

IOWA ARCHITECTURAL EXAMINING BOARD
MINUTES
200 E. Grand, Suite 350, Des Moines | Bureau Conference Room
Thursday, March 28, 2019 at 10:30 a.m.

Board Members present for all or part of the meeting:

Jerry Purdy	Joseph Ferrentino joined at 10:38 a.m.
Linda Alfson Schemmel	Anna Harmon
Tandi Brannaman	Scott Hatfield
Kolby DeWitt	

Staff present for all or part of the meeting:

Lori SchraderBachar, Board Administrator	Caroline Barrett, AAG joined at 11:45 a.m.
Ashley Thompson, Licensing Specialist	

Public:

Kristyn Garver, Slingshot Architect

Call to Order

Call to Order by Purdy at 10:30 a.m.
Quorum was established. Introductions were made.

Motion by Brannaman to approve the open and closed session minutes of January 17, 2018.

Seconded by Hatfield.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed unanimously.

Administrative Reports

Assistant Attorney General: (Report given at 11:50 a.m.) Barrett addressed the new law expediting licensing and granting provision licenses to spouse of those who are active military members, HF288, and reported that there would be more information coming soon.

Board Administrator/Site Manager: SchraderBachar reminded the board to sign and date travel per diems. SchraderBachar reminded the Board that former Board members and NCARB representatives will be attending the May 16, 2019 Board meeting. SchraderBachar informed the Board that 2019 renewals start in May. Lastly, SchraderBachar reported that Purdy's report from attending the NCARB meeting is on the shared Google drive.

Purdy congratulated Harmon on her reappointment for another term with the Board, and congratulated Alfson-Schemmel with her success on her appointment as the secretary of region four with NCARB.

Licensing Specialist: Thompson reported that from January 1, 2019 to February 28, 2019, there were 25 new licensees and 4 reinstatements.

Board Member Reports

None.

Building Code Officials Handbook Task Force

Alfson Schemmel reported on the progression of updating the building code officials' handbook. She led the Board through the FAQs.

Barrett addressed what happens if construction documents, deferred approval documents, etc., bear the signature and stamp of a design professional who has left the project, is deceased, or whose license or registration has been revoked, cancelled, or retired before his/her design or construction was complete? Barret's reply was another licensed architect or registered engineer shall assume responsibility for the project or the portion of the project for which the original architect or engineer was delegated responsibility.

The task force is ready for their second series of revisions. Other Board members reported their feedback.

Legislative Update

SchraderBachar reported on HF666, HF752 and HF288. HS666 and HS752 will allow individuals to ask for a preapplication qualification. HF288, which is law now, allows military spouses to receive a reciprocal license based off an equivalent license in another jurisdiction.

Ferrentino reported on HS302, which would require the Board to delete a rule after a new rule is made.

Waiver 19-01

Michael Anderson petitioned the Board to allow his teaching course hours to count toward his renewal hours.

Motion by Brannaman to approve waiver 19-01.

Seconded by Hatfield.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed unanimously.

Failure to Notify Penalty Discussion

SchraderBachar addressed the Board regarding applicants failing to notify the Board within thirty days after disciplined, and asked if the Board wanted to continue reviewing every case. The Board granted SchraderBachar administrative authority to issue a cautionary letter for a first incident rather than bring to the Board, unless there is a more serious matter. The Board agreed that failing to disclose discipline on an application should be a more serious allegation and future discipline should result in a mandatory ethics course, along with a civil penalty fee.

Harmon asked if a representative from the Board would be allowed to give an update at the AIA fall convention to help educate licensees on rule changes and other pertinent information licensees may miss. SchraderBachar will reach out to the AIA.

NCARB

Continuing education guidelines feedback – The Board agrees with the CE guidelines and has no concerns. SchraderBachar will submit the survey to NCARB.

Regional Summit Reports – Reports by Harmon and Ferrentino from their attendance at the Regional Summit are on the shared Google drive.

Partnership with ISU AIAS (Mustard Seed Community Farm) – No interest from Board members at this time.

2019 Annual Business Meeting – June 20-22, 2019 in Washington D.C. – SchraderBachar reported that the Board received permission for current delegates to attend the 2019 Annual Business Meeting.

Public Comment

None.

Complaints & Discipline

Closed Session:

Motion by Hatfield to enter into closed session pursuant to Iowa Code section 21.5(1)(d) and 272C.6(4) at 11:58 a.m. to review pending licensee discipline cases and investigations.

Seconded by DeWitt.

VOTE: Roll call: Alfson Schemmel, aye; Brannaman, aye; Harmon, aye; Hatfield, aye; Purdy, aye; DeWitt, aye; and Ferrentino, aye.

Motion passed unanimously.

Motion by Brannaman for the Board to return to open session at 12:38 a.m.

Seconded by DeWitt.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Open Session:

Motion by Hatfield to accept the signed consent order and close cases 18-23, 18-28, 19-02 and 19-03 as discussed in closed session.

Seconded by Ferrentino.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Motion by Harmon to find probable cause in cases 19-05 and 19-10 as discussed in closed session.

Seconded by Alfson Schemmel.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Motion by DeWitt to close case 19-07 as discussed in closed session.

Seconded by Hatfield.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Motion by Brannaman to close case 19-06 as discussed in closed session.

Seconded by Harmon.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Application Review

Motion by Ferrentino to approve application, ARC-19-00026.

Seconded by Alfson-Schemmel.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Upcoming Meetings & Last Minute Comments

The next board meeting will be May 16, 2019.

Board Photo

SchraderBachar took an updated photo of the Board after adjournment.

Adjournment

Purdy adjourned the meeting at 1:04 p.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

5.17.19
DATE

SCOTT HATHFIELD FOR
By: Jerry Purdy, President