



**IOWA REAL ESTATE COMMISSION**  
200 East Grand, Suite 350, Des Moines, IA  
Bureau Conference Room via Zoom  
**Thursday, August 6, 2020**  
**9:00 a.m.**

The meeting will be conducted via Zoom because of the current public health recommendation due to COVID-19 to minimize public gatherings. If you are an interested member of the public, please contact Jeffrey Evans, (515) 725-9026 or [jeff.evans@iowa.gov](mailto:jeff.evans@iowa.gov), and public participation instructions will be provided.

**Meeting Agenda**

1. Call to Order
  - a. Introductions/Announcements
  - b. Approval of the Agenda
2. Approval of Minutes
  - a. Open Session and Closed Session Minutes: June 11, 2020  
If needed, and in accordance with Iowa Code § 21.5(1)(a), the Board will go into closed session to review closed session minutes because closed session minutes are confidential under Iowa Code § 21.5(4).
3. Commissioner Reports
4. Staff Reports
  - a. John Lundquist, Assistant Attorney General
  - b. Lori SchraderBachar, Site Manager
  - c. Jeff Evans, Executive Officer
5. Communications
  - a. Waiver 20-01
  - b. Waiver 20-08
6. Accommodations for National Criminal History Check, Renewals, and Continuing Education Due to COVID-19
7. RFP For Errors & Omissions Insurance Update
8. Professional Examination Services Contract with PSI Services, LLC
  - a. Online Proctoring
9. 2020 Legislation Update
  - a. House File 2627

10. Public Comment

11. Closed Session

The Commission will go into closed session pursuant to Iowa Code § 21.5(1)(d) and § 21.5(1)(f) to discuss item “A”, § 21.5(a) and § 21.5(d) to discuss items “B” & “C”, and § 21.5(1)(a) and § 543B.15(9) to discuss item “D”.

a. Review Informal Settlement, Consent Agreement, or Consent Order signed by Respondent:

1. Case No. 19-015
2. Case No. 20-022
3. Case No. 20-034
4. Case No. 20-040
5. Case No. 20-041
6. Case No. 20-063
7. Case No. 20-064
8. Case No. 20-072
9. Case No. 20-112

b. Review Open Complaint Cases with the following Informal Settlement, Consent Agreement or Consent Order signed by Respondent:

1. Case No. 20-123
2. Case No. 20-132

c. Review Open Complaint Cases

d. Review Applications

12. Open Session

a. Return to open session to take action on items discussed in closed session.

b. Unlicensed practice discipline cases and investigations:

1. Case No. 19-073
2. Case No. 19-155
3. Case No. 19-156

c. Prelicense Determinations:

13. Future Meeting Dates (*Tentatively*):

**Investigation Committee**

Wednesday, August 5  
Wednesday, September 2  
Wednesday, September 30  
Wednesday, November 4  
Wednesday, December 2  
No January Meeting  
Wednesday, February 3

**Commission Meeting**

Thursday, August 6  
Thursday, September 3  
Thursday, October 1  
Thursday, November 5  
Thursday, December 3  
No January Meeting  
Thursday, February 4

#### 14. Adjourn

Board meetings are open to the public. The site is accessible for people with mobility limitations. If you are a person with a disability and need a reasonable accommodation to participate, please contact Jeffrey Evans, (515) 725-9026 or [jeff.evans@iowa.gov](mailto:jeff.evans@iowa.gov), at least 48 hours in advance of the meeting.