



**IOWA REAL ESTATE COMMISSION**  
200 East Grand, Suite 350, Des Moines, IA  
Bureau Conference Room  
**Thursday, March 7, 2019**  
**9:00 a.m.**

**Meeting Agenda**

1. Call to Order
  - a. Introductions/Announcements
  - b. Approval of the Agenda
2. Approval of Minutes
  - a. Open Session and Closed Session Minutes: February 7, 2019  
If needed, and in accordance with Iowa Code § 21.5(1)(a), the Board will go into closed session to review closed session minutes because closed session minutes are confidential under Iowa Code § 21.5(4).
3. Commissioner Reports
4. Staff Reports
  - a. John Lundquist, Assistant Attorney General
  - b. Lori SchraderBachar, Site Manager
  - c. Jeff Evans, Executive Officer
5. Communications
  - a. Waiver 19-02
6. Administrative Rules
  - a. ARC 4250C re: Chapter 1 Organization and Operation
7. Public Comment
8. Closed Session

The Commission will go into closed session pursuant to Iowa Code § 21.5(1)(d) and § 21.5(1)(f) to discuss item "A", § 21.5(a) and § 21.5(d) to discuss items "B" & "C", and § 21.5(1)(a) and § 543B.15(9) to discuss item "D".

  - a. Review Informal Settlement, Consent Agreement, or Consent Order signed by Respondent:
    1. Case No. 18-200
  - b. Review Open Complaint Cases with the following Informal Settlement, Consent Agreement or Consent Order signed by Respondent:

1. Case No. 18-070

c. Review Open Complaint Cases

d. Review Applications

9. Open Session

a. Return to open session to take action on items discussed in closed session.

b. Unlicensed practice discipline cases and investigations:

1. Case No. 18-247

c. Prelicense Determinations

1. Case No. 19-022

2. Case No. 19-042

10. Future Meeting Dates (*Tentatively*):

**Investigation Committee**

Wednesday, April 3

Wednesday, May 1

Wednesday, June 5

No July Meeting

Wednesday, July 31

Wednesday, September 4

Wednesday, October 2

Wednesday, November 6

Wednesday, December 4

**Commission Meeting**

Thursday, April 4

Thursday, May 2

Thursday, June 6

No July Meeting

Thursday, August 1

Thursday, September 5

Thursday, October 3

Thursday, November 7

Thursday, December 5

11. Adjourn

Board meetings are open to the public. The site is accessible for people with mobility limitations. If you are a person with a disability and need a reasonable accommodation to participate, please contact Jeffrey Evans, (515) 725-9026 or [jeff.evans@iowa.gov](mailto:jeff.evans@iowa.gov), at least 48 hours in advance of the meeting.

**IOWA REAL ESTATE  
INVESTIGATION COMMITTEE MEETING  
200 East Grand, Suite 350  
Des Moines, IA 50309  
March 6, 2019  
Conference Room - 10:00 a.m.**

**Tentative Schedule**

The Committee (Telford, Clingman) will review and discuss the following **CONFIDENTIAL** complaint cases:

**(A) Informals:**

1. 10:30 a.m. Informal Discussion  
Case No.
2. 11:00 a.m. Informal Discussion  
Case No.
3. 11:30 a.m. Informal Discussion  
Case No. 19-053 (Late Addition)
4. 1:00 p.m. Informal Discussion  
Case No. 19-029
5. 1:30 p.m. Informal Discussion  
Case No.

The following complaint cases will be reviewed and discussed:

**(B) In Need of Attention:** 18-179, 18-180, 18-183, 18-218, 18-246, 19-016, 19-024, 19-036  
19-037, 19-045, 19-046, 19-047

**(C) Applicants:** 19-027, 19-030, 19-038

**(D) Trust Accounts:**

**(E) Errors & Omission Insurance:**

**(F) Continuing Education:**

**(G) Additional Information:**

**(H) Accepted/Signed Settlement Agreements:** 18-200

**(I) Accepted/Signed Settlement Agreements (CE/E&O) - PC Finding Needed:** 18-070

**(J) Late Additions:** 19-054

**(K) Unlicensed Practice Files\*:** 18-247

**(L) Prelicense Determination\*\*:** 19-022, 19-042

\*Found in 03/07/19 IREC Meeting Folder at the following link: [https://drive.google.com/open?id=1\\_IF3IYXVX7INCQsqv1UU3b3ckLL-zvck](https://drive.google.com/open?id=1_IF3IYXVX7INCQsqv1UU3b3ckLL-zvck)

\*\*Found in 03/07/19 IREC Meeting Folder at the following link: <https://drive.google.com/open?id=1gVxTo5F15oSsmQHPpiY17Y6CS1On9I9B>