

IOWA ARCHITECTURAL EXAMINING BOARD
MINUTES
200 E. Grand, Suite 350, Des Moines | Bureau Conference Room
Tuesday, November 14, 2017 at 10:00 a.m.

Board Members present for all or part of the meeting:

Linda Alfson Schemmel	Joseph Ferrentino
Tandi Brannaman	Scott Hatfield
Kolby DeWitt	Jerry Purdy

Staff:

Lori SchraderBachar, Board Administrator	Sandy Malek, PLB Investigator
Ashley Thompson, Licensing Specialist	Rebecca Barloon, Assistant Attorney General

Public:

Travis Brodersen	Bob Olson
Chris Gruenhagen	

Call to Order

Call to Order by Alfson Schemmel at 10:01 a.m.
Quorum was established.
New licensing specialist Ashley Thompson was introduced.

Motion by Dewitt to approve the agenda of November 14, 2017.

Seconded by Hatfield
VOTE: Aye: all Nay: None Abstaining: None
Motion passed unanimously.

Motion by Hatfield to approve the open and closed session minutes of July 11, 2017 and open session minutes of August 22, 2017.

Seconded by Brannaman
VOTE: Aye: all Nay: None Abstaining: Alfson Schemmel
Motion passed.

Waiver

Bob Olson submitted a waiver request to allow for use of a real estate appraiser class to count toward the needed continuing education for renewal. Olson provided a syllabus for the Board to review. The Board asked for Olson for more information. On his renewal application, Mr. Olson was short 1.75 HSW hours of continuing education hours.

193B Chapter 5 Discussion

Alfson Schemmel led a discussion regarding proposed changes to Chapter 5. Chris Gruenhagen of the Iowa Farm Bureau discussed the difference between farm inputs and farm products.

Motion by Purdy to notice changes to Chapter 5.

Seconded by Hatfield.
VOTE: Aye: all Nay: None Abstaining: None

Administrative Reports

Assistant Attorney General: Barloon did not have a report.

Board Administrator/Site Manger: SchraderBachar reminded the board to sign and date travel per diems. She discussed information in the meeting packet: newly formatted list of new architects, reinstated architects, report to AIA Iowa, multiple articles, updated board rules and codes, and PLB board and member travel.

Discussion held regarding a reception for newly licensed architects. Because of gift law issues, it may not be plausible. It would also have to coincide with convention for better attendance.

SchraderBachar spoke with Deborah Hauptmann, Iowa State University School of Architecture Chair, to discuss board openings and the ISU advisory council.

Application for Licensure

Applicant Travis Brodersen appeared before the Board to discuss his qualifications for registration.

Motion by Purdy to approve license with consent order.

Seconded by DeWitt

VOTE: Aye: all Nay: None Abstaining: None

Motion passed unanimously.

Barloon will draft a consent order with probation through 10 years post-conviction. The consent order will go in effect when all signed.

Board Member Reports

No reports.

Board Committee Reports

Rules Task Force: Alfson Schemmel reported that Rules Task Force was completed.

Outreach Committee: Alfson Schemmel reported on the Iowa Building Code Officials board meeting.

Ethics Questionnaire

Discussion held regarding having new licensure applicants complete a state specific questionnaire prior to granting a license. SchraderBachar presented information from other jurisdictions. Consensus is to move forward. Hatfield and Ferrentino will serve on committee, along with Barloon and SchraderBachar.

Correspondence

The Board moved the discussion to closed session as it pertained to discipline.

DataPro

SchraderBachar presented the new licensing system, DataPro. Tutorial was given on how to create contact, applications, license search, and architect page.

2018 Meeting Date Selection

2018 Meetings were scheduled: January 18, March 15, May 17, July 19, September 20, and November 15, 2018.

NCARB

NCARB Visit: Alfson Schemmel discussed the October 2, 2017 visit with AIA Iowa and exam candidates.

Region 4 Educational Summit: Purdy discussed his attendance at the Region 4 Summit.

Public Comment

None.

Complaints – Closed Session

Motion by Brannaman to enter into closed session pursuant to Iowa Code section 21.5(1)(d) and 272C.6(4) at 11:28 a.m. to review pending licensee discipline cases and investigations.

Seconded by DeWitt

VOTE: Roll call: Alfson Schemmel, aye; Brannaman, aye; DeWitt, aye; Ferrentino, aye; Hatfield, aye; and Purdy, aye.

Motion passed unanimously.

Motion by DeWitt for the Board to return to open session at 12:17 a.m.

Seconded by Brannaman

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Motion by DeWitt to create an order in case 17-05 as discussed in closed session.

Seconded by Purdy.

VOTE: Aye: 5 Nay: none Abstaining: Alfson Schemmel

Motion passed.

Motion by Purdy to close cases 17-03, 17-14, 17-16, 17-17, and 17-18 as discussed in closed session.

Seconded by Ferrentino

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Motion by DeWitt to accept consent and close in cases 17-10 and 17-12 as discussed in closed session.

Seconded by Ferrentino

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Motion by DeWitt to find probable cause in the case 17-20 as discussed in closed session.

Seconded by Brannaman

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Complaints – Open Session

Discussion held using concerning unlicensed practice of architect for case 17-11.

Motion by Brannaman to close case 17-11.

Seconded by Purdy

VOTE: Aye: all Nay: none Abstaining: none

Discussion held using concerning unlicensed practice of architect for case 17-15. Board voted to table for further investigation.

Upcoming Meetings & Last Minute Comments

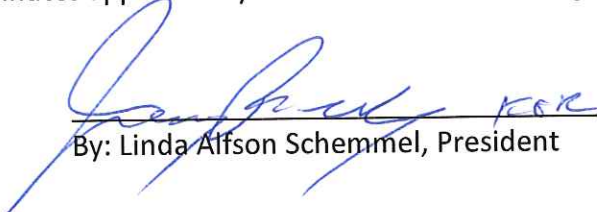
The next meeting will be January 18, 2018.

Adjournment

Alfson Schemmel adjourned the meeting at 12:37 a.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

1/18/18
DATE


By: Linda Alfson Schemmel, President