

IOWA REAL ESTATE APPRAISER EXAMINING BOARD
200 E. Grand, Suite 350, Des Moines | Bureau Conference Room
Telephone Conference Call
August 22, 2016 | 2:00 p.m.

Meeting Conducted by Telephone Conference Call because it was not practical or economically feasible to personally attend a meeting for the limited agenda.

Board Members present for all or part of the meeting:

Fred Greder, Vice Chair (joined at 2:07)	Amanda Luscombe, Chair
Bob Felderman (joined at 2:18)	Gene Nelsen
Joan Scotter	Caryl Swaim

Staff present:

Brandy March, Executive Officer	Tracy Lindgren, Licensing Specialist
Luke Dawson, Assistant Attorney General	Lori SchraderBachar, Site Manager

Public present:

None

Call to Order

Call to Order by Luscombe at 2:03 p.m.
Quorum was established.

Motion by Felderman to approve the Agenda.

Seconded by Scotter.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Scotter to approve the June 3, 2016 closed session minutes and July 18, 2016 open and closed session minutes.

Seconded by Felderman.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Luscombe authorized March to sign the minutes on her behalf.

Work Product Report and Recommendation

Motion by Nelsen to approve the work product review of Joel Ambrose (associate general).

Seconded by Luscombe.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

AQB Online Briefing

Motion by Scotter to approve March to ask questions or provide comments to the AQB Online Briefing held on August 25, 2016.

Seconded by Felderman.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Board Member Reports

Luscombe reported with all of the changes to the board recently, processes are being looked at and reviewed and would like to take suggestions from the board. March and Dawson are looking at where we may be lacking. Luscombe mentioned committee assignments may be changing in the future.

Staff Reports:

March reported board members could not be on ASB because it would be a conflict of interest. March also reported 100 people failed to renew and the list is on the website under lapsed.

Assistant Attorney General Report

None

Public Comment

None

Motion by Scotter to go into closed session at 2:20 p.m. pursuant to Iowa Code section 21.5(1)(a) & (d) and 272C.6(4) to review discipline cases and investigations.

Seconded by Nelsen.

VOTE: Roll Call: Greder, aye; Nelsen, aye; Scotter, aye; Felderman, aye; Swaim, aye; and Luscombe, aye.

Motion carried.

Motion by Felderman to return to open session at 2:48 p.m.

Seconded by Scotter.

VOTE: Aye: All Nay: None Abstaining: None

Motion carried.

Motion by Felderman to accept the signed settlement and/or consent for Cases 16-03 and 16-11 as discussed in closed session and to authorize March to sign on behalf of the chair.

Seconded by Nelsen.

VOTE: Aye: All Nay: None Abstaining: None

Motion carried.

Motion by Scotter to close cases 16-08, 16-16 and 16-26.

Seconded by Nelsen.

VOTE: Aye: All Nay: None Abstaining: None

Motion carried.

Adjournment

Luscombe adjourned the meeting at 2:55 p.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

Sept. 19 2016
DATE

Amanda M. Luscombe
By: Amanda Luscombe, Chair