

Iowa Real Estate Commission  
200 East Grand, Suite 350  
Des Moines, IA 50309  
MINUTES  
December 31, 2018  
Teleconference

**Meeting Conducted by Telephone Conference Call:** Commissioner participation was conducted via telephone conference call because it was not practical or economically feasible to personally attend a meeting for the limited agenda.

**Commissioners present for all or part of the meeting**

Terry Duggan, Chair	Jan DeMott
Dennis Stolk, Vice Chair	Michael Telford
Jim Clingman	Helen Kimes

**Staff present for all or part of the meeting**

Jeff Evans, Executive Officer	John Lundquist, Assistant Attorney General
Ashley Thompson, Licensing Specialist	Lucas Longman, PLB Investigator

**Members of Public in attendance for all or part of the open session of the meeting**

None.

**Call to Order**

Duggan called the meeting to order at 1:00 p.m.  
Quorum was established.

**Motion by Kimes to approve the agenda.**

Seconded by DeMott.

VOTE: Aye: All                      Nay: None                      Abstaining: None

Motion passed unanimously.

**Public Comment**

None.

**Closed Session**

**Motion by Clingman to enter into closed session pursuant to Iowa Code §§ 21.5(1)(a), 21.5(1)(d), 21.5(1)(f) and 543B.15(9) to review pending licensee discipline cases and investigations, including any cases ready for final resolution through closure or consent order.**

Seconded by Stolk.

VOTE: Roll call: Clingman, aye; DeMott, aye; Duggan, aye; Stolk, aye; Telford, aye; and Kimes, aye.

Motion passed unanimously.

The Commission entered into closed session at 1:01 p.m. and arose from there at 1:06 p.m.

**Open Session**

**Motion by DeMott to return to open session.**

Seconded by Telford.

VOTE: Aye: All                      Nay: None                      Abstaining: None

Motion passed unanimously.

**Motion by Telford to find probable cause and enter into a Consent Agreement with the Applicant, with Executive Officer Evans signing on behalf of the Commission and then grant licensure when all other licensing requirements have been met for IREC Case No. 18-223.**

Seconded by Stolk.

VOTE: Aye: All                      Nay: None                      Abstaining: None

Motion passed unanimously.

**Future Meetings**

Future IREC meetings are tentatively scheduled as follows:

**Investigation Committee**

No October Meeting  
Wednesday, October 31  
Tuesday, December 18  
No January Meeting  
Wednesday, February 6  
Wednesday, March 6  
Wednesday, April 3  
Wednesday, May 1  
Wednesday, June 5  
No July Meeting

**Commission Meetings**

No October Meeting  
Thursday, November 1  
Wednesday, December 19  
No January Meeting  
Thursday, February 7  
Thursday, March 7  
Thursday, April 4  
Thursday, May 2  
Thursday, June 6  
No July Meeting

**Meeting Adjourned**

With all agenda items covered, the meeting adjourned at 1:07 p.m.

These minutes accurately reflect the minutes approved by the Commission at the meeting on:

2/7/19  
Date

Dennis L. Stolk  
By: ~~TERRANCE M. DUGGAN~~, Chair  
Dennis L. Stolk, Vice-Chair