

IOWA LANDSCAPE ARCHITECTURAL EXAMINING BOARD

**MINUTES**

200 E. Grand, Suite 350, Des Moines | Bureau Conference Room

**December 13, 2018 | 9:00 a.m.**

**Board Members present for all or part of the meeting:**

Deb Schiel-Larson

John Micka

Emily Naylor

Jack Jones

Nathan Borland

**Board Members not present for meeting:**

Brenda Nelson

Jonathan Martin

**Staff:**

Jill Simbro, Board Administrator

Caroline Barrett, Assistant Attorney General

Tracy Lindgren, Licensing Specialist

Lori SchraderBachar, Site Manager

Lucas Longman, Investigator

**Call to Order**

Call to Order by Naylor at 9:03 a.m.

Roll Call Schiel-Larson, Naylor, Micka, Borland, Jones

**Approval of Agenda**

**Motion made by Schiel-Larson to approve the agenda.**

Seconded by Jones.

VOTE: Aye: all      Nay: None      Abstaining: None

Motion passed.

**Motion made by Jones to approve September 26, 2018 open and closed minutes.**

Seconded by Borland.

VOTE: Aye: all      Nay: None      Abstaining: None

Motion passed.

Naylor authorized Simbro to sign on her behalf.

**Board Member Reports:**

None

**Staff Reports:**

Barrett – None

SchraderBachar - None

Simbro – Boards proposal to change the Rules has been approved by the Governors' Office and will be submitted to LSA for final review. Nelson and Borland's term expire this year and could request to extend another term.

**Administrative Rules 193**

**Motion made by Schiel-Larson to vote to adopt the amendments in the Bureau Administrative Rules 193.**

Seconded by Micka.

VOTE: Aye: all      Nay: None      Abstaining: None

Motion passed.

**Public Comment**

None

**Closed Session**

**Motion by Schiel-Larson to enter into closed session pursuant to Iowa Code section 21.5(1)(d) & (a) and 272C.6(4) at 9:11 a.m. to review pending licensee discipline cases and investigations, include any cases ready for final relation through closure or consent order.**

Seconded by Jones

VOTE: Roll call: Schiel Larson, aye; Naylor, aye; Micka, aye; Borland, aye; Jones, aye.

Motion passed unanimously.

**Motion by Jones for the Board to return to open session at 9:15 a.m.**

Seconded by Schiel Larson

VOTE: Aye: all      Nay: none      Abstaining: none

Motion passed unanimously.

**Motion by Borland to close case 18-03.**

Seconded by Schiel-Larson.

VOTE: Aye: all      Nay: none      Abstaining: none

Motion passed unanimously.

**Tentative 2019 Meeting Dates:**

April 9, 2019

July 9, 2019

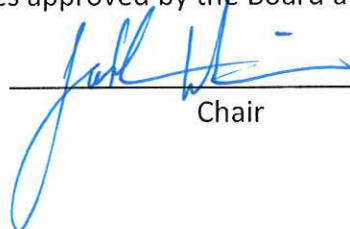
October 8, 2019

**Adjournment**

Naylor adjourned the meeting at 9:17 a.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

4.7.19  
DATE

  
Chair