

IOWA ARCHITECTURAL EXAMINING BOARD

MINUTES

200 E. Grand, Suite 350, Des Moines | Bureau Conference Room

Tuesday, July 12, 2016 at 10:00 a.m.

Board Members present for all or part of the meeting:

Linda Alfson Schemmel	Jerry Purdy
Tyler Kamerman (left at 12:19)	Kolby DeWitt
Tandi Dausener	

Board Members not present

Bruce Bassler	Emily Forquer
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Staff:

Lori SchraderBachar, Board Administrator	Ron Hansen, IDOB Superintendent
Tracy Lindgren, Licensing Specialist	Rebecca Barloon, Assistant Attorney General
Sandy Malek, Investigator	

Public:

None

Call to Order

Call to Order by Alfson Schemmel at 10:02 a.m.

Quorum was established.

Motion by Kamerman to approve the July 12, 2016 agenda.

Seconded by Dausener

VOTE: Aye: all Nay: None Abstaining: None

Motion passed unanimously.

Motion by Purdy to approve the May 10, 2016 open and closed session minutes.

Seconded by Kamerman.

VOTE: Aye: all Nay: None Abstaining: None

Motion passed unanimously.

Administrative Reports

Iowa Division of Banking Superintendent Ron Hansen welcomed the board. He has been in his position for eight months.

SchraderBachar provided additional materials for the meeting discussion.

Lindgren reported one reinstatement since May 10, 2016.

Correspondence

The board received an e-mail from Dan McCarty regarding unlicensed practice case 16-04 and the use of term "architectural renderings." McCarty claimed that the term "architectural renderings" was widely used in the design/construction industry. The board noted those in the industry would know

that an architect is not completing the service, but general members of the public may not. Lay people may interpret this as a professional architectural service. The board directed SchraderBachar to respond to McCarty.

2016 Renewals

Roger Hadley submitted his renewal with a letter asking for a self-study to be approved as continuing education. Dausener expressed concern that the self-study is not considered a structured activity as defined within the rules. The board disallowed the hours. Hadley will need to take an additional 14 HSW hours of continuing education.

Todd Hotchkiss' renewal listed continuing education for tours and conventions. The board will ask Hotchkiss for documentation and course completion certificates for the items his listed on his renewal in order to determine if he is in compliance with 193B – Chapter 3.

Howard (John) Iber's renewal listed preparation for and attending meetings of the National Register of Historic Places Nominating Committee. The board disallowed those hours and asked for course completion certificates for the items his listed on his renewal in order to determine if he is in compliance with 193B – Chapter 3.

The board asked the paper renewal form to be changed to ask architects to include course completion certificates.

Lindgren reported the number of architects up for renewal, were 1050, number renewed is 929 and number yet to renew is 121.

2017 Legislation

The board discussed amending Iowa Code Section 544A to change the term "registered" to "licensed" architect. While the board is supportive of the change, it does not want to pre-file such a bill at this time.

Board Committee Reports

Alfson Schemmel discussed progress made by the Rules Task Force. Master Builders had no issues with the draft changes; AIA Iowa will be reviewing the draft at the end of July. Alfson Schemmel will continue to meet with stakeholders and discuss at September 13 board meeting.

Alfson Schemmel discussed the progress of the 5 year rolling review. A meeting will be held on July 25 at 2:00 to review Iowa Administrative Code 193B Chapters 3 and 4.

DeWitt had nothing to report for the Outreach Committee.

2017 Meeting Dates

The board will meet on the following dates in 2017: January 10, March 21, May 9, July 11, September 12, and November 14.

NCARB

Alfson Schemmel, Purdy, DeWitt and SchraderBachar gave a report on the NCARB annual meeting.

NCARB has made a programmatic change to the Architectural Experience Program (AXP), formerly known as IDP.

Motion by Purdy to affirm NCARB's changes to AXP.

Seconded by DeWitt

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

After discussion, motion by DeWitt approve the mutual recognition agreement with NCARB and the Architects Accreditation Council of Australia and New Zealand Registered Architects Board.

Seconded by Dausener

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

NCARB staff would like to attend a meeting of the board in FY17.

Public Comment

None.

Complaints

Motion by Purdy to enter into closed session pursuant to Iowa Code section 21.5(1)(d) and 272C.6(4) at 11:32 a.m. to review pending licensee discipline cases and investigations.

Seconded by Kamerman.

VOTE: Roll call: Alfson Schemmel, aye; Dausener, aye; DeWitt, aye; Kamerman, aye; and Purdy, aye.

Motion passed unanimously.

Motion by DeWitt for the Board to return to open session at 12:18 p.m.

Second by Kamerman.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Motion by Purdy to direct chair to sign signed consent order 16-06.

Seconded by Dausener.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Motion by DeWitt to close case 16-10.

Seconded by Dausener.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Unlicensed practice case 16-12 was discussed. The board directed SchraderBachar to send a letter of education to Hamilton County Conservation Board and the Briggs Wood Golf Course.


Unlicensed cases 16-09, 16-13, and 16-14 are being investigated.

Adjournment

Alfson Schemmel adjourned the meeting at 12:36 a.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

7/13/16
DATE


By: Linda Alfson Schemmel, President