

IOWA INTERIOR DESIGN EXAMINING BOARD
MINUTES
200 E. Grand, Suite 350, Des Moines | Bureau Conference Room
Tuesday, March 26, 2019 at 1:00 p.m.

Board Members present for all or part of the meeting:

Joan Birk (joined at 1:05)	Katherine Stavneak
Todd Mithelman	Lori Wiles, Chair
Jay Reyhons	

Not Present:

Ben Snyder	Danielle Williams
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Staff:

Lori SchraderBachar, Board Administrator	David Ranscht, Assistant Attorney General
Tracy Lindgren, Licensing Specialist	Caroline Barrett, Assistant Attorney General

Public:

Cyndi Pederson	Jennifer Voorhees
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Call to Order:

Call to Order by Wiles at 1:00 p.m.
Quorum was established.
Introductions were made.

Motion by Reyhons to approve the open session minutes of November 13, 2018.

Seconded by Stavneak.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Board Member Report

None

Administrative Reports

Assistant Attorney General: Ranscht reported he is passing the baton to Barrett. Barrett also provided information on HF288.

Board Administrator: SchraderBachar welcomed the attendees and reported the board will receive training at the May meeting however would receive a closed session overview today. She gave a brief overview of the board drive including NCIDQ updated information, the definition of Interior Design and a Des Moines Register article. Renewals start mid-May.

Licensing Specialist: Lindgren reported five newly registered interior designer and no reinstatements from November, 2018 through March 26, 2019, which brings us to a total of 79 active registered interior designers.

Informal Discussion

Are interior designers in Iowa restricted in statute from bidding on state/federal projects?

Pederson asked the Board about bidding. The Board reviewed Ranscht's email response. SchraderBachar advised the boards' rules are silent on bidding. Discussion ensued. The RFP may have stipulations as to who can bid, but it is outside the purview of the board.

Where in Iowa statute are "registered or licensed design professionals" defined and are registered interior designers included in that definition?

Iowa Code § 272 discusses "licensed professional." The Board asked Barrett to research. This will be discussed at the August 2019 meeting.

Interior Design Brochure

SchraderBachar led the discussion reviewing the brochure, which has been updated with new information from NCIDQ. Moving forward, SchraderBachar will not have the software to make updates to the brochure. She has placed the brochure on the PLB website.

CEU Review

SchraderBachar provided a brief overview of continuing education and how it is the boards' responsibility to determine if a course complies with the HSW requirement.

Daiker – Provided certificates, one of which does not show HSW. Further information was provided and board determined course was not HSW.

Fisher – Provided certificates which were not designated HSW and one certificate that falls outside the renewal window. SchraderBachar will request more information including description of courses and proof of completion and attendance.

Fowles – Board found the information provided is compliant.

Kalvelage – Provided time spent grading for CIDQ. Board determined grading is not a structured activity. SchraderBachar will ask for more information.

Public Comment

Pederson, lobbyist for IIDA, gave a legislative update to the board. HF 666 would review licensing and registrations in the State of Iowa over a 3 year period, splitting the review up among licensed, certified and registered. HF 289 was signed by Governor and allows for spouses of military to receive expedited licenses. SchraderBachar advised that PLB's boards are very quick to turn around a license. The Board will need to discuss a policy to grant a provisional registration prior to January 2020. (Comments given at 10:05)

Voorhees thanks the Board for the information discussion. IIDA is working to educate legislators about the importance of registration. She also mentioned HF666 and the need for licensing of professions.

Complaints & Discipline

Barrett provided a brief overview regarding closed session. Discussions could include disciplinary cases or impaired practitioner cases and reminded the board of the serious nature. Minutes are taken and closed session is recorded. Voting takes place in open session and only case numbers are mentioned.

Motion by Reyhons to enter into closed session pursuant to Iowa Code section 21.5(1)(d) and 272C.6(4) at 3:00 p.m. to review pending licensee discipline cases and investigations.

Seconded by Birk.

VOTE: Roll Call: Wiles, aye; Reyhons, aye; Stavneak, aye; Birk, aye; and Mithelman, aye.

Motion passed unanimously.

Open Session

Motion by Mithelman for the Board to return to open session at 3:16 p.m.

Seconded by Reyhons.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Reyhons to find probable cause in case 19-01.

Seconded by Stavneak.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Upcoming Meetings & Last Minute Comments

The next meeting is Monday, May 20, 2019 at 1:00 p.m.

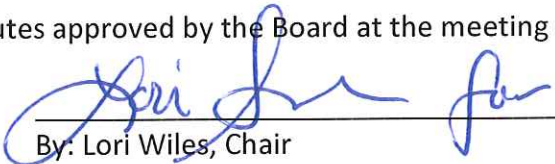
Adjournment

Wiles adjourned the meeting at 3:17 p.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

5.20.19

DATE


By: Lori Wiles, Chair