

IOWA ARCHITECTURAL EXAMINING BOARD
MINUTES
200 E. Grand, Suite 350, Des Moines | Bureau Conference Room
Thursday, November 15, 2018 at 10:30 a.m.

Board Members present for all or part of the meeting:

Linda Alfson Schemmel	Scott Hatfield, via telephone
Tandi Brannaman	Jerry Purdy
Anna Harmon	

Board Members not present:

Kolby DeWitt	Joseph Ferrentino
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Staff present for all or part of the meeting:

Lori SchraderBachar, Board Administrator	Caroline Barrett, AAG
Ashley Thompson, Licensing Specialist	Lucas Longman, PLB Investigator

Public:

None.

Call to Order

Call to Order by Purdy at 10:31 a.m.

Quorum was established.

Introductions were made.

Motion by Hatfield to approve the open and closed session minutes of September 20, 2018.

Seconded by Harmon.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed unanimously.

Administrative Reports

Assistant Attorney General: Barret introduced herself. Barrett is also serving on the Building Code Officials Handbook Task Force (Task Force) and wanted to follow up with an inquiry made regarding whether architects need to stamp and seal exempt projects. Barrett summarized a memo she provided to the Task Force, and informed Board that architects do not need to stamp exempt projects.

Board Administrator/Site Manager: SchraderBachar introduced and welcomed PLB's new investigator, Lucas Longman. SchraderBachar reminded the board to sign and date travel per diems. Board decided to invite former Board members and former AAG to the January 2019 Board meeting to discuss current education rules and requirements, instead of the March 2019 meeting. SchraderBachar stated that Terry Allers would be available during the January 2019 Board meeting. SchraderBachar reminded the Board that they would need to schedule who is attending the 2019 NCARB regional and annual meetings during the January 2019 Board meeting.

Licensing Specialist: Thompson reported that from September 1, 2018 to October 31, 2018, there were 29 new licensees and 8 reinstatements.

Board Member Reports

None.

Building Code Officials Handbook Task Force

Alfson Schemmel reported that two meetings took place with the Building Code Officials Handbook Task Force Committee. Alfson Schemmel reported that Lisa VanDenBerg with the Engineering Board provided research of model handbooks from Florida that the committee might be able to incorporate, such as FAQs and a more robust submission requirement. She attended the Engineering Board meeting on November 14, 2018 and mentioned they would be open to aligning with the Architect matrix. Alfson Schemmel suggested that the competency section in the handbook should be more specific; she will draft suggested language for the next Architect and Engineering Board meetings.

2018 CEU Audit Review

The Board reviewed an audit submission for continuing education. The Board deemed the submission was not in compliance and warranted discipline. Further discussion will be held in closed session.

Adopt 193 – Chapter 1 amendments

SchraderBachar reported that a public hearing was held on September 5, 2018 concerning the Notice of Intended Action for Administrative Rules 193, ARC4007C re: Chapter 1 re: Organization and Operation. No public attended. No changes made to previously approved Notice of Intended Action.

Motion by Brannaman to approve and adopt Amendments to IAC 193.

Seconded by Alfson Schemmel.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed unanimously.

NCARB

Purdy reported on his attendance at the MBM/MBE Leadership Summit Conference on October 12-13, 2018 in St. Louis, MO. His complete report is on the Google shared drive.

Public Comment

None.

Complaints – Closed Session

Motion by Harmon to enter into closed session pursuant to Iowa Code section 21.5(1)(d) and 272C.6(4) at 11:09 a.m. to review pending licensee discipline cases and investigations.

Seconded by Brannaman.

VOTE: Roll call: Alfson Schemmel, aye; Brannaman, aye; Harmon, aye; Hatfield, aye; and Purdy, aye.

Motion passed unanimously.

Hatfield left the meeting at 11:09 after roll call vote.

Motion by Alfson Schemmel for the Board to return to open session at 11:30 a.m.

Seconded by Harmon.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Complaints – Open Session

Motion by Brannaman to accept the signed consent order and close case 18-12.

Seconded by Harmon.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Motion by Harmon to close cases 18-21 and 18-22 as discussed in closed session.

Seconded by Brannaman.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Motion by Alfson Schemmel to find probable cause in cases 18-23, 18-25, 18-26, and 18-27 as discussed in closed session.

Seconded by Brannaman.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Motion by Harmon to close case 18-20.

Seconded by Alfson Schemmel.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Motion by Brannaman to close case 18-24.

Seconded by Alfson Schemmel.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Upcoming Meetings & Last Minute Comments

The next board meeting will be held on January 17, 2018. SchraderBachar will send out emails to former Board members, former AAG, and a NCARB representative inviting them to the January 2019 meeting to discuss current licensure requirements.

Adjournment

Purdy adjourned the meeting at 11:42 p.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

11/17/17
DATE


By: Jerry Purdy, President