IOWA ARCHITECTURAL EXAMINING BOARD

MINUTES

200 E. Grand, Suite 350, Des Moines | Bureau Conference Room

**Thursday, September 17, 2020 at 10:30 a.m.**

The meeting was conducted via telephone conference call because of public health recommendations to minimize public gatherings. Public access to this meeting was held at the Board Office.

**Board Members present for all or part of the meeting:**

Linda Alfson Schemmel

Tandi Brannaman

Anna Harmon, Vice President

Scott Hatfield, President

Ted Nahas

Jerry Purdy

**Board Members not present:**

Dan Dutcher

**Staff present for all or part of the meeting:**

Lori SchraderBachar, Board Administrator

Danielle Bartkiw, Licensing Specialist

Renee Paulsen, PLB Investigator

Caroline Barrett, AAG

Zac Hingst, IDOB Legislative Liaison

**Public:**

Kerry Weig, AIA Iowa

Monte Stock

**Call to Order**

Call to Order by Hatfield at 10:31 a.m.

Quorum was established.

**Motion by Harmon to approve the open and closed session minutes of July 16, 2020 and allow the Board Executive to sign on Hatfield’s behalf.**

Seconded by Nahas.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

**Waiver 20-01**

Petitioner Stock is requesting a waiver of Rule 193B – 2.2(544A, 17A); Stock stated he is licensed in the surrounding states and is pursuing NCARB’s alternative certification pathway.

After discussion, **Motion by Alfson Schemmel to deny waiver request 20-01.**

Seconded by Harmon.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

Public member Stock left the meeting at 10:47 a.m.

**Administrative Reports**

**Assistant Attorney General:** Barrett reports the AG office is working on rules implementing the new licensing act, HF 2627. The Department of Public Health Boards are working with the AG office to draft these rules, which will then work as a template for PLB Boards.

**Board Executive/Site Manager:** SchraderBachar asked members to have their per diems signed and returned to her by the end of the day, if possible. The Report to AIA Iowa’s Fall meeting is available in Google Drive.

SchraderBachar reports she is conducting continuing education audits and has implemented a “notification of audit” for all licensees selected, regardless of the audit’s outcome. SchraderBachar presented the “Licensing Snapshot” now included on the Licensing Report.

**Licensing Specialist:** Bartkiw reports that from July 1, 2020 to August 31, 2020 there were 21 new licensees and 2 reinstatements. Bartkiw summarized the results for 2020 Renewals: 1,180 licensees were eligible and only 122 of those licenses lapsed. 1040 licensees renewed and of those, 991 renewed to active status.

**Legislative Update**

Updates on HF 2627: Rolling Clock Impact

Alfson Schemmel and SchraderBachar met with NCARB to discuss the Rolling Clock Impact. Ultimately it was determined there was no need to request immediate modification, only to have the information available for licensees. SchraderBachar informed members that she did reach out to ISU to let them know that Iowa candidates do not have to follow the 5-year period to pass all divisions of the exam but explained that if candidates use that pathway they will not be eligible for NCARB certificate, which could impact their ability to practice in other states going forward. SchraderBachar asked the board to review the Rolling Clock Impact – Draft on the Google Drive.

Interior Design Encroachment discussion on HF 2582, Interior Design bill, which has not passed.

Architect board members would like to have a discussion with the Interior Design Board regarding Stamp and Seal and the scope of practice. Discussions would include competency, public safety, qualification gaps between interior design and architecture, and whether legislatures should allow interior designers to stamp and seal without the oversight of an architect when some are not adequately trained to do so. SchraderBachar explained that the Interior Design Board has not discussed this bill, as of yet. After the Interior Design meeting on September 29, more information will be available. Hingst will reach out to the Interior Design lobbyist to try and get a conversation started.

Hingst left the meeting at 11:45 a.m.

**Rules Committee**

Discussion was held on criminal convictions list the AAG’s office drafted. Board members agreed that criminal convictions should be reviewed on a case by case basis. The board will vote upon final list in November.

**NCARB**

NCARB By the Numbers, available on the Google Drive, provides an overview of the progression to licensure for aspiring architects in this jurisdiction during the calendar year 2019.

Remote Proctoring for the ARE will begin in November. SchraderBachar showed members the Online Proctoring Fact Sheet on the Good Drive. SchraderBachar announced there is a Chair and Executive Leadership Summit being held virtually October 21 and she and Hatfield will report on that in the November meeting.

**Set 2021 Meeting Dates**

Board reviewed the proposed dates for 2021 and agreed 10:30 a.m. will be the start time.

**Board Member Reports**

None.

**Public Comment**

Weig announced AIA-Iowa regrouped their team to prepare for the new legislative session and are discussing many of the same items that were discussed in today’s board meeting. The AIA would be happy to share the work they have completed with the board and are willing to participate in any future discussions that may take place between the Interior Design and Architect Boards. Weig informed members registration for the AIA Fall Convention is open until 4pm, Tuesday, the 22nd of September. There will be a Legislative forum as part of the convention that takes place Monday, the 21st at Noon. Also, coming up in November is Implicit Bias Training and the AIA Iowa Legislative Roundtable.

The Board took a break at 12:09 p.m. and reconvened at 12:15 p.m.

**Complaints & Discipline**

**Closed Session:**

**Motion by Purdy to enter into closed session pursuant to Iowa Code section 21.5(1)(d) and 272C.6(4) at 12:16 p.m. to review pending licensee discipline cases and investigations, including any cases ready for final resolution through closure or consent order.**

Seconded by Nahas.

VOTE: Roll call: Alfson Schemmel, aye; Hatfield, aye; Nahas, aye; and Purdy, aye.

Motion passed.

Harmon joined the meeting after role call at 12:16 p.m.

Brannaman joined the meeting after role call at 12:18 p.m.

**Open Session:**

**Motion by Purdy for the Board to return to open session at 12:28 p.m.**

Seconded by Brannaman.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

**Motion by Harmon to set case 20-11 for hearing.**

Seconded by Purdy.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

Discussion was held for Case No. 19-30.

**Motion by Purdy to issue a Notice of Hearing and Statement of Charges for Case No. 19-30.**

Seconded by Brannaman

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

Case No. 20-14 was administratively closed. No further discussion was necessary.

**Upcoming Meetings & Last-Minute Comments**

Next meeting is November 19, 2020.

**Adjournment**

Hatfield adjourned the meeting at 12:50 p.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

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DATE By: Scott Hatfield, President