

IOWA ARCHITECTURAL EXAMINING BOARD
MINUTES
200 E. Grand, Suite 350, Des Moines | Bureau Conference Room
Tuesday July 11, 2017 at 10:00 a.m.

Board Members present for all or part of the meeting:

Linda Alfson Schemmel	Emily C. Forquer (via phone)
Tandi Brannaman (joined at 10:14 via phone)	Scott Hatfield
Kolby DeWitt	Jerry Purdy
Joseph Ferrentino	

Staff:

Lori SchraderBachar, Board Administrator	Tracy Lindgren, Background Coordinator
Rebecca Barloon, Assistant Attorney General	Sandy Malek, PLB Investigator

Call to Order

Call to Order by Alfson Schemmel at 10:00 a.m.
Quorum was established.

Motion by Purdy to approve the agenda of July 11, 2017.

Seconded by Hatfield.

VOTE: Aye: all Nay: None Abstaining: None

Motion passed unanimously.

Motion by Hatfield to approve the minutes of May 19, 2017.

Seconded by DeWitt.

VOTE: Aye: all Nay: None Abstaining: None

Motion passed unanimously.

Waivers

Motion by Purdy to approve Waiver 17-02, and cautioning the school district if the building use changes, an architect may be needed for future alterations.

Seconded by Ferrentino.

VOTE: Aye: all Nay: None Abstaining: None

Motion passed unanimously.

Motion by Purdy to approve Waiver 17-03, with a July 15, 2017 deadline to complete continuing education classes.

Seconded by Hatfield.

VOTE: Aye: all Nay: None Abstaining: None

Motion passed unanimously.

Board Member Reports

Purdy inquired about the outreach letter the Board had proposed sending to local officials. The letter will be sent once the rules in 193B Chapter 5 have been amended.

Administrative Reports

Assistant Attorney General: Barloon did not have a report.

Brannaman joined via phone at 10:14.

Motion by Purdy to approve open and closed session minutes of March 21, 2017.

Seconded by Brannaman.

VOTE: Aye: Alfson-Schemmel, Brannaman, Forquer and Purdy Nay: None Abstaining: DeWitt, Hatfield and Ferrentino

Motion passed.

Board Administrator/Site Manger: SchraderBachar reminded the board to sign and date travel per diems and asked they fill out a direct deposit form for checks. The terminology changes to 193B are in the rule-making process. A public hearing will be held on July 25 at 9 a.m. The Administrative Rules Review Committee will be meeting on Friday, August 4, 2017 and SchraderBachar has asked for a volunteer to join her; both Purdy and Alfson-Schemmel are available. Architects have until December 31, 2017 to make changes to their seals, per the Code and rule change. SchraderBachar asked if the board would like to meet in August to adopt rules or wait until September; the consensus was to meet in August. Out-of-state travel procedures were reviewed. Of the 1,132 licensed architects that were eligible to renew by June 30, 2017, 193 have not renewed.

Licensing Specialist: No report.

Board Committee Reports

Alfson Schemmel provided a brief review of the three committees.

Rules Task Force: Alfson Schemmel noted Chapter 5 was sent out to many different entities. Feedback was attached to Board packets. Alfson Schemmel will compose a clarification statement noting that use trumps size per task force member Hoover's suggestion. SchraderBachar reported two copies of the 2015 International Building Code (IBC) were purchased, one for the State Library and the other for the Board office. Although there is free access to IBC online, it may not be most current or 2015 specific.

Outreach Committee: DeWitt reported that other jurisdictions have an annual reception for newly licensed architects. The Board discussed having a reception for newly licensed and provide outreach with elected officials.

The Iowa Association of Building Officials meeting will take place on July 13. Alfson Schemmel and Purdy will attend.

NCARB

Annual Meeting Report: Alfson Schemmel provided highlights from NCARB's annual meeting, which included the keynote speaker discussing the new legislative climate and how boards can and should regulate. There is a push to encourage younger architects to serve on NCARB board. Only one woman currently serves on NCARB's board of directors.

DeWitt reported the Iowa board is shielded from many of issues with which other boards are dealing.

Barloon mentioned the keynote speakers were both Harvard professors and provided an interesting academic and historical viewpoint on regulation in a historical context. She enjoyed the breakout session on discipline.

SchraderBachar noted the investigation session talked about contracting with a former board member to review complaints and serve as a peer reviewer.

Committee Travel Approval:

Motion by DeWitt to approve SchraderBachar traveling to NCARB education committee meetings.

Seconded by Purdy.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Application Policies Discussion

SchraderBachar reviewed current policy on approving applications. When an application is received and has a yes answer to a felony, misdemeanor, or has discipline in another state, she may ask the AAG and/or the board chair to review. The board discussed, and citing concern of lengthening the application approval process, there was consensus is to continue with current policy.

Public Comment

None.

Complaints – Closed Session

Motion by DeWitt to enter into closed session pursuant to Iowa Code section 21.5(1)(d) and 272C.6(4) at 10:59 a.m. to review pending licensee discipline cases and investigations.

Seconded by Purdy.

VOTE: Roll call: Alfson Schemmel, aye; DeWitt, aye; Ferrentino, aye; Forquer, aye; Hatfield, aye; and Purdy, aye.

Motion passed unanimously.

Motion by Hatfield for the Board to return to open session at 11:35 a.m.

Seconded by Ferrentino.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Motion by DeWitt to accept the signed consent order for cases 17-05 and 17-08 and close the cases as discussed in closed session.

Seconded by Purdy.

VOTE: Aye: DeWitt, Ferrentino, Hatfield, Purdy, Forquer Nay: none Abstaining: Alfson Schemmel

Motion passed.

Motion by Purdy to find probable cause in cases 17-10, 17-12 and 17-14 as discussed in closed session.

Seconded by Hatfield.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Motion by Purdy to close case 17-13 as discussed in closed session.

Seconded by DeWitt.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Complaints – Open Session

Motion by Forquer to close case 16-20.

Seconded by Purdy.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Motion by Purdy to close case 17-09.

Seconded by Hatfield.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Discussion was held regarding Case No. 17-11. The respondent will be contacted.

Upcoming Meetings & Last Minute Comments

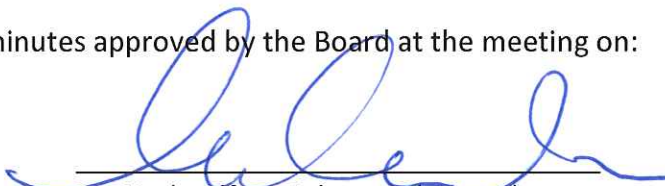
SchraderBachar will send out a Doodle poll to select a date for the special August meeting. The next in-person board meeting will take place September 12.

Adjournment

Alfson Schemmel adjourned the meeting at 11:53 a.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

11.14.17
DATE


By: Linda Alfson Schemmel, President