

IOWA LANDSCAPE ARCHITECTURAL EXAMINING BOARD
MINUTES
200 E. Grand, Suite 350, Des Moines | Conference Call
January 16 | 9:00 a.m.

Meeting was held by conference call per Iowa Code 21.4 with the majority of members calling in due to inclement weather.

Board Members present for all or part of the meeting:

David Fjare (via phone)	Emily Naylor (via phone)
Deb Schiel-Larson (via phone)	Jonathan Martin
Brenda Nelson (via phone)	Jack Jones

Staff:

Jill Simbro, Board Administrator	Rebecca Barloon, Assistant Attorney General
Tracy Lindgren, Background Coordinator	Lori SchraderBachar, Site Manager
Zak Hingst, Legal Council IDOB	

Call to Order

Call to Order by Martin at 9:01 a.m.
Roll Call Jones, Martin, Naylor, Nelson, Schiel-Larson, Fjare

Approval of Agenda

Motion made by Jones to approve the agenda.

Seconded by Nelson.

VOTE: Aye: all Nay: None Abstaining: None

Motion passed.

Motion made by Naylor to approve October 31, 2017 open minutes.

Seconded by Schiel-Larson.

VOTE: Aye: all Nay: None Abstaining: None

Motion passed.

Motion made by Nelson to approve October 31, 2017 closed minutes.

Seconded by Jones.

VOTE: Aye: all Nay: None Abstaining: None

Motion passed.

Board Member Reports:

None

Staff Reports:

Barloon-No report

SchraderBachar –PLB is finishing up first round of renewals with DataPro and is reviewing ways to improve.

Simbro – Reported she has been working on DataPro and improvements for the next renewal cycle. Working on an online portal for board members.

Administrative Rules/Iowa Code 544B

- a. Notice of Intended Action – 193D-Chapter 3 Education – Submitted.
- b. Iowa Code 544B - Zak Hingst, Legal Council for IDOB gave an overview of how the process works. Barloon suggests to update the language to be consistent with current rules and regulations.

Continuing Education Audits

Forret - Board requests an explanation on how the hours submitted meet the Health Safety and Welfare requirement.

Noelck –Board requests more detail and ask for an additional 3 hours of Health Safety and Welfare.

Reinstatement

Wyss – Board requesting documentation of continuing education in Health Safety and Welfare taken within the last 4 years.

Tentative 2018 Meeting Dates:

April 3, 2018

July 17, 2018

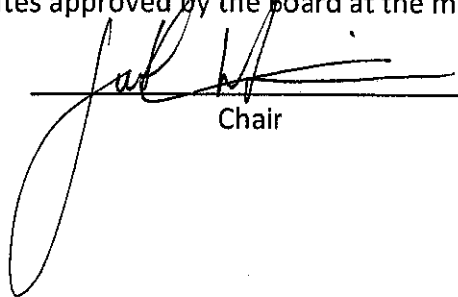
October 2, 2018

Adjournment

Martin adjourned the meeting at 10:08 a.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

4/4/18
DATE


Chair