

IOWA ARCHITECTURAL EXAMINING BOARD
MINUTES
200 E. Grand, Suite 350, Des Moines | Bureau Conference Room
Thursday, September 19, 2019 at 10:30 a.m.

Board Members present for all or part of the meeting:

Linda Alfson Schemmel	Anna Harmon
Tandi Brannaman	Scott Hatfield
Kolby DeWitt joined meeting at 10:33 a.m.	Jerry Purdy
Joseph Ferrentino	

Staff present for all or part of the meeting:

Lori SchraderBachar, Board Administrator	Caroline Barrett, AAG
Ashley Thompson, Licensing Specialist	Renee Paulson, PLB Investigator
Jeff Plagge, Superintendent	

Public:

Dan Drundel, AIA Iowa Board

Call to Order

Call to Order by Purdy at 10:30 a.m.
Quorum was established.

The new Superintendent, Jeff Plagge, introduced himself and gave welcoming speech to Board. Introductions were made.

Plagge left the meeting at 10:36 p.m.

Motion by Hatfield to approve the open session minutes of August 30, 2019.

Seconded by Brannaman.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed unanimously.

Administrative Reports

Assistant Attorney General: Barret had nothing to report.

Board Administrator/Site Manager: SchraderBachar presented each Board member with their new State of Iowa emails. SchraderBachar announced that the ISU professors will attend the November 21st Board meeting and that NCARB will be at the AIA convention on September 26-27, 2019 at the Iowa Events Center; Board members are to let SchraderBachar know if they'd like to volunteer. SchraderBachar reported that a new licensing specialist will be starting September 30, 2019, and will be assigned to the Architect Board. SchraderBachar thanked Paulsen and Thompson for their hard work with taking on extra tasks while PLB has been short staffed. SchraderBachar relayed that there may be a teleconference meeting in early November 2019 to approve the 193 amendments.

Licensing Specialist: Thompson reported that from July 1, 2019 to August 31, 2019, there were 42 new licensees and 6 reinstatements. Thompson also reported that concluding the 2019 renewals, 1,098 licenses were renewed and 138 licenses had lapsed.

Board Member Reports

None.

Committees

Building Code Officials Handbook Task Force: Alfson Schemmel reported that the handbook has been finalized and will be live on September 23, 2019; a link will be on the website. She will be leading a workshop regarding the handbook during the AIA convention on September 27, 2019 at 2:30 p.m. Alfson Schemmel thanked Barrett and Ferrentino for their involvement with the handbook process.

Outreach: Purdy had nothing to report; committee has been waiting on the Building Code Officials Handbook to be finalized so they can disperse appropriately.

Rules Committee: SchraderBachar announced that a Rules Committee needed to be established. Alfson Schemmel, Ferrentino, and Hatfield volunteered to sit on the committee.

Discussion to Change Renewal Cycle

SchraderBachar led the discussion on possibly changing the renewal cycle; this discussion had been brought up before, but was tabled due to the new PLB licensing database being implemented in 2017. SchraderBachar reminded the Board that they had previously discussed the possibility of changing to annual renewals. Brannaman suggested moving the renewal window from June to December stating the architect community has expressed the end of the year date being easier to coincide with continuing education and AIA window. SchraderBachar and Thompson expressed concern with staffing constraints during December. Alfson-Schemmel stated annual renewals would help with the confusion of renewing by last name. Board agreed to not take action on this topic today and discuss further at another time.

NCARB

SchraderBachar announced that NCARB will be present for the AIA convention in Iowa on September 26-27, 2019 at the Iowa Events center and that Harry Falconer will be presenting.

Purdy reminded the Board that he will be attending the Education Symposium in Munsee, IN on October 11-12, 2019.

Set 2020 Meeting Dates

SchraderBachar led discussion on future meeting dates for 2020. Board approved dates presented by SchraderBachar.

January 16, 2020
March 19, 2020
May 21, 2020
July 16, 2020
September 17, 2020
November 19, 2020

Public Comment

None.

Complaints & Discipline

Closed Session:

Motion by Hatfield to enter into closed session pursuant to Iowa Code section 21.5(1)(d) and 272C.6(4) at 11:19 a.m. to review pending licensee discipline cases and investigations.

Seconded by Brannaman.

VOTE: Roll call: Alfson Schemmel, aye; Harmon, aye; Hatfield, aye; Purdy, aye; Ferrentino, aye; Brannaman, aye; and DeWitt, aye.

Motion passed unanimously.

Motion by Harmon for the Board to return to open session at 11:57 a.m.

Seconded by DeWitt.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Motion by Hatfield to accept the signed consent orders and close cases 19-05, 19-21, and 19-23 as discussed in closed session.

Seconded by Brannaman.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Motion by Alfson Schemmel to find probable cause in the cases 19-26, 19-27, 19-28, 19-34, and 19-35 as discussed in closed session.

Seconded by Ferrentino.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Motion by Brannaman to close cases 19-17, 19-29, and 19-31 as discussed in closed session.

Seconded by Harmon.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Motion by Brannaman to rescind probable cause in case 19-22 and close as discussed in closed session.

Seconded by Alfson Schemmel.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Discussion held regarding case 19-08; further investigation needed. No action today.

Discussion held regarding case 19-09; further investigation needed. No action today.

Discussion held regarding case 19-12; case will be referred to a peer reviewer for further investigation.

Motion by Hatfield to close case 19-13 and refer to the Engineers & Land Surveyors Board.

Seconded by Alfson Schemmel.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Ferrentino left the meeting at 12:42 p.m.

Motion by Brannaman to close case 19-18.

Seconded by Hatfield.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Discussion held regarding cases 19-30; case will be referred to a peer reviewer for further investigation.

Discussion held regarding cases 19-33; case will be referred to a peer reviewer for further investigation.

Motion by Hatfield to close case 19-32.

Seconded by Alfson Schemmel.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously

Upcoming Meetings & Last Minute Comments

The next board meeting will be November 21, 2019.

Adjournment

Purdy adjourned the meeting at 12:51 p.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

11.21.19

DATE


By: Jerry Purdy, President