

IOWA ARCHITECTURAL EXAMINING BOARD

MINUTES

200 E. Grand, Suite 350, Des Moines | Bureau Conference Room

Thursday, January 17, 2019 at 10:30 a.m.

Board Members present for all or part of the meeting:

Linda Alfson Schemmel

Tandi Brannaman (via telephone)

Kolby DeWitt

Joseph Ferrentino

Anna Harmon

Scott Hatfield

Jerry Purdy

Staff present for all or part of the meeting:

Lori SchraderBachar, Board Administrator

Ashley Thompson, Licensing Specialist

Caroline Barrett, AAG

Lucas Longman, PLB Investigator

Public:

None.

Call to Order

Call to Order by Purdy at 10:30 a.m.

Quorum was established.

Motion by Hatfield to approve the open and closed session minutes of November 15, 2018.

Seconded by Alfson Schemmel.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed unanimously.

Administrative Reports

Assistant Attorney General:

Barrett introduced herself to the Board. She reported that the AG's office is shuffling reassignments and has requested to be permanently assigned to the Iowa Architectural Examining Board. To date, no formal decision has been made.

Board Administrator/Site Manager:

SchraderBachar reported that the invitation for former Board members to attend a Board meeting to discuss previous, current, and future education requirements was tentatively rescheduled to the May 16, 2019 Board meeting to allow senior NCARB staff to be present. SchraderBachar also reported that an informative email was sent out this week to licensed Architects in Iowa regarding 193B Iowa Administrative Code 4.1(5); she has not had any responses. SchraderBachar went on to report that Iowa is in legislative session and reminded Board members that when speaking to a legislator, Board members can identify themselves as such and give a personal opinion, making it clear they are not speaking for the Board. Lastly, SchraderBachar reported that effective January 21, 2019, the meal reimbursement rates are going up; the breakdown of levels and reimbursed allowance are on the Google shared drive.

Licensing Specialist: Thompson reported that from November 1, 2018 to December 31, 2018, there were 17 new licensees and six reinstatements.

Board Member Reports

None.

Building Code Officials Handbook Task Force

Alfson Schemmel reported on the progression of updating the building code officials' handbook. The task force discussed the alignment of the Architectural and Engineering Board's matrices, which will eventually require Board action. Alfson Schemmel suggested that since a notice of intent for a rule change will be submitted, the Board should review other possible rule updates and submit all at once. SchraderBachar suggested the Board submit their notice of intent in conjunction with the Engineer Board so legislative can review at the same time. Alfson Schemmel relayed that her report is on the shared Google drive and that the next task force meeting is January 22, 2019.

NCARB

SchraderBachar reported that NCARB is seeking feedback from the Board about the Continuing Education Guidelines and a response is needed by April 2, 2019. After discussion, the Board decided to formulate and submit a response at the March 28, 2019 meeting.

Alfson Schemmel led a discussion regarding the AXP Certificate Portfolio. The Missouri Architectural Examining Board wanted to review a licensure candidate's AXP portfolio and NCARB decline. Subsequent to that decision, NCARB will now allow jurisdictions access to review the portfolio. SchraderBachar stated that currently, staff does not look at AXP since NCARB already approved it. Brannaman mentioned that the Board previously decided to trust NCARB to make that decision.

After discussion, **Motion by Hatfield to approve sending Harmon and Purdy with Brannaman as an alternative as funded delegates, and Ferrentino as funded public member, along with one staff member to the Regional Meeting March 8-9, 2019 in Nashville, TN.**

Seconded by DeWitt.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Motion by Ferrentino to name Purdy as the voting delegate and to approve sending Purdy, Brannaman and possibly Alfson Schemmel as funded delegates, and DeWitt as funded public member, and SchraderBachar to the Annual Meeting June 20-22, 2019 in Washington DC and to authorize the voting delegate to carry the Board's position on elections and the resolutions with the freedom to participate in the dialogue at the NCARB Annual Meeting and take into consideration the discussions and any amendments to the resolution before casting the vote on behalf of the Iowa Architectural Examining Board.

Seconded by Hatfield.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Public Comment

None.

Complaints & Discipline

Closed Session:

Motion by Harmon to enter into closed session pursuant to Iowa Code section 21.5(1)(d) and 272C.6(4) at 11:37 a.m. to review pending licensee discipline cases and investigations.

Seconded by Alfson Schemmel.

VOTE: Roll call: Alfson Schemmel, aye; Brannaman, aye; Harmon, aye; Hatfield, aye; Purdy, aye; DeWitt, aye; and Ferrentino, aye.

Motion passed unanimously.

Motion by Alfson Schemmel for the Board to return to open session at 11:59 a.m.

Seconded by Harmon.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Open Session:

Motion by DeWitt to accept the signed consent order and close cases 18-13, 18-26, and 18-27 as discussed in closed session.

Seconded by Hatfield.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Motion by DeWitt to rescind probable cause for case 18-25 and close as discussed in close session.

Seconded by Ferrentino.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Motion by Harmon to find probable cause in cases 18-28, 19-02, and 19-03 as discussed in closed session.

Seconded by Alfson Schemmel.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Motion by Hatfield to close cases 18-29 and 19-01 as discussed in closed session.

Seconded by DeWitt.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Motion by Alfson Schemmel to set case 18-23 for hearing as discussed in closed session.

Seconded by Hartman.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Upcoming Meetings & Last Minute Comments

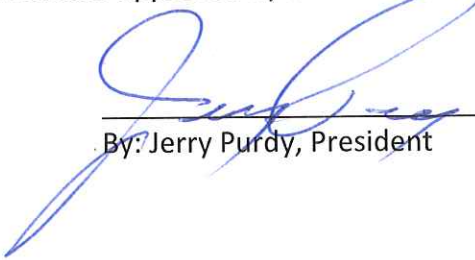
The next board meeting will be March 28, 2019.

Adjournment

Purdy adjourned the meeting at 12:05 p.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

3/28/19
DATE


By: Jerry Purdy, President