

IOWA LANDSCAPE ARCHITECTURAL EXAMINING BOARD

MINUTES

200 E. Grand, Suite 350, Des Moines | Bureau Conference Room

September 26, 2018 | 9:00 a.m.

Board Members present for all or part of the meeting:

Deb Schiel-Larson (joined by phone)	Jonathan Martin
Emily Naylor	Jack Jones
Nathan Borland	

Board Members not present for meeting:

Brenda Nelson	John Micka
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Staff:

Jill Simbro, Board Administrator	Kristi Traynor, Assistant Attorney General
Tracy Lindgren, Licensing Specialist	Lori SchraderBachar, Site Manager
Zac Hingst, Legal Counsel, IDOB	

Call to Order

Call to Order by Martin at 9:03 a.m.

Roll Call Martin, Naylor, Schiel-Larson, Jones, Borland

Approval of Agenda

Motion made by Naylor to approve the agenda.

Seconded by Jones.

VOTE: Aye: all Nay: None Abstaining: None

Motion passed.

Motion made by Jones to approve July 17, 2018 open minutes.

Seconded by Borland.

VOTE: Aye: all Nay: None Abstaining: None

Motion passed.

Motion made by Schiel-Larson to approve July 17, 2018 closed minutes.

Seconded by Jones.

VOTE: Aye: all Nay: None Abstaining: None

Motion passed.

Board Member Reports:

Martin attending the Building officials handbook task force which will review and update the 2006 handbook for building officials.

Staff Reports:

Traynor – Sitting in for AAG Jordan Esbrook and had nothing to report.

Simbro –Landscape Architect licensing numbers are: 256 Active – 132 Iowa and 124 out of state and 21 Inactive 8 Iowa and 13 out of state.

Hingst – Legal Counsel for the IDOB presented the board with his summary of recommendations to be presented to the policy coordinator in Governors' Office.

Administrative Rules/Iowa Code 544B

Motion made by Borland to vote to Notice the amendments in the Iowa Code 544B

Seconded by Jones.

VOTE: Aye: all Nay: None Abstaining: None

Motion passed.

Public Comment

None

Reinstatement

Johnson – Certificates provided to continuing education were signed by the applicant. Applicant needs to submit 48 hours of HSW from the past four years. Must document attendance and how they met HSW.

Closed Session

Motion by Naylor to enter into closed session pursuant to Iowa Code section 21.5(1)(d) & (a) and 272C.6(4) at 9:44 a.m. to review pending licensee discipline cases and investigations, include any cases ready for final relation through closure or consent order.

Seconded by Jones

VOTE: Roll call: Martin, aye; Borland, aye; Nelson, aye; Jones, aye; Schiel Larson, aye.

Motion passed unanimously.

Motion by Borland for the Board to return to open session at 9:46 a.m.

Seconded by Naylor

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

It was determined that case 18-02 is unlicensed practice and did not need to be discussed in closed session.

Motion by Borland to close with letter case 18-02.

Seconded by Naylor.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Tentative 2019 Meeting Dates:

January 8, 2019 Conference Call

April 9, 2019

July 9, 2019

October 8, 2019

Adjournment

Martin adjourned the meeting at 9:58 a.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

12-13-18
DATE

Joe Simbro for Jonathan
Chair Martin