

IOWA ARCHITECTURAL EXAMINING BOARD

MINUTES

200 E. Grand, Suite 350, Des Moines | Bureau Conference Room

Thursday, March 19, 2020 at 10:30 a.m.

The meeting was conducted via telephone conference call because of public health recommendations to minimize public gatherings. Public access to this meeting was held at the Board Office.

Board Members present for all or part of the meeting:

Linda Alfson Schemmel

Tandi Brannaman

Dan Dutcher

Joseph Ferrentino, Secretary

Anna Harmon

Scott Hatfield, Vice President

Jerry Purdy, President

Staff present for all or part of the meeting:

Lori SchraderBachar, Board Administrator

Danielle Bartkiw, Licensing Specialist

Renee Paulsen, PLB Investigator

Caroline Barrett, AAG

Zak Hingst, IDOB Legislative Liaison

Public:

None

Call to Order

Call to Order by Purdy at 10:31 a.m.

Quorum was established.

Introductions were made. New board member, Dan Dutcher, was introduced. He is filling the remainder of Kolby DeWitt's term.

Motion by Hatfield to approve the open and closed session minutes of January 16, 2020.

Seconded by Schemmel.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

Legislation

Hignst reported on SF 2393, a bill relating to the granting of professional licenses and criminal offenses. The bill would override current reciprocity requirements. Board members expressed concern with the proposal and prefer to proceed with the provisions currently set in the Board's rules, which require an NCARB certificate for reciprocal licensure. Schemmel agreed to prepare a letter of concern for Hignst to present to Governor Reynolds. Harmon agreed to review letter before submission.

Hignst reported on HF2582, a bill relating to the practice of interior design. The bill would allow interior designers the ability to stamp interior technical submissions within the scope of interior design practice. The Board members expressed concern this bill would lead to regulation problems. Board members asked for more clarification on the scope of "Interior Design Practice". Barrett will review and prepare a summary with SchraderBachar.

Hignst reported on SF 2392. The Act pertains to regulation of unregulated health professions. The proposed regulation would require the Board to submit a report every five years to a state government committee. The report would consist of any proposed regulation, the board's primary purpose, goals and objectives, workloads, number of Staff, budgets, etc. for the committee to examine. The Architect Board members did not have any issues with this bill.

Kerry, the AIA Iowa Liaison was not present for the meeting.

Administrative Reports

Assistant Attorney General: Barrett complimented SchraderBachar for her hard work keeping the Board running during the transition to many working from home due to the Coronavirus Guidelines. Barrett told members her entire office is working from home.

Board Executive/Site Manager: SchraderBachar reminded members to have their per diems signed and returned to her as soon as possible. She welcomed Dutcher to the Board. SchraderBachar announced that Ted Nahas has been appointed as a public member to the Board and will start May 1, 2020. SchraderBachar thanked board member Ferrentino for his time and service. SchraderBachar informed members that the amendments adopted to Iowa Administrative Code 193 took effect January 22, 2020. She explained where to find the adopted rules online. SchraderBachar asked Members to review the roster on the Google Drive.

Licensing Specialist: Bartkiw reported that from January 1, 2020 to February 29, 2020 there were 49 new licensees and 4 reinstatements.

Committee Reports

Outreach Committee: Purdy announced the review of the Building Officials Handbook was complete and complimented the efforts made by the committee members. SchraderBachar thanked Schemmel for the time and effort she had spent drafting the article on architect services and presenting at IABO.

Rules Committee: Schemmel announced that the first three chapters of IAC – 193B had been reviewed. Hatfield pointed out that a word correction was needed in section 1.11 of the rules.

Board Member Reports

Schemmel reported on the class she had taken, Understand the Architects Standard of Care, in order to review if for consideration of a possible source of discipline for licensees. Schemmel concluded there were other monographs she has taken for Ethics that she would recommend.

Harmon announced that her notes from the Washington DC ICOR Conference are available on the shared Google Drive for members to review.

Dutcher described some of his professional background and complimented members on the well written reports he had reviewed. Dutcher told members he was very happy to join the Board and looked forward to working with them.

CEU Audit Review

SchraderBachar presented the results of a CEU audit to the Board. The Board determined that the licensee needs to provide further proof for completion of CEUS and directed SchraderBachar to contact the licensee.

NCARB

Feedback on the Proposed Education Standard Modifications: Members will review the documentation and provide NCARB feedback during the May meeting.

Interorganizational Council on Regulation Board Member & Executive Orientation Report: Harmon reported on ICOR conference and said it was well attended.

Regional Summit Report: Purdy complimented NCARB, stating the event was very well organized with very high quality of work displayed. Purdy informed members there is a report available on the shared Google Drive. Purdy congratulated Brannaman for her election as Secretary of Region 4 and Schemmel for her election to Vice Chair of Region 4.

Vote on Delegate and Attendees to 2020 Annual Business Meeting – June 18-20, 2020 in Austin, TX
Motion by Hatfield to name Schemmel as the voting delegate and to approve sending Schemmel and Brannaman as the funded delegates, Dutcher as funded public member, Barrett and SchraderBacher to the Annual Meeting June 18-20, 2020 in Austin, TX and to authorize the voting delegate to carry the Board’s position on elections and the resolutions with the freedom to participate in the dialogue at the NCARB Annual Meeting and take into consideration the discussions and any amendments to the resolution before casting the vote on behalf of the Board.

Seconded by Ferrentino.

Vote: Role call: Hatfield, aye; Schemmel, aye; Brannaman, aye; Harmon, aye; Ferrentino, aye; Dutcher, aye; and Purdy, aye.

Motion passed.

Public Comment

None.

There was a short break in which all callers hung up at 12:22 p.m. and called back in to the conference call at 12:27 p.m. A roll call was made to ensure all had rejoined the conference call.

Complaints – Closed Session

Motion by Brannaman to enter into closed session pursuant to Iowa Code section 21.5(1)(d) and 272C.6(4) at 12:30 p.m. to review pending licensee discipline cases and investigations, including any cases ready for final resolution through closure or consent order.

Seconded by Harmon.

VOTE: Roll call: Schemmel, aye; Brannaman, aye; Harmon, aye; Hatfield, aye; Dutcher, aye; Ferrentino, aye; and Purdy, aye.

Motion passed.

Motion by Hatfield for the Board to return to open session at 12:38 p.m.

Seconded by Brannaman.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

Complaints – Open Session

Motion by Ferrentino to accept the signed consent order and close case 19-44.

Seconded by Hatfield.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Harmon to close case 20-01.

Seconded by Dutcher.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Hatfield to close case 19-12.

Seconded by Brannaman.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

Discussion was held regarding case 19-30; further investigation needed. No action today.

Recognition of Outgoing Board Member Ferrentino

Member expressed their appreciate to Ferrentino for his time and service to the Board.

Upcoming Meetings & Last-Minute Comments

Next meeting is May 21, 2020.

New Board member Ted Nahas will be in attendance.

Election of officers and Board member training will take place on this date.

Adjournment

Purdy adjourned the meeting at 12:46 p.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

May 21, 2020
DATE

Jerry Purdy
By: Jerry Purdy, President