

IOWA ARCHITECTURAL EXAMINING BOARD
MINUTES
200 E. Grand, Suite 350, Des Moines | Bureau Conference Room
Tuesday, May 10, 2016 at 10:00 a.m.

Board Members present for all or part of the meeting:

Linda Alfson Schemmel	Emily Forquer
Bruce Bassler	Jerry Purdy
Kolby DeWitt	

Board Members not present:

Tandi Dausener	Tyler Kamerman
----------------	----------------

Staff:

Lori SchraderBachar, Board Administrator	Rebecca Barloon, Assistant Attorney General
Tracy Lindgren, Licensing Specialist	Sandy Malek, Investigator

Public:

None

Call to Order

Call to Order by Forquer at 9:59 a.m.
Quorum was established.

Motion by Bassler to approve the May 10, 2016 agenda.

Seconded by DeWitt
VOTE: Aye: all Nay: None Abstaining: None
Motion passed unanimously.

Board officers were discussed. Forquer nominated Alfson Schemmel as President, Purdy as Vice President and DeWitt as Secretary.

Motion by Purdy to close nominations.

Seconded by Bassler.
VOTE: Aye: all Nay: None Abstaining: None
Motion passed unanimously.

Motion by Bassler to elect Alfson Schemmel as President, Purdy as Vice President and DeWitt as Secretary.

Seconded by Forquer
VOTE: Aye: all Nay: None Abstaining: None
Motion passed unanimously.

Motion by DeWitt to approve the March 8, 2016 open session minutes.

Seconded by Bassler.
VOTE: Aye: all Nay: None Abstaining: None
Motion passed unanimously.

Administrative Reports

SchraderBachar asked the Board members to review their contact information for a board roster. Lindgren reported zero reinstatements since March 8, 2016.

Board Member Training:

Barloon provided a brief legal overview to the Board.

Rule Adoption

Motion by Bassler to adopt ARC 2456C, Amendments to Iowa Administrative Code 193.

Seconded by Alfson Schemmel.

VOTE: Aye: all Nay: None Abstaining: None

Motion passed unanimously.

Motion by Bassler to adopt ARC 2480C, Amendments to Iowa Administrative Code 193B Chapters 1 and 2.

Seconded by Purdy.

VOTE: Aye: all Nay: None Abstaining: None

Motion passed unanimously.

Continuing Education Discussion

SchraderBachar reported she completed 94 audits for the 2015 renewal cycle. After discussion, any future audits that are short hours will be presented to the Board for review. Board agrees to continue to accept AIA transcripts as they are an easy way to keep track and to review.

Board Committee Reports

Alfson Schemmel discussed progress made by the Rules Task Force. Alfson Schemmel had the opportunity to meet with Iowa building officials. It is their desire to go back to International Building Code® vocabulary, especially regarding daycares. She will next meet with Master Builders and AIA. In July, the proposals will be given to a wider audience of stakeholders.

SchraderBachar led the discussion on the 5 year rolling review of Iowa Administrative Code 193B Chapters 3 and 4. Alfson Schemmel appointed a committee consisting of Purdy, Forquer and possibly Dausener and Alfson Schemmel. SchraderBachar will follow up and set up meeting.

Bassler reported the Outreach Committee has been approached by the Fire Service Extension and he is setting up a meeting to talk with Randy Novak. The Fire Service Extension thinks the outreach ideas are great and feel this will be a resounding resource for them.

NCARB

Forquer provided a report of NCARB's Regional meeting held in March in Savannah, GA. Dausener and SchraderBachar also attended.

Four board members - Alfson Schemmel (voting delegate), DeWitt, Forquer, and Purdy – and staff members SchraderBachar and Barloon will be attending NCARB's annual meeting in June. Barloon reminded the board members that they may not discuss Iowa board business while at the conference.

Motion by Bassler to authorize the voting delegate to carry the Board's position on the resolutions with the freedom to participate in the dialogue at the NCARB Annual Meeting and take into consideration the discussions and any amendments to the resolution before casting the vote on behalf of the Board.

Seconded by Alfson Schemmel.

VOTE: Aye: all Nay: None Abstaining: None

Motion passed unanimously.

Public Comment

None.

Complaints

Motion by Bassler to enter into closed session pursuant to Iowa Code section 21.5(1)(d) and 272C.6(4) at 10:59 a.m. to review pending licensee discipline cases and investigations.

Seconded by DeWitt.

VOTE: Roll call: Alfson Schemmel, aye; Bassler, aye; DeWitt, aye; Forquer, aye; and Purdy, aye.

Motion passed unanimously.

Motion by Bassler for the Board to return to open session at 11:06 a.m.

Second by Purdy.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Motion by Purdy to find probable cause in case 16-06.

Seconded by Bassler.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Motion by Bassler to close cases 16-02, 16-07, and 16-08.

Seconded by Purdy.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

After discussion on the allegations of unlicensed practice of architecture, motion was made by Bassler to close case 16-05.

Seconded by Alfson Schemmel.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Adjournment

Forquer adjourned the meeting at 11:29 a.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

7-12-14
DATE


By: Linda Alfson Schemmel, President