

IOWA ARCHITECTURAL EXAMINING BOARD  
MINUTES  
200 E. Grand, Suite 350, Des Moines | Bureau Conference Room  
Thursday, March 15, 2018 at 10:00 a.m.

**Board Members present for all or part of the meeting:**

Linda Alfson Schemmel	Joseph Ferrentino
Tandi Brannaman (via telephone)	Scott Hatfield
Kolby DeWitt	

**Board Members not present:**

Jerry Purdy

**Staff:**

Lori SchraderBachar, Board Administrator	Sandy Malek, PLB Investigator
Ashley Thompson, Licensing Specialist	David Rancht, Assistant Attorney General

**Public:**

Anna Harmon, new board member beginning May 1  
Owen Wagner, licensure candidate

**Call to Order**

Call to Order by Linda Alfson Schemmel at 10:02 a.m.  
Quorum was established.

Introductions were made.

**Motion by DeWitt to approve the agenda of March 15, 2018.**

Seconded by Hatfield

VOTE: Aye: all      Nay: None      Abstaining: None

Motion passed unanimously.

**Motion by Ferrentino to approve the open and closed session minutes of January 18, 2018.**

Seconded by Brannaman

VOTE: Aye: Alfson Schemmel, Brannaman, DeWitt, and Ferrentino      Nay: None

Abstaining: Hatfield

Motion passed.

**Administrative Reports**

**Assistant Attorney General:** Rancht, who was in attendance on behalf of Barloon, further introduced himself.

**Board Administrator/Site Manger:** SchraderBachar reminded the board to sign and date travel per diems and complete the preventing sexual harassment education. She presented the following: Iowa Report for NCARB, ARC 3661C - Chapter 5 Notice for review, NCARB meeting reports from DeWitt and Purdy, a current list of new licensees and reinstatements, and an article regarding professional licensure. She also reported that the Administrative Rules Review Committee met on March 9, 2018.

Bob Lampe, executive officer of Engineering/Land Surveying Board, presented Chapter 5 on behalf of the Architect Board. A public hearing regarding Ch.5 will be held March 20, 2018 at 9:00 a.m. SchraderBacher also reported that she will now need a copy of each board member's driver's license identification for travel reimbursement. Beginning in May, meeting packets will be sent electronically via the Architect Google Drive.

**Licensing Specialist:** Thompson did not have a report.

### **Board Member Reports**

No reports.

### **Waivers**

#### **17-05**

Kalyssa Warden petitioned the board to extend the rolling clock for the ARE exams and requested an extra year to complete the exams.

#### **Motion by Hatfield to approve waiver 17-05.**

Seconded by Ferrentino.

VOTE: Aye: Alfson Schemmel, Ferrentino, Hatfield, DeWitt                      Nay: None

Abstaining: Brannaman

Motion passed.

#### **18-01**

Owen Wagner petitioned the board to extend the rolling clock for the ARE exams and requested an extra six months to complete the exams.

Wagner approached to board to explain his request, describing a black out period and that NCARB had approved his request.

#### **Motion by DeWitt to approve waiver 18-01.**

Seconded by Ferrentino.

VOTE: Aye: all                      Nay: None                      Abstaining: None

Motion passed unanimously.

### **NCARB**

Alfson Schemmel and DeWitt both gave reports regarding their attendance at the NCARB Regional Summit meeting held March 9 -10, 2018. Alfson-Schemmel will review the proposed bylaw changes with the Board at its May meeting.

### **Public Comment**

None.

### **Upcoming Meetings**

The next board meeting will be held on May 17, 2018. The time was changed to 10:30 a.m.

**Complaints – Closed Session**

**Motion by Hatfield to enter into closed session pursuant to Iowa Code section 21.5(1)(d) and 272C.6(4) at 10:31 a.m. to review pending licensee discipline cases and investigations.**

Seconded by DeWitt

VOTE: Roll call: Alfson Schemmel, aye; Brannaman, aye; DeWitt, aye; Ferrentino, aye; and Hatfield, aye.  
Motion passed unanimously.

**Motion by Hatfield for the Board to return to open session at 11:28 a.m.**

Seconded by DeWitt

VOTE: Aye: all      Nay: none      Abstaining: none  
Motion passed unanimously.

**Complaints – Open Session**

**Motion by DeWitt to find probable cause in cases 18-01, 18-02, 18-03, 18-04, and 18-05 as discussed in closed session.**

Seconded by Brannaman

VOTE: Aye: all      Nay: none      Abstaining: none  
Motion passed unanimously.

**Motion by DeWitt to close cases 17-19 and 17-21 as discussed in closed session.**

Seconded by Hatfield

VOTE: Aye: all      Nay: none      Abstaining: none  
Motion passed unanimously.

**Motion by DeWitt to close case 17-22.**

Seconded by Hatfield

VOTE: Aye: all      Nay: none      Abstaining: none  
Motion passed unanimously.

**Last Minute Comments**

None.

**Adjournment**

Alfson Schemmel adjourned the meeting at 11:52 a.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

5/16/18  
DATE

  
By: Linda Alfson Schemmel, President  
JERRY PURDY