

IOWA INTERIOR DESIGN EXAMINING BOARD
MINUTES
200 East Grand Avenue, Suite 350, Des Moines | Zoom
Tuesday, May 19, 2020 | 2:00 p.m.

Pursuant to Iowa Code 21.8, this meeting was conducted by electronic means due to the health and safety concerns stemming from the COVID-19 virus, which rendered an in-person meeting impossible or impractical.

Board Members present for all or part of the meeting:

Lori Wiles, Chair	Jennifer Mosley
Joan Birk	Todd Mithelman
Jay Reyhons	Katherine Stavneak

Board Members not present for the meeting:

Ben Snyder

Staff:

Lori SchraderBachar, Board Administrator	Renee Paulson, PLB Investigator
Kimberly Gleason, Licensing Specialist	Caroline Barrett, AAG

Public:

None

Call to Order:

Call to Order by Wiles at 2:02 p.m.
Quorum established.

Motion by Reyhons to approve the open and closed session minutes of March 24, 2020 as presented.

Seconded by Stavneak.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Wiles gave approval for SchraderBachar to sign the minutes on her behalf.

Election of Officers

Motion by Stavneak to elect Wiles as Chair.

Seconded by Mithelman.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Wiles to elect Stavneak as Vice-Chair.

Seconded by Mithelman.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

SchraderBachar request a signature from Stavneak be sent to the PLB office via electronic means.

Board Member Reports

Wiles stated she was contacted by CIDQ and will look into what benefits membership could provide to the Board.

Stavneak inquired regarding legislation and short discussion ensued. SchraderBachar will invite Zach Hingst, IDOB Legislative Liaison, to the September board meeting.

Administrative Reports

Assistant Attorney General: Barrett had nothing to report.

Board Administrator: SchraderBachar shared two (2) documents with the first one titled Board Member Dos and Don'ts and FARB Focus Newsletter article from August 2016, which are included in the board member drive. SchraderBachar notified board members of the location of various other documents. SchraderBachar requested the board members think about for a future meeting the following – What can PLB do better?, What is PLB doing well?, and What can PLB offer in the future that is not currently being done?

Licensing Specialist: Gleason reported from March 1, 2020 through April 30, 2020 there were no newly registered interior designers, no reinstatements, and 44 registered interior designers are up for renewal.

Board Member Training

Barrett presented a PowerPoint presentation on The Legal Overview for New Board and Commission Members.

Public Comment

None.

Complaints and Discipline

Closed Session

Motion by Reyhons to enter into closed session pursuant to Iowa Code section 21.5(1)(d) and 272C.6(4) at 2:50 p.m. to review pending licensee discipline cases and investigations, including any cases ready for final resolution through closure or consent order.

Seconded by Birk.

VOTE: Roll Call: Wiles, aye; Birk, aye; Reyhons, aye; Mosley, aye; Stavneak, aye; and Mithelman, aye.

Motion passed.

Open Session

Motion by Mithelman for the Board to return to open session at 2:52 p.m.

Seconded by Mosley.

VOTE: Roll Call: Wiles, aye; Birk, aye; Reyhons, aye; Mosley, aye; Stavneak, aye; and Mithelman, aye.

Motion passed.

Motion by Reyhons to accept the signed consent order and close cases 19-03 and 20-01, as discussed in closed session, and to authorize SchraderBachar to sign the accepted, signed consent order on Wiles behalf.

Seconded by Mosley.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Paulsen left the meeting.

SchraderBachar instructed board on how to located documents in the share drive.

Upcoming Meetings & Last-Minute Comments


Next meeting is September 29, 2020

Adjournment

Wiles adjourned the meeting at 2:55 p.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

10.22.2020
DATE


By: Lori Wiles, Chair