

FILED March 5, 2020 (Date)

REC

Board / Commission

Signature, Executive Officer

BEFORE THE IOWA REAL ESTATE COMMISSION  
200 EAST GRAND, SUITE 350  
DES MOINES, IOWA 50309

IN RE:	)	
	)	CASE NUMBER: 19-145
KayLa Forret-Munoz	)	
Broker (B66441000)	)	COMBINED STATEMENT OF
	)	CHARGES, INFORMAL
QCA Progressive Partners, LLC	)	SETTLEMENT AGREEMENT,
3580 Utica Ridge Road	)	AND CONSENT ORDER IN A
Bettendorf, IA 52722	)	DISCIPLINARY CASE
	)	
RESPONDENT	)	

The Iowa Real Estate Commission (Commission) and **KayLa Forret-Munoz** (Respondent) enter into this Combined Statement of Charges, Informal Settlement Agreement, and Consent Order in a Disciplinary Case (Order) pursuant to Iowa Code Sections 17A.10(1) and 272C.3(4) (2020).

1. The Commission issued the Respondent real estate broker license number B66441000 on April 23, 2019. Respondent's license is in full force and effect until December 31, 2021. At all times relevant to this matter, the Respondent was a licensed real estate broker associate, assigned to QCA Progressive Partners, LLC, license number F05441000 located in Bettendorf, Iowa. Respondent was assigned as the designated broker of the real estate brokerage firm at all times relevant to this matter.

2. The Commission has jurisdiction of this disciplinary matter pursuant to Iowa Code chapters 17A, 272C, and 543B (2019). Licenses issued by the Commission are subject to the laws of the State of Iowa and to the administrative rules of the Commission.

**STATEMENT OF CHARGES**

COUNT I

3. Respondent is charged with practices harmful and detrimental to the public and/or failing to supervise a licensee employed by the Respondent in violation of Iowa Code sections 543B.29(1), 543B.34(1)(h), 543B.62(3)(b) (2019) by allowing a broker employed by the Respondent to conduct real estate business (property management) independently outside of the licensed broker or firm she is assigned to. See 193E Iowa Administrative Code sections 7.11, 15.1, 18.2(6), 18.14(5)(m).

## CIRCUMSTANCES

4. As designated broker of the real estate brokerage firm, the Respondent is responsible for ensuring compliance with all applicable rules and regulations governing its operations in the state of Iowa.

5. From the time period of March 25, 2019 through August 28, 2019, a licensed real estate broker associate assigned to the Respondent was in the business of conducting residential property management independently; therefore failing to have written property agreements between the owners of the properties and her designated broker.

6. As designated broker of the real estate brokerage, the Respondent is responsible for providing supervision of any salesperson or broker associate employed by or otherwise associated with the Respondent. The Respondent failed to provide adequate supervision over the associated real estate broker licensee by allowing her to practice real estate in the state of Iowa independently outside of the licensed broker or firm she is assigned to.

## SETTLEMENT AGREEMENT

7. Respondent admits each and every allegation in the above-stated Statement of Charges. This case shall constitute one violation for purposes of Iowa Code section 543B.29(4) (2020).

8. Respondent acknowledges that she has a right to receive notice of the above-stated charges and to request a hearing before the Commission on the merits of the charges. By freely and voluntarily entering into this Order, the Respondent waives her right to notice and a hearing and all attendant rights, including the right to seek judicial review. This Order constitutes discipline against the Respondent, and is the final agency order in this contested case pursuant to Iowa Code section 17A.10 and 193 Iowa Administrative Code 7.4.

9. Respondent agrees that the State's attorney and/or Commission staff may present this Order to the Commission and may have *ex parte* communications with the Commission while presenting it. Respondent waives any right of notice of this meeting or any right that the Respondent might have to participate in the discussion of this Order among the Commission, the Commission staff and the State's attorney.

10. This Order shall be part of the permanent record of Respondent and shall be considered by the Commission in determining the nature and severity of any future disciplinary action to be imposed in the event of any future violations of the laws and rules governing the practice of real estate by the Respondent.

11. Failure to comply with the terms of this Order shall be prima facie evidence of a violation of Iowa Code sections 543B.29(1)(d), 543B.34(1) and 272C.3(2)(a) (2020) and shall be grounds for further disciplinary action. However, no action may be taken against the Respondent for violations of this Order without a hearing, or waiver of hearing.

12. This Order is not binding on the Iowa Real Estate Commission until it has been formally approved by a majority of the Commission members.

- (a) In the event that this Order is rejected by the Commission it shall be of no force or effect to either party, and it shall not be admissible for any purpose in further proceedings in this matter.
- (b) If the Commission approves this Order, it shall fully dispose of all issues in this case.

13. Upon acceptance by both the Commission and Respondent, this Combined Statement of Charges, Informal Settlement and Consent Order shall be a public record available for inspection and copying in its entirety in accordance with the requirements of Iowa Code chapter 22 (2020).

**CONSENT ORDER**

**IT IS THEREFORE ORDERED:**

14. REPRIMAND. Pursuant to 193E Iowa Administrative Code section 18.14(1)(j), the Respondent is reprimanded.

15. CIVIL PENALTY. The Respondent shall pay a civil penalty to the Commission in the amount of five hundred dollars (\$500.00) no later than thirty (30) days after acceptance of this Order by the Commission. The civil penalty must come under a cover letter addressed to the Commission's Executive Officer, referencing Case Number 19-145.

16. FUTURE COMPLIANCE. The Respondent also shall at all future times fully and promptly comply with all pertinent Orders of the Commission and the statutes and Commission rules regulating the practice of real estate.

**WHEREFORE**, the terms of this Combined Statement of Charges, Informal Settlement Agreement and Consent Order are agreed to and accepted by the Iowa Real Estate Commission and the Respondent.

**FOR THE RESPONDENT:**

Voluntarily agreed to and accepted by KayLa Forret-Munoz on this 20<sup>th</sup> day of February, 2020.

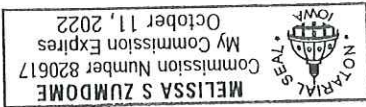
  
By: **KAYLA FORRET-MUNOZ**, Respondent

IREC Case No. 19-145  
KayLa Forret-Munoz

State of Iowa )

County of Scott )

Signed and sworn to before me on this 20 day of February, 2020, by:



Notary Public, State of Iowa  
Printed Name: Melissa Zumdome  
My Commission Expires: Oct-11 2022

**FOR THE COMMISSION:**

Voluntarily agreed to and accepted by the **IOWA REAL ESTATE COMMISSION** on this 5th day of MARCH, 2020.



**TERRANCE M. DUGGAN**, Chair  
Iowa Real Estate Commission