

IOWA ARCHITECTURAL EXAMINING BOARD  
MINUTES  
200 E. Grand, Suite 350, Des Moines | Bureau Conference Room  
Thursday, May 16, 2019 at 10:30 a.m.

**Board Members present for all or part of the meeting:**

Linda Alfson Schemmel	Anna Harmon
Tandi Brannaman	Scott Hatfield
Kolby DeWitt	Jerry Purdy via teleconference

**Board Members not present for the meeting:**

Joseph Ferrentino

**Staff present for all or part of the meeting:**

Lori SchraderBachar, Board Administrator	Caroline Barrett, AAG
Ashley Thompson, Licensing Specialist	Renee Paulson, PLB Investigator

**Public:**

Terry Allers, NCARB/Allers Arch	Dan Drendel, AIA/Slingshot Arch
Michael Armstrong, NCARB	Pam Griebel, retired
Nefertari Carver, NCARB	Glenda Loving, NCARB
Bill Dikis, RDG-retired	Kevin Monson, Neumann Monson, Inc.

**Call to Order**

Call to Order by Hatfield at 10:30 a.m.  
Quorum was established. Introductions were made.

SchraderBachar added a break for lunch following the NCARB presentation.

**Motion by Brannaman to approve the open and closed session minutes of March 28, 2019.**

Seconded by Alfson Schemmel

VOTE: Aye: All      Nay: None      Abstaining: None

Motion passed unanimously.

**Licensing Discussion**

Hatfield led discussion with current and previous board members, along with NCARB representatives, concerning education and licensing requirements, especially where it pertains to those who attended Iowa State University during the period a bachelor of architecture was not accredited.

Purdy joined the meeting at 10:43 and left at 11:13 a.m.

**Presentation by Michael Armstrong, NCARB CEO**

Armstrong gave a presentation on NCARB's history and programs, his career with NCARB, and upcoming plans and events.

Meeting broke for lunch at 11:50 a.m. and reconvened at 12:15 p.m.

**Presentation by Terry Allers, NCARB First Vice President**

Allers gave a background of his career and relationship with the Iowa board and NCARB. He discussed future programs and goals during his upcoming term as president.

DeWitt left meeting at 12:33 p.m. and returned at 12:34 p.m.

**Election of Officers**

**Motion by Brannaman to elect Purdy as president Hatfield as vice president, and DeWitt as secretary.**

Seconded by Alfson Schemmel.

VOTE: Aye: All      Nay: None      Abstaining: None

Motion passed unanimously.

**Administrative Reports**

**Assistant Attorney General:** Barrett reported on a new bill involving the practice of Architecture, which removes liability in certain situations. This bill should not affect board business.

**Board Administrator/Site Manager:** SchraderBachar reminded the board to sign and date travel per diems. SchraderBachar announce Renee Paulsen as PLB's new investigator. SchraderBachar reminded the board of renewals starting on May 16, 2019 through June 30, 2019; as of April, 1,230 licensees are up for renewal. SchraderBachar relayed that AIA would welcome the board to speak at their next meeting as well as monthly information or tips. SchraderBachar updated board on the GovDelivery system used to send mass emails to licensee; the report is on the shared Google drive.

**Licensing Specialist:** Thompson reported that from March 1, 2019 to April 30, 2019, there were 23 new licensees and 1 reinstatement.

**Board Member Reports**

DeWitt reported the deregulation of the practice of architecture is currently not on legislators' agendas.

**Waiver 19-02**

**Motion by Alfson Schemmel to approve waiver 19-02, noting the petitioner requested a variance in a specific and limited circumstance where she left her employer and was not able to retrieve records.**

Seconded by Harmon.

VOTE: Aye: All      Nay: None      Abstaining: None

Motion passed unanimously.

**CEU Audit Review**

SchraderBachar led discussion concerning CEU audit for Gaard; licensee only had 11.75 HSW hours. Licensee is asking for a CEU exemption due to medical issues causing a leave of absence from practicing.

**Motion by Brannaman to approve the CEU exemption of 8 hours and allowing classes taken in July 2018 to fulfil the requirement (these hours may not be used for the 2020 renewal).**

Seconded by DeWitt.

VOTE: Aye: All      Nay: None      Abstaining: None

Motion passed unanimously.

**Building Code Officials Handbook Task Force**

Alfson Schemmel gave an update on the current status of the Building Code Official' Handbook; currently, the FAQs draft is awaiting feedback from both the Engineer and Landscape Architect boards for any changes, updates or suggestions. Barrett acknowledged Alfson Schemmel's tireless efforts and work associated with updating the handbook.

**Motion by Brannaman to approve Alfson Schemmel and other board member to present a workshop at the AIA Iowa fall meeting.**

Seconded by Harmon.

VOTE: Aye: All      Nay: None      Abstaining: None

**NCARB**

SchraderBachar updated board on Purdy, Alfson Schemmel, Brannaman, DeWitt, and SchraderBachar attending the 2019 Annual Business Meeting – June 20-22, 2019 in Washington D.C. Barrett reminded the board members they may not discuss Iowa board business while at the conference.

Loving gave a brief overview of the topics for the 2019 Educator Symposium on October 12, 2019 at Ball State University in Muncie, Indiana. Board will table vote to send a representative until next meeting.

Committee travel action will be taken at the next meeting.

Meeting broke for a break at 1:24 p.m. and reconvened at 1:27 p.m.

**Public Comment**

None.

**Complaints & Discipline**

**Closed Session:**

**Motion by DeWitt to enter into closed session pursuant to Iowa Code section 21.5(1)(d) and 272C.6(4) at 1:37 p.m. to review pending licensee discipline cases and investigations.**

Seconded by Harmon.

VOTE: Roll call: Alfson Schemmel, aye; Brannaman, aye; Harmon, aye; Hatfield, aye; and DeWitt, aye.

Motion passed unanimously.

**Motion by Brannaman for the Board to return to open session at 1:49 p.m.**

Seconded by Alfson Schemmel.

VOTE: Aye: all      Nay: none      Abstaining: none

Motion passed unanimously.

**Motion by DeWitt to accept the signed consent order for case 19-10 and close the case.**

Seconded by Brannaman.

VOTE: Aye: all      Nay: none      Abstaining: none

Motion passed unanimously.

**Motion by DeWitt to close case 19-11.**

Seconded by Alfson Schemmel.

VOTE: Aye: all      Nay: none      Abstaining: none

Motion passed unanimously.

**Upcoming Meetings & Last Minute Comments**

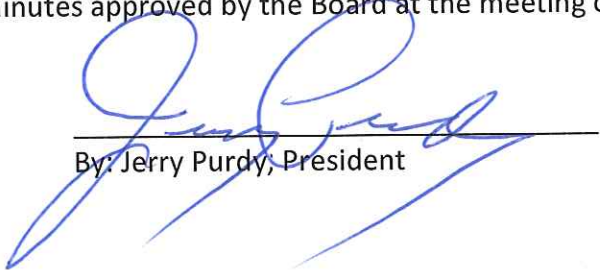
The next board meeting will be July 18, 2019.

**Adjournment**

Hatfield adjourned the meeting at 1:51 p.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

7/18/19  
DATE

  
By: Jerry Purdy, President