

IOWA LANDSCAPE ARCHITECTURAL EXAMINING BOARD
MINUTES
200 E. Grand, Suite 350, Des Moines | Bureau Conference Room
January 17, 2017 | 9:00 a.m.

Board Members present for all or part of the meeting:

David Fjare (via phone)	Emily Naylor
Sam Jones	Brenda Nelson
Jonathan Martin	Deb Schiel-Larson (via phone)

Staff:

Jill Simbro, Board Administrator	Rebecca Barloon, Assistant Attorney General
Pamela Black, Staff	Lori SchraderBachar, Site Manager

Call to Order

Call to Order by Fjare at 9:04 a.m.
Quorum was established.

Motion made by Martin to approve the agenda.

Seconded by Naylor

VOTE: Aye: all Nay: None Abstaining: none

Motion passed.

Motion made by Jones to approve October 11, 2016 minutes.

Seconded by Martin.

VOTE: Aye: all Nay: None Abstaining: none

Motion passed.

Board Member Reports

None

Staff Reports

Barloon – no report

SchraderBachar – one public board member position is open. Currently developing the new licensing database which should be available by the end of the year.

Simbro - no report

CLARB

L.A.R.E. Report was included in the board packet.

Applications for licensure:

- a. A. Gable is lacking 3 years of experience which she will need to complete to meet the requirements before applying to take the L.A.R.E.
- b. D. Williams-Simbro will request additional information for his exemption application.

Continuing Education Audits

Simbro reviewed audits with the Board.

Administrative Rules 193D

Simbro will draft Chapter 3 changes and submit to Board for review.
Martin and Simbro will look at CE of nearby states for next meeting.

Public Comment

None

Closed Session

Motion by Schiel-Larson to enter into closed session pursuant to Iowa Code section 21.5(1)(d) & (a) and 272C.6(4) at 10:34 a.m. to review pending licensee discipline cases and investigations, include any cases ready for final relation through closure or consent order.

Seconded by Martin

VOTE: Roll call: Fjare, aye; Jones, aye; Martin, aye; Naylor, aye; Nelson, aye; and Schiel-Larson, aye.

Motion passed unanimously.

Motion by Martin for the Board to return to open session at 10:50 a.m.

Seconded by Jones

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Motion by Jones to close case 16-02 as discussed in closed session.

Seconded by Martin.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Motion by Jones request additional information for cases 17-01 and 17-02 as discussed in closed session.

Seconded by Martin.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Motion by Jones to extend time to complete continuing education in case 16-01 as discussed in closed session.

Seconded by Martin.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Tentative 2017 Meeting Date:

April 4, 2017

July 18, 2017

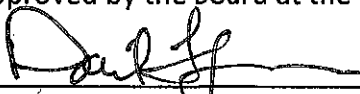
October 3, 2017

Adjournment

Fjare adjourned the meeting at 10:53 a.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

4/4/17
DATE



Chair