

IOWA ARCHITECTURAL EXAMINING BOARD
MINUTES
200 E. Grand, Suite 350, Des Moines | Bureau Conference Room
Tuesday, March 8, 2016 at 10:00 a.m.

Board Members present for all or part of the meeting:

Linda Alfson Schemmel	Emily Forquer, President (joined at 10:12)
Bruce Bassler, Vice President	Tyler Kamerman
Tandi Dausener	Jerry Purdy (joined at 10:25)
Kolby DeWitt, Secretary	

Staff:

Lori SchraderBachar, Board Administrator	Rebecca Barloon, Assistant Attorney General
Tracy Lindgren, Licensing Specialist	Pam Griebel, Assistant Attorney General
Sandy Malek, Investigator	

Public:

Jack Swarm and Rick Mullin from the City of Mount Pleasant via telephone (10:07 -10:28)

Call to Order

Call to Order by Bassler at 10:02 a.m.
Quorum was established.

Motion by Kamerman to approve the March 8, 2016 agenda, with change to Correspondence by SchraderBachar.

Seconded by Alfson Schemmel
VOTE: Aye: all Nay: None Abstaining: none
Motion passed.

Motion by Kamerman to approve the January 12, 2016 open session minutes, as corrected.

Seconded by Alfson Schemmel.
VOTE: Aye: all Nay: None Abstaining: none
Motion passed.

Administrative Reports

Griebel provided a legislative update including the subcommittee meeting for the banking division. Proposed licensing and regulation of appraiser management companies (AMC) would be under the supervision of the Superintendent of Banking along with the supervision of the Appraiser Board.

SchraderBachar reminded everyone to turn in travel and per diems. SchraderBachar gave an update on the licensing database, which is still at a standstill. SchraderBachar asked the board if there were things that staff could do better to support them or if there were unmet needs.

Lindgren reported one reinstatement since January 1, 2016.

Waiver Request:

Discussion was held with Jack Swarm, Building and Zoning Administrator of Mount Pleasant, who called in to discuss the waiver he had presented the board in regards to a 4800 square foot unoccupied building that would store road salt. Since this is a government building, the rules require an architect be used. Swarm pointed out that if the building were owned by a private business, an architect would not be needed. There is very little risk to the health, safety, and welfare of the public if an architect is not used for this project. Swarm is requesting a waiver of 193B-5.2, 193B-5.3 and 193B—5.4.

Motion by DeWitt to grant Waiver 16-01.

Seconded by Kamerman.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Correspondence

Swarm also contacted the board about daycare zoning and when an architect would be needed if alterations to homes are needed. Alfson Schemmel discussed size of daycare and how state building code is utilized. She suggested contacting Ljerka Vasiljevic with the Department of Public Safety (DPS) for future discussions. Daycares with over six children would be regulated by both the DPS and the Department of Human Services (DHS). SchraderBachar posed the question if a daycare had more than eight children, how would building official know? Alfson Schemmel stated that daycares with more than six children require different training and certification. Swarm reported a major problem is that DHS will license a daycare with more than seven children and not know the business side of it. When a building inspector says the daycare cannot operate, providers disagree because there are licensed through DHS. He went on to say it is very important zoning and building codes are followed. Dausener mentioned DHS does have some requirements for daycares such as the number of sinks and egress windows. Forquer concluded more discussion needs to happen before the board can move forward, need to incorporate this discussion into the rules and the need to work with DPS, DHS and the Childcare Resource and Referral.

Architect Terry Tevis was audited as part of the 2015 renewals. One of the classes he took was not labeled as HSW. He took additional classes and has asked the board to accept them. Consensus of the Board was to accept the additional hours taken in July, 2015.

Board Committee Reports

Alfson Schemmel discussed progress made by the Rules Task Force. The core group she has reached out to is building code officials, Master Builders of Iowa and AIA. She would like to reach out to a broader group. The Board would be agreeable to the removal of the verbiage "government use".

5-year Rolling Review Committee:

Motion by Bassler to notice administrative rules 193B Chapters 1 and 2.

Seconded by Purdy.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Bassler reported the Outreach Committee met and was attended by DeWitt, Forquer and Tim Olson. Bassler discussed rural Iowa residents and how they know when an architect is needed. Ideas were to put up notices in gas stations, fire stations, police/sheriff stations and hospitals. Outreach to groups

such as the Iowa Firefighters Association, fire chiefs, fire service training bureau, building trades program is needed. The committee asked if there any funds to get information to communities. Forquer asked if the board can provide this information. Griebel responded that there is a fine line; if the board is indeed protecting the public nothing would prevent the board from doing so. Information could also be announced with new rules. DeWitt recommends a pamphlet detailing when an architect in needed.

NCARB

SchraderBachar, Forquer and Dausener will be attending NCARB's Regional meeting in Savannah, GA, March 10 – 12. Draft resolutions were presented. SchraderBachar encouraged board members to consider serving on an NCARB committee. NCARB's national meeting will be held in Seattle, WA, and information should be sent out by the end of April.

Public Comment

None

Complaints

Motion by Kamerman to close 16-03.

Seconded by Bassler.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

Motion by Bassler to close with letter 16-04.

Seconded by DeWitt.

VOTE: Aye: all Nay: none Abstaining: none

Motion passed unanimously.

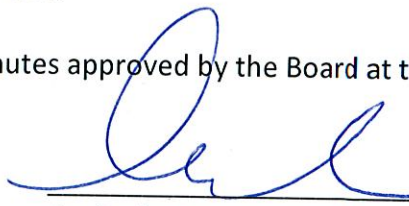
SchraderBachar reminded the Board the next meeting will be their annual meeting and election of new officers will take place.

Adjournment

Forquer adjourned the meeting at 11:10 a.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

5.10.16
DATE


By: Emily Forquer, President
