

BEFORE THE LANDSCAPE ARCHITECTURAL EXAMINING BOARD  
OF THE STATE OF IOWA

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IN THE MATTER OF:	)	Case No. 19-02
	)	
Craig Erickson	)	
Landscape Architect License 00368	)	STATEMENT OF CHARGES,
	)	SETTLEMENT AGREEMENT, AND
805 52nd Place	)	CONSENT ORDER IN DISCIPLINARY CASE
West Des Moines, IA 50265	)	
	)	
Respondent.	)	

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**A. Statement of Charges**

1. The Iowa Landscape Architectural Examining Board (“Board”) has jurisdiction of this disciplinary matter pursuant to Iowa Code chapters 17A, 272C, and 544B (2019).
2. Craig Erickson (“Respondent”) is a licensed landscape architect, license number 00368. Respondent’s license was originally issued on March 27, 1998, and expires on June 30, 2020.
3. Under Iowa Administrative Code rule 193D—3.2, Respondent was required to complete a minimum of twenty-four hours of qualifying continuing education hours during the July 1, 2016 to June 30, 2018 licensing term.
4. Respondent was selected by Board staff for an audit of his continuing education for this licensing term pursuant to Iowa Administrative Code rule 193D—3.3(2).
5. On October 17, 2018, the Executive Officer of the Landscape Architectural Examining Board (“Executive Officer”) sent an email to Respondent requesting that he provide documentation for his hours.
6. Respondent emailed documentation on November 5. The Executive Officer reviewed the documentation and concluded that only nine out of the twenty-four claimed hours qualified as valid continuing education hours under Iowa Administrative Code chapter 193D—3. The Executive Officer informed Respondent of the deficiency of valid hours by email.
7. On November 20, Respondent emailed additional documentation of hours. The Executive Officer reviewed the hours and determined that Respondent’s total number of valid continuing education hours was twelve. The Executive Officer informed Respondent on November 29 by email that Respondent must submit documentation of twelve additional qualifying hours.

8. After receiving no response by email, on January 3, 2019 the Executive Officer mailed a certified letter to Respondent's employer, Shive-Hattery, 4125 Westown Parkway Ste 100, West Des Moines, IA 50266.

9. On January 7, the certified letter was delivered to Shive-Hattery.

10. As of April 9, Respondent has not responded to the email or certified letter.

11. Respondent is charged with violating Iowa Administrative Code rules 193D—3.3(2) and 3.3(3). Rule 193D—3.3(2) requires Respondent to submit evidence of compliance with the rule 193D—3.2 continuing education requirements for license renewal upon request of the Board. Under rule 193D—3.3(3), Respondent to allowed to make up a deficiency in continuing education hours within sixty days of notice of a deficiency.

12. Respondent is also charged with violating Iowa Administrative Code rule 193D—4.1(8). Rule 193D—4.1(8) requires the Respondent to respond to communications from the Board within thirty days of the mailing of the communication by certified mail.

13. The Board and Respondent have agreed to fully resolve these charges through the following Settlement Agreement and Consent Order, as allowed by Iowa Administrative Code rule 193D—4.5(9), rather than proceed to a contested case hearing.

### **B. Settlement Agreement and Consent Order**

14. Respondent has a right to a hearing on the charges, but waives his right to hearing and all attendant rights, including the right to seek judicial review, by freely and voluntarily entering into this Settlement Agreement and Consent Order. This Order constitutes discipline against the Respondent, and is the final agency order in the contested case, pursuant to Iowa Code section 17A.10 and 193 Iowa Administrative Code rule 7.4. Respondent acknowledges he had the opportunity to consult with legal counsel before signing this Consent Order.

15. Respondent agrees the State's counsel may present this Order to the Board and may have ex parte communications with the Board while presenting it.

16. This Order shall be part of the permanent record of Respondent and shall be considered by the Board in determining the nature and severity of any future disciplinary action to be imposed in the event of any future violations.

17. This Combined Statement of Charges, Settlement Agreement, and Order is a public record available for inspection and copying in accordance with the requirements of Iowa Code chapter 22.

18. Failure to comply with the provisions of this Order may be grounds for further disciplinary action. However, no action may be taken against Respondent for violations of these provisions without a hearing, or waiver of hearing.

19. This Order is subject to approval of the Board:

(a) If the Board fails to approve this Order, it shall be of no force or effect on either party and it shall not be admissible for any purpose in further proceedings in this matter.

(b) If the Board approves this Order, it shall fully dispose of all issues in this case.

**IT IS THEREFORE ORDERED:**

**A. Civil Penalty**

Respondent is assessed a civil penalty of \$200.00 which must be sent to the Board within thirty days of Respondent being notified that both parties have signed this order.

**B. Compliance with Iowa Administrative rules 193D—3.3(2) and 3.3(3)**

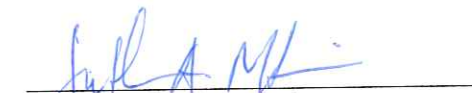
Respondent is ordered to submit documentation of twelve continuing education hours that meet the requirements of Iowa Administrative Code rule 193D—3.2 within sixty days. These hours may have been completed after the renewal term. Pursuant to rule 193D—3.3(3), these hours may not be used to for the next renewal term.

**The Respondent**

  
\_\_\_\_\_  
Craig Erickson

6-25-19  
\_\_\_\_\_  
Date

**Iowa Landscape Architectural Examining Board**

  
\_\_\_\_\_  
Jonathan Martin, Chair

7.9.2019.  
\_\_\_\_\_  
Date