



## Iowa Board of Nursing

400 S.W. 8th Street Suite B Des Moines, IA 50309-4685

Tel: (515) 281-3255 Fax: (515) 281-4825

Web: [nursing.iowa.gov](http://nursing.iowa.gov)

---

### CONFERENCE CALL MINUTES

April 22 2020

3:00 p.m.

Electronic Meeting: On March 19, Governor Reynolds issued a Proclamation of Disaster Emergency, wherein she temporarily suspended the regulatory provisions of Iowa Code section 21.8 “Electronic Meetings” to the extent the statute prevented a governmental body from holding a meeting by electronic means. Consistent with this Proclamation, conference call instructions for members of the public to participate in the open session portion of the meeting were provided on the agenda.

#### Board in Attendance

Gwen Suntken, RN, Chairperson  
Nancy Kramer, RN, Vice Chairperson  
Kathryn Dolter, RN, PhD  
B.J. Hoffman  
Mark Odden, ARNP

#### Excused

Sue Putnam, LPN

#### Staff

Kathy Weinberg, MSN, RN, Executive Director  
Laura Hudson, RN, Associate Director CE/Workforce  
Tessa Register, Assistant Attorney General  
Tracey Westby, Enforcement Secretary

3:03 p.m. Board Chair Gwen Suntken called the meeting to order.

3:04 p.m. On a motion by Nancy Kramer, the Board voted to adopt the agenda.

### **ADMINISTRATIVE RULES**

On the motion of Nancy Kramer, with BJ Hoffman objecting, the Board approved the adoption of 655 3.11(152) governing emergency licenses effective when the issuing of emergency licenses is operationalized in the AMANDA database.

On the motion of Mark Odden, the board approved the guidelines to post on the website to inform licensees and employers about the emergency licenses.

### **ENFORCEMENT**

#### **Closed Session**

At 3:17 p.m., on a motion made by Mark Odden, the Board voted unanimously by roll call vote to move into closed session pursuant to Iowa Code section 21.5(1)(f), to discuss the decision to be rendered in a contested case conducted according to the provisions of chapter 17A.

#### **Open Session**

At 3:31 p.m., on a motion made by Mark Odden, the Board returned to open session.

On the motion of Mark Odden, the Board voted to deny the Application for Rehearing of case number 19-259 Deborah Phillips.

3:32 p.m. On the motion by Mark Odden, the Board voted to adjourn.