



**IOWA REAL ESTATE COMMISSION**  
200 East Grand, Suite 350, Des Moines, IA  
Bureau Conference Room via Zoom  
**Thursday, October 1, 2020**  
**9:00 a.m.**

The meeting will be conducted via Zoom because of the current public health recommendation due to COVID-19 to minimize public gatherings. If you are an interested member of the public, please contact Jeffrey Evans, (515) 725-9026 or [jeff.evans@iowa.gov](mailto:jeff.evans@iowa.gov), and public participation instructions will be provided.

**Meeting Agenda**

1. Call to Order
  - a. Introductions/Announcements
  - b. Approval of the Agenda
2. Approval of Minutes
  - a. Open Session and Closed Session Minutes: September 3, 2020  
If needed, and in accordance with Iowa Code § 21.5(1)(a), the Board will go into closed session to review closed session minutes because closed session minutes are confidential under Iowa Code § 21.5(4).
3. Commissioner Reports
4. Staff Reports
  - a. John Lundquist, Assistant Attorney General
  - b. Lori SchraderBachar, Site Manager
  - c. Jeff Evans, Executive Officer
5. ARELLO
  - a. 2020 Annual Conference (Web Conference), September 21 – 29
6. Communications
  - a. Waiver 20-12
  - b. Waiver 20-13
7. Accommodations for National Criminal History Check, Renewals, and Continuing Education Due to COVID-19
8. RFP For Errors & Omissions Insurance Update

9. Professional Examination Services Contract with PSI Services, LLC  
a. PSI Licensure Operations Update

10. 2020 Legislation Update

- a. House File 2627  
1) Applicants and Licensees with Criminal Convictions

11. Public Comment

12. Closed Session

The Commission will go into closed session pursuant to Iowa Code § 21.5(1)(d) and § 21.5(1)(f) to discuss item "A", § 21.5(a) and § 21.5(d) to discuss items "B" & "C", and § 21.5(1)(a) and § 543B.15(9) to discuss item "D".

- a. Review Informal Settlement, Consent Agreement, or Consent Order signed by Respondent:
1. Case No. 20-007
  2. Case No. 20-070
  3. Case No. 20-082
  4. Case No. 20-141
- b. Review Open Complaint Cases with the following Informal Settlement, Consent Agreement or Consent Order signed by Respondent:
1. Case No. 20-133
  2. Case No. 20-134
  3. Case No. 20-140
  4. Case No. 20-176
  5. Case No. 20-184
  6. Case No. 20-185
- c. Review Open Complaint Cases
- d. Review Applications

13. Open Session

- a. Return to open session to take action on items discussed in closed session.
- b. Unlicensed practice discipline cases and investigations:
1. Case No. 19-102
  2. Case No. 19-177
  3. Case No. 19-178
  4. Case No. 19-179
  5. Case No. 19-244
  6. Case No. 19-245
  7. Case No. 19-246
  8. Case No. 20-128
  9. Case No. 20-145

c. Prelicense Determinations:

14. Future Meeting Dates (*Tentatively*):

**Investigation Committee**

Wednesday, November 4

Wednesday, December 2

No January Meeting

Wednesday, February 3

Wednesday, March 3

Wednesday, March 31

Wednesday, May 5

Wednesday, June 2

No July Meeting

**Commission Meeting**

Thursday, November 5

Thursday, December 3

No January Meeting

Thursday, February 4

Thursday, March 4

Thursday, April 1

Thursday, May 6

Thursday, June 3

No July Meeting

15. Adjourn

Board meetings are open to the public. The site is accessible for people with mobility limitations. If you are a person with a disability and need a reasonable accommodation to participate, please contact Jeffrey Evans, (515) 725-9026 or [jeff.evans@iowa.gov](mailto:jeff.evans@iowa.gov), at least 48 hours in advance of the meeting.