Conference Room via Zoom  
**Thursday, March 4, 2021**  
**9:00 a.m.**

The meeting will be conducted via Zoom because of the current public health recommendation due to COVID-19 to minimize public gatherings. If you are an interested member of the public, please contact Jeffrey Evans, (515) 725-9026 or [jeff.evans@iowa.gov](mailto:jeff.evans@iowa.gov), and public participation instructions will be provided.

**Meeting Agenda**

1. Call to Order
  - a. Introductions/Announcements
  - b. Approval of the Agenda
2. Approval of Minutes
  - a. Open Session and Closed Session Minutes: February 4, 2021  
If needed, and in accordance with Iowa Code § 21.5(1)(a), the Board will go into closed session to review closed session minutes because closed session minutes are confidential under Iowa Code § 21.5(4).
3. Commissioner Reports
4. Staff Reports
  - a. John Lundquist, Assistant Attorney General
  - b. Lori SchraderBachar, Site Manager
  - c. Jeff Evans, Executive Officer
5. ARELLO
  - a. 2021 Mid-Year Meeting, June 30 – July 3 in San Antonio, TX
6. Accommodations for National Criminal History Check, Renewals, and Continuing Education Due to COVID-19
7. Administrative Rules re: ARC 5400C
  - a. 193—Chapter 5 re: Waivers and Variances From Rules
  - b. 193—Chapter 14 re: Military Service, Veteran Reciprocity, and Spouses of Active Duty Service Members”
  - c. 193—Chapter 15 re: Use of Criminal Convictions in Eligibility Determinations and Initial Licensing Decisions
8. Public Comment

9. Closed Session

The Commission will go into closed session pursuant to Iowa Code § 21.5(1)(d) and § 21.5(1)(f) to discuss items “A” and “E”, § 21.5(a) and § 21.5(d) to discuss items “B” & “C”, and § 21.5(1)(a) and § 543B.15(9) to discuss item “D”.

- a. Review Informal Settlement, Consent Agreement, or Consent Order signed by Respondent:
  - 1. Case No. 20-246
  - 2. Case No. 20-212
  
- b. Review Open Complaint Cases with the following Informal Settlement, Consent Agreement or Consent Order signed by Respondent:
  - 1. Case No. 20-144
  - 2. Case No. 20-278
  - 3. Case No. 20-329
  - 4. Case No. 20-331
  - 5. Case No. 20-336
  
- c. Review Open Complaint Cases
  
- d. Review Applications

10. Open Session

- a. Return to open session to take action on items discussed in closed session.
  
- b. Unlicensed practice discipline cases and investigations:
  - 1. Case No. 19-176
  - 2. Case No. 20-298
  
- c. Prelicense Determinations:

11. Future Meeting Dates (*Tentatively*):

**Investigation Committee**

Wednesday, March 31  
Wednesday, May 5  
Wednesday, June 2  
No July Meeting  
Wednesday, August 4  
Wednesday, September 1  
Wednesday, October 6

**Commission Meeting**

Thursday, April 1  
Thursday, May 6  
Thursday, June 3  
No July Meeting  
Thursday, August 5  
Thursday, September 2  
Thursday, October 7

12. Adjourn

Board meetings are open to the public. The site is accessible for people with mobility limitations. If you are a person with a disability and need a reasonable accommodation to participate, please contact Jeffrey Evans, (515) 725-9026 or [jeff.evans@iowa.gov](mailto:jeff.evans@iowa.gov), at least 48 hours in advance of the meeting.