



IOWA REAL ESTATE APPRAISER EXAMINING BOARD
A G E N D A
200 E. Grand Avenue, Suite 350, Des Moines | Bureau Conference Room
Monday, December 22, 2016 | 2:00 p.m.

The meeting will be conducted via telephone conference call because it is not practical or feasible to hold a regular meeting for the limited agenda.

The Board will consider and take appropriate action on the following agenda items:

1. Call to Order
2. Approval of Agenda
3. Approval of Open Session Minutes from October 7, 2016 and Open and Closed Session Minutes from November 21, 2016.
4. Work Product Review
 - a. Brad Hayes-Associate General
5. Board Member Reports
6. Executive Officer Reports & Comments
7. Site Manager Comments
8. Bureau Chief Comments
9. AAG Comments -Active Supervision
10. Public Comments
11. Review of Eligibility
12. Application Reviews
 - a. Bethany Sealine-Upgrade to Certified
 - b. Mandy Hoistad-New Associate
13. EO & Board Member(s) Travel Approval for Spring 2017 AARO Conference – Tampa Bay, FL
14. Peer Reviewer Meeting (January 2017)

15. Unlicensed Complaint(s):
 - a. Case # 16-29

16. “The Board will go into closed session pursuant to:
 - a. Iowa Code section 21.5(a) to review records deemed confidential by law, specifically complaint files, investigation files, other investigation reports, and other investigative information deemed confidential by Iowa Code section 272C.6(4)(a); **and**
 - b. Iowa Code section 21.5(d) to discuss whether to initiate licensee disciplinary investigations or proceedings.
 - c. Such review and discussion will include any cases ready for final resolution through closure or consent order.”

17. Go into open session to vote on the items discussed in closed session

18. Upcoming Meetings and Last Minute Comments
 - a. Work Product Committee – Friday, January 20, 2016 (Swaim and Greder)
 - b. Discipline Committee-Thursday, January 26, 2017
 - i. (Luscombe & Nelsen); (Nelsen & Swaim); (Luscombe and Felderman)
 - c. Board Meeting - Thursday, January 26, 2017 (All)
 - d. ASC Compliance Review – July 26-28, 2017, with a board meeting on Friday, July 28, 2017

19. Adjourn