

IOWA ARCHITECTURAL EXAMINING BOARD
MINUTES
200 E. Grand, Suite 350, Des Moines | Bureau Conference Room
Thursday, September 20, 2018 at 10:30 a.m.

Board Members present for all or part of the meeting:

Linda Alfson Schemmel	Scott Hatfield
Tandi Brannaman	Jerry Purdy
Anna Harmon	

Board Members not present:

Kolby DeWitt	Joseph Ferrentino
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Staff present for all or part of the meeting:

Lori SchraderBachar, Board Administrator	Renee Paulson, PLB Accountant/HR Associate
Ashley Thompson, Licensing Specialist	

Public:

Randy Kibbee, Accord Architecture Co.	Michelle Marrow, NCARB (telephone)
Tom Feldmann, BNIM Architects	Nefertari Carter, NCARB (telephone)
Katrina Humphrey, NCARB (telephone)	Roxanne Alston, NCARB (telephone)

Call to Order

Call to Order by Purdy at 10:30 a.m.
Quorum was established.

Introductions were made.

Motion by Hatfield to approve the open and closed session minutes of July 19, 2018.

Seconded by Alfson Schemmel.

VOTE: Aye: Alfson Schemmel, Brannaman, Harmon, Hatfield, Purdy Nay: None

Abstaining: None

Motion passed unanimously.

Waiver Requests

18-03 - Tom Feldmann petitioned the board to approve rolling clock extension due to NCARB black out period.

Motion by Alfson Schemmel to approve waiver 18-03.

Seconded by Harmon.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed unanimously.

18-04 - James Trower petitioned the board to approve rolling clock extension due to NCARB black out period.

Motion by Brannaman to approve waiver 18-04.

Seconded by Hatfield.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed unanimously.

NCARB representatives, Humphrey, Marrow, Carter, and Alston joined the meeting via teleconference at 10:42 a.m. and left the meeting at 11:23 a.m.

18-02 - Kibbee petitioned the board to waive NAAB accredited degree to obtain licensure as an architect in Iowa. Kibbe addressed the board stating he wanted to obtain licensure in his own state as well as sit for the exam in Iowa. He also stated that he has the approval from NCARB to take the exam.

Brannaman is concerned that approving this waiver would set a precedent that the board is not prepared for. She suggested scheduling a future discussion with current and previous board members, along with a NCARB representative, concerning the rules and requirements for future waiver requests.

Motion by Brannaman to deny waiver request 18-02.

Seconded by Alfson Schemmel.

VOTE: Aye: Brannaman, Alfson Schemmel, and Harmon

Nay: Hatfield and Purdy

Abstaining: None

Motion passed.

Administrative Reports

Assistant Attorney General: Not in attendance.

Board Administrator/Site Manager: Since there is not an AAG in attendance, SchraderBachar reminded the board to discuss cases in closed session, and vote in open; she also suggested that if the board finds probable cause to make the motion as, find probable cause pending AAG review. SchraderBachar informed the board that amendments 193B IAC Chapter 5 went into effect on July 25, 2018. SchraderBachar reported that the Building Code Official's Task Force will meet for its first meeting on September 28, 2018; Alfson Schemmel and Ferrentino will represent the Board.

Licensing Specialist: Thompson reported that from July 1, 2018 to Aug 31, 2018, there were 45 new licensees and six reinstatements.

Board Member Reports

None.

NCARB

Motion by Alfson Schemmel to approve sending Jerry Purdy and Lori SchraderBachar to the NCARB MBC/MBE Leadership Summit in St. Louis, MO on October 12 -13, 2018.

Seconded by Brannaman.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed unanimously.

SchraderBachar reported the updated NCARB Model Rules of Conduct are in the board notebook on the Google shared drive.

Set 2019 Meeting Dates

2019 meeting dates are as follows:

January 17, 2019

March 28, 2019

May 16, 2019

July 18, 2019

September 19, 2019

November 21, 2019

Public Comment

None.

Paulson joined the meeting at 11:31 a.m.

Complaints – Closed Session

Motion by Alfson Schemmel to enter into closed session pursuant to Iowa Code section 21.5(1)(d) and 272C.6(4) at 11:33 a.m. to review pending licensee discipline cases and investigations.

Seconded by Brannaman.

VOTE: Roll call: Alfson Schemmel, aye; Brannaman, aye; Harmon, aye; Hatfield, aye; and Purdy, aye.

Motion passed unanimously.

Motion by Brannaman for the Board to return to open session at 11:49 a.m.

Seconded by Harmon.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Complaints – Open Session

Motion by Hatfield to find probable cause pending attorney review in the cases 18-12 and 18-13 as discussed in closed session.

Seconded by Harmon.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Motion by Brannaman to close cases 18-11, 18-18, and 18-19 as discussed in closed session.

Seconded by Hatfield.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Motion by Hatfield to close case 18-14.

Seconded by Brannaman.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Motion by Harmon to close case 18-15.

Seconded by Brannaman.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Motion by Brannaman to close case 18-16.

Seconded by Alfson Schemmel.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Motion by Hatfield to close case 18-17.

Seconded by Alfson Schemmel.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Upcoming Meetings & Last Minute Comments

The next board meeting will be held on November 15, 2018.

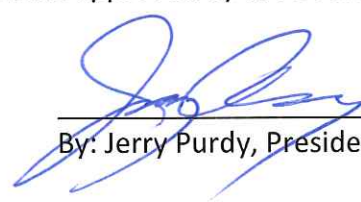
The board agreed to discuss future rules concerning waivers at the March 2019 board meeting.

Adjournment

Purdy adjourned the meeting at 12:10 p.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

11/15/18
DATE


By: Jerry Purdy, President