

IOWA REAL ESTATE APPRAISER EXAMINING BOARD
MINUTES
200 E. Grand, Suite 350, Des Moines | Bureau Conference Room
July 18, 2016 | 2:00 p.m.

Board Members present for all or part of the meeting:

Bob Felderman
Amanda Luscombe, Chair
Gene Nelsen, Vice Chair
Joan Scotter
Caryl Swaim (arrived at 2:05)

Board Members not present:

Fred Greder

Staff present:

Brandy March, Executive Officer
Lori SchraderBachar, Site Manager
Luke Dawson, Assistant Attorney General
Zak Hingst, IDOB Legal Counsel

Public:

None

Call to Order

Call to Order by Luscombe at 2:01 p.m.
Quorum was established.

Motion by Scotter to approve the agenda.

Seconded by Nelsen.
VOTE: Aye: All Nay: None Abstaining: None
Motion carried.

Motion by Felderman to approve the June 3, 2016 open session minutes.

Seconded by Nelson.
VOTE: Aye: All Nay: None Abstaining: None
Motion carried.

Motion by Luscombe to approve the work product review of Alanda Meyer, Brent Duey, and Travis Nissan.

Seconded by Felderman.
VOTE: Aye: All Nay: None Abstaining: None
Motion passed.

Motion by Swaim to approve the work product review of Ben Crockett, Benjamin Wohler, and Erica Johnson.

Seconded by Nelson.
VOTE: Aye: All Nay: None Abstaining: None
Motion passed.

Appraisal Foundation Updates

March reported the Appraiser Qualifications Board *Real Property Appraiser Qualification Criteria* made a change to the supervisory appraiser requirement effective July 1, 2016. There was consensus from the board to keep Iowa's more restrictive rules regarding supervisory appraisers in place.

March announced the Appraisal Foundation had comment periods open for various policies. She encouraged board members to respond as individual practitioners.

Felderman asked if a person could serve on the Appraisal Qualifications Board or the Standards Board while also serving on the Iowa board. Staff will research and bring information to the next meeting.

Conceptual Outline of Rules Implementing the Superintendent's Supervision of the Iowa REAP

March presented draft rules implanting the Banking Superintendent's supervision of some decisions of the board. Hingst, legal counsel for the Iowa Division of Banking, gave a brief update on the proposed rules.

Motion by Nelsen to notice administrative rules 193F implementing the Superintendent's supervision of the board.

Seconded by Scotter.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Board Member Reports

Scotter commented on the good work of the board.

Staff Reports

March provided the Board with statistics on number of licensees, applications and renewals for the period of April 26, 2016 to July 7, 2016.

Public Comment

None.

Closed Session

Motion by Felderman to enter into closed session pursuant to Iowa Code §§ 21.5(1)(d) and 272C.6(4) at 2:35 p.m. to review pending licensee discipline cases and investigations.

Seconded by Nelsen.

VOTE: Roll call - Felderman, aye; Luscombe, aye; Nelsen, aye; Scotter, aye; and Swaim, aye.

Motion carried.

Open Session

Motion by Felderman for the Board to return to open session at 2:58 p.m.

Seconded by Nelsen.

VOTE: Aye: All Nay: None Abstaining: None

Motion carried.

Motion by Luscombe to find probable cause for cases 16-03, 16-11, and 16-24.

Seconded by Felderman.

VOTE: Aye: All Nay: None Abstaining: None

Motion carried.

Motion by Felderman to close cases 16-07, 16-12, 16-13, 16-15, 16-17, 16-18, 16-19, 16-20, 16-21, 16-22, and 16-23.

Seconded by Nelsen.

VOTE: Aye: All Nay: None Abstaining: None

Motion carried.

Motion by Nelsen to approve a supervisory appraiser in case 15-28.

Seconded by Felderman.

VOTE: Aye: All Nay: None Abstaining: None

Motion carried.

Upcoming Meetings and Last Minute Comments

The work product committee on August 19th will be Swaim and Nelson.

The discipline committee on August 22nd will be Luscombe and Nelson.

The discipline committee on August 22nd will be Luscombe and Felderman (1 case).

The full board will meet on August 22nd at 2:00 p.m. via teleconference. Access to the public will be available at the board office.

Adjournment

Luscombe adjourned the meeting at 3:06 p.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

8-22-16

Date

B March jr

By: Amanda Luscombe, Chair