# IOWA ARCHITECTURAL EXAMINING BOARD MINUTES

200 E. Grand, Suite 350, Des Moines | Bureau Conference Room Thursday, January 16, 2020 at 10:30 a.m.

# **Board Members present for all or part of the meeting:**

Linda Alfson Schemmel

Anna Harmon – via telephone

Joseph Ferrentino

Scott Hatfield – via telephone

# **Board Members not present**

Tandi Brannaman

Jerry Purdy

# Staff present for all or part of the meeting:

Lori SchraderBachar, Board Administrator Danielle Bartkiw, Licensing Specialist Caroline Barrett, Assistant Attorney General Renee Paulson, PLB Investigator

## Public:

Kerry Weig, AIA-lowa

# Call to Order

The president was not in attendance. Since the vice-president attended via telephone, Alfson Schemmel was asked to lead the meeting.

Call to Order by Alfson Schemmel at 10:46 a.m.

Quorum was established.

Motion by Ferrentino to approve the open and closed session minutes of November 21, 2019. Seconded by Hatfield.

VOTE: Aye: All

Nay: None

Abstaining: None

Motion passed.

#### **Administrative Reports**

Assistant Attorney General: Barrett had nothing to report.

Board Administrator/Site Manager: SchraderBachar reported travel per diems need to be signed and returned as soon as possible. SchraderBachar reported the General Assembly convened on Monday, January 13, 2020. Governor Reynolds mentioned multiple licensing items. SchraderBachar informed the Board where to go online to view the Governor's remarks. SchraderBachar announced new legislation; House Files 2010 and 2011 along with Senate Files 574 and 1065. SchraderBachar proposed a Board member take the class, <u>Understand the Architects Standard of Care</u> and assess whether or not it would be appropriate to assign as discipline. Alfson Schemmel volunteered to take the class. SchraderBachar closed by announcing that she has posted an updated Architect Roster on the shared Google drive.

**Licensing Specialist:** Bartkiw reported that from November 1, 2019 to December 31, 2019 there were 28 new licensees and 2 reinstatements.

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# **Election of Secretary**

Motion by Alfson Schemmel to elect Ferrentino as Secretary.

Seconded by Hatfield.

VOTE: Aye: All

Nay: None

Abstaining: None

Motion passed.

# **Committee Reports**

**Outreach:** SchraderBachar had nothing to report. She is going to email members a list of organizations who may be interested in the Building Code Officials' Handbook.

**Rules:** Barrett and SchraderBachar will meet on January 31, 2020 to review IAC 193B chapters 1-3.

# **Board Member Reports**

Alfson Schemmel reported on her attendance to the Iowa Association of Building Officials Annual Meeting. Alfson Schemmel reported that in the meeting, changes made to the handbook were reviewed and the responses were very complimentary. Alfson Schemmel expressed the common perception of public welfare by building officials and architects (NCARB) is something the two groups can work together and build upon.

Ferrentino reported he will not apply for reappointment at the end of his term April 30, 2020.

### **NCARB**

Regional Summit Travel - March 5-7, 2020 in Cambridge, MA.

Motion by Ferrentino to approve sending Hatfield and Purdy as funded delegates, Alfson Schemmel, and SchraderBachar to the Regional Summit Meeting March 5-7, 2020 in Cambridge, MA.

Seconded by Harmon.

VOTE: Aye: All

Nay: None

Abstaining: None

Motion passed.

Board will vote on delegates and attendees for 2020 Annual Business Meeting at the March, 2020 meeting.

#### **Public Comment**

Kerry Weig from AIA introduced herself to the Board and staff.

## **Complaints & Discipline**

# **Closed Session:**

Motion by Ferrentino to enter into closed session pursuant to Iowa Code section 21.5(1)(a) & (d) and 272C.6(4) at 11:12 a.m. to review pending licensee discipline cases and investigations, including any cases ready for final resolution through closure or consent order.

Seconded by Hatfield.

VOTE: Roll call: Alfson Schemmel, aye; Harmon, aye; Hatfield, aye; and Ferrentino, aye.

Motion passed.

Motion by Ferrentino for the Board to return to open session at 11:44 a.m.

Seconded by Hatfield.

VOTE: Aye: All

Nay: None

Abstaining: None

Motion passed.

Motion by Ferrentino to accept the signed consent orders and close cases 19-27, 19-37, 19-38, 19-39, 19-40, and 19-41 and to authorize the board administrator to sign the orders on the chair's behalf.

Seconded by Hatfield.

VOTE: Aye: All

Nay: None

Abstaining: None

Motion passed.

Motion by Ferrentino to close case 19-42.

Seconded by Harmon.

VOTE: Aye: All

Nay: None

Abstaining: None

Motion passed.

Motion by Hatfield to find probable cause in case 19-44 as discussed in closed session.

Seconded by Ferrentino.

VOTE: Aye: All

Nay: None

Abstaining: None

Motion passed.

Motion by Hatfield to close cases 20-02 and 20-03.

Seconded by Harmon.

VOTE: Aye: All

Nay: None

Abstaining: None

Motion passed.

Motion by Ferrentino to close case 19-33.

Seconded by Harmon.

VOTE: Aye: All

Nay: None

Abstaining: None

Motion passed.

**Upcoming Meetings & Last Minute Comments** 

Harmon reminded the Board she will be attending the ICOR in Washington DC February 12-14, 2020.

The next meeting will be March 19 at 10:30 a.m.

**Adjournment** 

Alfson Schemmel adjourned the meeting at 11:58 a.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

DÁTE

Bv: Jerry Purdy, President