

IOWA REAL ESTATE APPRAISER EXAMINING BOARD  
200 E. Grand, Suite 350, Des Moines | Bureau Conference Room  
Telephone Conference Call  
March 23, 2016 | 2:00 p.m.

Meeting Conducted by Telephone Conference Call because it was not practical or economically feasible to personally attend a meeting for the limited agenda.

**Board Members present for all or part of the meeting:**

Bob Felderman (joined at 2:04)	Gene Nelsen, Chair
Fred Greder	Joan Scotter (joined at 2:11)
Amanda Luscombe, Vice Chair	Caryl Swaim

**Staff present:**

Lori SchraderBachar, Interim Board Administrator	Luke Dawson, Assistant Attorney General
Brandy March, Licensing Specialist	Pam Griebel, Assistant Attorney General

**Public:**

None

**Call to Order**

Call to Order by Nelsen at 2:03 p.m.  
Quorum was established.

**Motion by Felderman to approve the March 2, 2016 open and closed session minutes.**

Seconded by Swaim

VOTE: Aye: all      Nay: None      Abstaining: none

Motion carried.

Nelsen authorized SchraderBachar to sign the minutes on his behalf.

**Motion by Nelsen to approve the work product review of Jake Hartwig.**

Seconded by Luscombe

VOTE: Aye: all      Nay: None      Abstaining: None

Motion passed.

**AQB Discussion Draft**

Discussion was held on the new AQB policy measures. Griebel stated that the only foreseen issue for the Board would be applicants who transfer from another state that holds a licensure category that Iowa does not recognize and would be advanced to the next licensure category without having to fulfill the requirements that a new applicant would need to satisfy. The Board agreed to respond as individual citizens with comments by March 31, 2016 rather than submitting a Board response.

**Motion by Nelsen to go into closed session at 2:17 p.m. pursuant to Iowa Code §§ 21.5(1)(a) & (d) and 272C.6(4), the Board will go into closed session to review pending licensee discipline cases and investigations, including any cases ready for final resolution through closure or consent order.**

Seconded by Felderman.

VOTE: Roll call - Felderman, aye; Greder, aye; Luscombe, aye; Nelsen, aye; Scotter, aye; and Swain, aye.

Motion carried.

**Motion by Nelsen for the Board to return to open session at 2:33 p.m.**

Seconded by Luscombe.

VOTE: Aye: all      Nay: None      Abstaining: None

Motion carried.

**Motion by Nelsen for the Board to close case 15-15.**

Seconded by Luscombe.

VOTE: Aye: all      Nay: None      Abstaining: None

Motion carried.

**Board Member Reports**

Felderman reported that his board appointment has been approved for the next three years.

**Assistant Attorney General Report**

This is the last meeting for Griebel prior to her retirement. Dawson is attending USPAP training and will be in Washington in the fall for the Appraiser seminar. Griebel stated that the AMC bill was passed by the House and expects to be accepted by the Senate. Griebel has drafted conceptual rules which will clarify Board requirements with the AMC bill.

**Staff Reports:**

SchraderBachar commented on Bright's departure with the Board and stated a request to fill her position has been submitted. Future Board meetings will be determined.

**Public Comment**

None

**Adjournment**

Nelsen adjourned the meeting at 2:35 p.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

5/3/16  
Date

  
By: Gene Nelsen, Chair