

IOWA INTERIOR DESIGN EXAMINING BOARD
MINUTES
200 E. Grand, Suite 350, Des Moines | Conference Call
Tuesday, May 16, 2017 at 10:00 a.m.

The meeting was conducted via telephone conference call because it was not practical or economically feasible to hold a regular meeting for the limited agenda.

Public access to this meeting was available at the Board office.

Board Members present for all or part of the meeting:

Jennifer Brand	Jay Reyhons
Todd Mithelman	Serena Zwanziger

Staff:

Lori SchraderBachar, Board Administrator	Pamela Black, Licensing Specialist
Rebecca Barloon, Assistant Attorney General	

Public:

None

Call to Order:

Call to Order by Reyhons at 10:02 a.m.
Quorum was established.

Motion by Zwanziger to approve the agenda.

Seconded by Mithelman.

VOTE: Aye: Brand, Mithelman, Reyhons and Zwanziger Nay: None Abstaining: None
Motion passed.

Motion by Brand to approve the March 7, 2017 minutes.

Seconded by Mithelman.

VOTE: Aye: Brand, Mithelman, Reyhons and Zwanziger Nay: None Abstaining: None
Motion passed.

Election of Officers

Motion by Zwanziger to elect Reyhons as chair of the board.

Seconded by Mithelman.

VOTE: Aye: Brand, Mithelman, and Zwanziger Nay: None Abstaining: Reyhons
Motion passed.

Motion by Mithelman to elect Zwanziger as vice chair of the board.

Seconded by Brand.

VOTE: Aye: Brand, Mithelman, and Reyhons Nay: None Abstaining: Zwanziger
Motion passed.

Board Member Report

Reyhons and SchraderBachar attended the Administration Rules Review Committee meeting on May 3.

While there were not questions or comments on the rules, there were general comments on the need for the board. The rules will take effect May 17, 2017. There are changes to the continuing education hours needed for renewal. Because the rules go into effect after the opening of the renewal cycle, which is May 15, 2017, the board will allow those renewing in 2017 to submit 12 hours, with 8 in HSW. For the 2018 renewal cycle, 10 HSW hours will be needed.

Administrative Reports

SchraderBachar contacted the Governor's office regarding the four open seats on the board. She encouraged board members to refer registered Interior Designers or Architects also registered as Interior Designers to apply on the Governor's site *OpenUp.iowa.gov* to fill the current vacancies. Spring registration renewals are currently open.

Black reported 64 active registered interior designers, with four new applications processed since the March meeting.

Board Member Training Review

Barloon provided the annual board member training. Topics included purpose of the board, rule making authority, quorum requirements, and open vs. closed meetings and minutes. As a reminder, don't "reply all" to emails to/from board members and/or staff as this is then considered an electronic meeting. Suggestion to keep a separate email folder for public records, Barloon and SchraderBachar can assist with correspondences. In the case of a disciplinary hearing board members will act as a judge (in a panel) and are reminded to not complete outside research as it is important to remain objective. Reviewed gift law, sales or leases of goods or services, noting that is the selling of items to registered Interior Designers.

Request for Comment on 193B- IAC Chapter 5

The Iowa Architectural Examining Board is seeking input on proposed changes to 193B Iowa Administrative Code Chapter 5. The board members were encouraged to review the changes and provide recommendations or concerns that apply to Interior Design to SchraderBachar by July 1.

Public Comment

None

Upcoming Meetings & Last Minute Comments

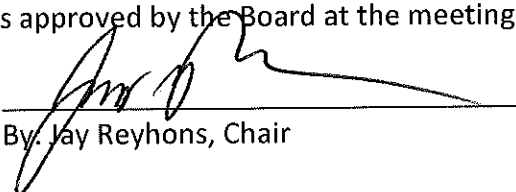
The board's next meeting is October 10 at 10 a.m. This meeting will be a conference call, unless new board members are appointed.

Adjournment

Reyhons adjourned at 10:28 a.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

10/10/17
DATE


By: Jay Reyhons, Chair