

IOWA INTERIOR DESIGN EXAMINING BOARD  
MINUTES  
200 E. Grand, Suite 350, Des Moines | Bureau Conference Room  
**Tuesday, March 7, 2017 at 10:00 a.m.**

**Board Members present for all or part of the meeting:**

Jennifer Brand	Todd Mithelman
Dorothy Fowles	Jay Reyhons
Scott Hatfield	Serena Zwanziger

**Staff:**

Lori SchraderBachar, Board Administrator	Rebecca Barloon, Assistant Attorney General
Pamela Black, Licensing Specialist	Zak Hignst, Division of Banking Attorney

**Public:**

None

**Call to Order:**

Call to Order by Reyhons at 10:06 a.m.  
Quorum was established.

**Motion by Mithelman to approve the agenda.**

Seconded by Fowles.

VOTE: Aye: Brand, Fowles, Hatfield, Mithelman, Reyhons and Zwanziger    Nay: None Abstaining: None  
Motion passed.

**Motion by Hatfield to approve the September 26, 2016 minutes.**

Seconded by Brand.

VOTE: Aye: Brand, Fowles, Hatfield, Mithelman, Reyhons and Zwanziger    Nay: None Abstaining: None  
Motion passed.

**Board Member Reports**

Fowles will be presenting to Iowa State University at the end of March, and provided a brief overview on Design Day on the Hill. Also reported NCIDQ will undergo a format change to the practicum this fall.

**Administrative Reports**

SchraderBachar reported staff change of new licensing specialist, Pamela Black, who will be with PLB for a short time prior to being replaced due to staying home when her baby is born. Noted two outgoing board members. As of March 1 press release, no new appointees per Governor's office, leaving a total of three vacancies. Call for referrals of designers ([OpenUp.iowa.gov](http://OpenUp.iowa.gov)). Working with Vertiba to create a new database, which will be operating end of summer. New database will allow automated assistance, upload transcripts, renewals, and applications. There has been a transition to GovDelivery for the newsletter in which an email was sent.

Black reported 60 active registered interior designers, seven new applications processed since September, and 33 Interior Designers up for renewal this spring.

**Legislative Update**

A consensus of the board agrees the board should remain. SchraderBachar will provide Hingst with letter, which can be taken to assist with lobbying efforts. This legislative session's two bills are 'dead' that would have repealed the board. Keeping an eye on the session yet not likely to have further activity. Next session is January 2018.

**Ombudsman Report**

On February 27<sup>th</sup> a report was published by the Office of the Ombudsman in which they reviewed investigations over the last five years to improve communications to the public on their findings. Five boards were acknowledged as needing to be more transparent in complaint findings, how disciplinary cases are handled, and not having conflicts of interest. This board was not one of the boards being reviewed further. The report emphasized the board, in consultation with AAG Barloon, should always fully review disciplinary cases and be aware of potential conflicts of interests.

**5-year Rolling Review Committee**

Adopt ARC 2796C and ARC 2797C

SchraderBachar and Barloon led a discussion reviewing proposed rule changes with the Board. Information will be published end of March and be effective June/July.

**Motion by Fowles to adopt ARC 2796C and ARC 2797C .**

Second by Zwanziger.

VOTE: Aye: All      Nay: None      Abstaining: None

Motion passed.

**Recognition of Outgoing Board Members Fowler & Hatfield**

Plaques and cake presented to Fowler for nine years of service and Hatfield for three years of service on the board.

**Public Comment**

None.

**Upcoming Meetings & Last Minute Comments**

The board's next meeting is May 16 at 10 a.m. An October meeting will be scheduled at a later date.

**Adjournment**

Reyhons adjourned at 10:47 a.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

5.16.17

DATE

  
By: Jay Reyhons, Chair