

IOWA ARCHITECTURAL EXAMINING BOARD
MINUTES
200 E. Grand, Suite 350, Des Moines | Bureau Conference Room
Thursday, July 18, 2019 at 10:30 a.m.

Board Members present for all or part of the meeting:

| | |
|-----------------------|----------------|
| Linda Alfson Schemmel | Anna Harmon |
| Kolby DeWitt | Scott Hatfield |
| Joseph Ferrentino | Jerry Purdy |

Board Members not present for the meeting:

Tandi Brannaman

Staff present for all or part of the meeting:

| | |
|--|---------------------------------|
| Lori SchraderBachar, Board Administrator | Caroline Barrett, AAG |
| Ashley Thompson, Licensing Specialist | Renee Paulson, PLB Investigator |

Public:

None.

Call to Order

Call to Order by Purdy at 10:32 a.m.
Quorum was established.

Motion by Hatfield to approve the open and closed session minutes of May 16, 2019.

Seconded by DeWitt.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed unanimously.

Administrative Reports

Assistant Attorney General: Barret had nothing to report.

Board Administrator/Site Manager: SchraderBachar reminded the board to sign and date travel per diems. SchraderBachar introduced the Alliance Responsible Professional Licensing website as a good resource to use when talking to legislators.

Licensing Specialist: Thompson reported that from May 1, 2019 to June 30, 2019, there were 34 new licensees and 3 reinstatements.

Board Member Reports

Purdy apologized for missing the May 16, 2019 meeting and thanked Hatfield for stepping in as chair.

Board Member Training

Barret gave a legal overview/training presentation for the board; the presentation will be on the shared Google drive.

Building Code Officials Handbook Task Force

Alfson Schemmel gave a detailed review of the current draft of the Building Code Official's Handbook, stating that it is in the final stages of minor revisions. After discussion, Barret will draft a comment concerning exempt buildings. SchraderBachar stated that once finalized, the handbook would be posted on the PLB website and all associated professions' websites; she also thought it would be beneficial to share with the State Fire Marshal and Department of Education. SchraderBachar also mentioned that the LARCH board has approved the handbook and that the Engineer Board will vote during their board meeting on July 25, 2019.

The Outreach Committee will work on publicizing the handbook once it is made public.

Motion by Harmon to approve the Building Code Officials Handbook allowing for small revisions, as needed.

Seconded by Hatfield.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed unanimously.

NCARB

Purdy, DeWitt, and Alfson Schemmel all gave individual reports on their attendance at the 2019 Annual Business Meeting. They all stated that the workshops strongly promoted diversity. Alfson Schemmel mentioned the possibility of Iowa licensed women having their own diversity committee. Their reports are available on the shared Google drive.

Purdy gave a brief synopsis of the 2019 Region 4 Education Symposium and expressed his interest.

Motion by Hatfield to approve sending Purdy to the 2019 Region 4 Education Symposium.

Seconded by DeWitt.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed unanimously.

Discussion held concerning NCARB committee travel approval for FY20. Alfson Schemmel and SchraderBachar are serving on the continuing education subcommittee and DeWitt is serving on the advocacy work group.

Motion by Harmon to approve NCARB committee travel for Alfson-Schemmel, DeWitt, and SchraderBachar.

Seconded by Ferrentino.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed unanimously.

Public Comment

None.

Complaints & Discipline

Closed Session:

Motion by Hatfield to enter into closed session pursuant to Iowa Code section 21.5(1)(d) and 272C.6(4) at 11:44 p.m. to review pending licensee discipline cases and investigations.

Seconded by Ferrentino.

VOTE: Roll call: Alfson Schemmel, aye; Harmon, aye; Hatfield, aye; Purdy, aye; Ferrentino, aye; and DeWitt, aye.

Motion passed unanimously.

Motion by DeWitt for the Board to return to open session at 12:17 p.m.

Seconded by Alfson Schemmel.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Motion by Alfson Schemmel to find probable cause in the cases 19-21, 19-22, and 19-23 as discussed in closed session.

Seconded by Hatfield.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Motion by Hatfield to close cases 19-15 and unnumbered cases as discussed in closed session.

Seconded by Harmon.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Hatfield left the meeting at 12:24 p.m. during open session discussion.

Harmon left the meeting at 12:47 p.m. after open session discussion, but prior to open session votes.

Motion by DeWitt to close cases 19-16, 19-19, and 19-25.

Seconded by Ferrentino.

VOTE: Aye: Purdy, Alfson Schemmel, DeWitt, and Ferrentino. Nay: none Abstaining: none

Motion passed unanimously.

Upcoming Meetings & Last Minute Comments

The next board meeting will be September 19, 2019.

SchraderBachar suggested inviting ISU to the next board meeting to discuss using live websites as part of their assignment curriculum. Purdy suggested having a future board meeting at ISU and encourage graduates, professors, and president to attend.

Adjournment

Purdy adjourned the meeting at 12:55 p.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

8.30.19
DATE

Jerry Purdy *Jep*
By: Jerry Purdy, President