

IOWA REAL ESTATE APPRAISER EXAMINING BOARD
200 E. Grand, Suite 350, Des Moines | Bureau Conference Room
Telephone Conference Call
May 3 | 2:00 p.m.

Meeting Conducted by Telephone Conference Call because it was not practical or economically feasible to personally attend a meeting for the limited agenda.

Board Members present for all or part of the meeting:

Bob Felderman (joined at 2:07 p.m.)	Gene Nelsen, Vice Chair
Fred Greder	Joan Scotter
Amanda Luscombe, Chair	Caryl Swaim

Staff present:

Lori SchraderBachar, Site Manager	Luke Dawson, Assistant Attorney General
Sandy Malek, PLB Investigator	

Public:

None

Call to Order

Call to Order by Nelsen at 2:00 p.m.
Quorum was established.
Agenda item on elections was moved to Felderman's arrival.

Motion by Luscombe to approve the March 23, 2016 open and closed session minutes.

Seconded by Swaim
VOTE: Aye: all Nay: None Abstaining: none
Motion passed unanimously. Nelsen authorized SchraderBachar to sign the minutes on his behalf.

Work Product Report and Recommendation

Motion by Swaim to approve the work product of Tonya Lee, Chris Holway, Stacie Cornwall and April Sewell.

Seconded by Scotter VOTE: Aye: all Nay: None Abstaining: None
Motion passed unanimously.

Motion by Nelson to elect Luscombe as Chair.

Seconded by Swaim VOTE: Aye all Nay: None Abstaining: Nelson
Motion passed.

Motion by Felderman to elect Greder as Vice-Chair.

Seconded by Nelson VOTE: Aye all Nay: None Abstaining: Greder
Motion passed.

Associate Appraiser Renewal

After discussion the Board instructed SchraderBachar to contact the following Associate Appraisers by mail of their requirements needed to be fulfilled prior to June 30, 2016: Matthew Franklin, Tim Holcomb, Mike Davis and Jason Diers.

After discussion the Board approved allowing Associate Appraiser Erica Johnson until December 31, 2016 to upgrade to certified general status.

Rule Adoption

Motion by Felderman to adopt Administrative Code 193.

Second by Scotter VOTE: Aye all Nay: None Abstaining: None
Motion passed unanimously.

Board Member Reports

Scotter thanked the other Board members for their service to the Board.

Administrative Reports

Dawson discussed a current case in District Court concerning open meetings law.

SchraderBachar reported that the AMC legislation passed both chambers and is now awaiting the Governor's signature. If any of the Board Members has an article for the upcoming newsletter please have them to SchraderBachar by May 13th. Interviews for the Board's Executive Officer position will be held next week. The next ASC Compliance Review has been scheduled for July 26-28, 2017.

Public Comment

None

Closed Session

Motion by Luscombe to go into closed session at 2:38 p.m. pursuant to Iowa Code section 21.5(1)(a) & (d) and 272C.6(4) to review pending licensee discipline cases and investigations, including any cases ready for final resolution through closure or consent order. Seconded by Felderman

VOTE: Roll call: Greder, aye; Nelsen, aye; Felderman, aye; Swaim, aye; Luscombe, aye; and Scotter, aye.
Motion passed unanimously.

Motion by Scotter for the Board to return to open session at 2:48 p.m.

Seconded by Felderman.

VOTE: Aye: all Nay: None Abstaining: None
Motion passed unanimously.

Motion by Felderman to release from consent order and close case 13-32. Seconded by Luscombe.

VOTE: Aye: all Nay: None Abstaining: None
Motion passed unanimously.

Motion by Nelsen to accept signed consent order for case 15-28.

Seconded by Scotter

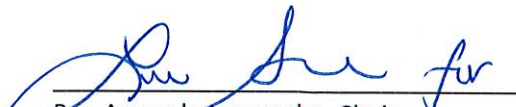
VOTE: Aye: All Nay: None Abstaining: None
Motion passed unanimously. Luscombe authorized SchraderBachar to sign on her behalf.

Adjournment

Luscombe adjourned the meeting at 2:52 p.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

5/17/2016
DATE


By: Amanda Luscombe, Chair