



Iowa Board of Nursing

400 S.W. 8th Street Suite B
Des Moines, IA 50309-4685
Tel: (515) 281-3255 Fax: (515) 281-4825
Web: nursing.iowa.gov

Board Meeting Minutes January 15 – 16, 2020

Date January 15, 2020

Location Des Moines West Room
Holiday Inn
1050 6th Avenue
Des Moines, IA

Board in Attendance

Gwen Suntken, RN, Chairperson
Nancy Kramer, RN, Vice Chair
Mark Odden, ARNP
Sue Putnam, LPN

Board Members Excused

Kathryn Dolter, RN
B. J. Hoffman

Staff

Kathy Weinberg, RN, Executive Director
Laura Hudson, RN, Associate Director CE/Workforce
Jimmy Reyes, RN, Associate Director Education/Practice
Maggie Schwarck, RN, Associate Director/Licensure
Doug Bartels, Associate Director/Enforcement
Anne Ryan, RN, Enforcement
Bill Hansen, Enforcement
Diane Burkert, RN, Enforcement
Eric Holsapple, Enforcement
Kathleen Beebout, RN, Enforcement
Lucas Bee, Enforcement
Taunya Cunningham, RN, Enforcement
Laci Olson, Enforcement
Rhonda Ruby, RN INAP Coordinator
Michele Royer, INAP Case Manager
Tracey Westby, Secretary
Tessa Register, Assistant Attorney General
Ben Flickinger, Assistant Attorney General
Alan Nagel, Assistant Attorney General (joined the meeting at 1:00 p.m.)

Audience: Cathy Grimsley, Briar Cliff University
Susan Beidler, Briar Cliff University
Deb Bomgaars, Dordt University
Cherry A. Karl, Waldorf University
Vincent Beach, Waldorf University
Sharon DeKock, William Penn University-Oskaloosa
Kimberly V. Brown, William Penn University
Lorinda K. Inman
Jackie Barber, Morningside College
Kim Brown, Mount Mercy University
Chandice Covington, Mount Mercy University

9:03 a.m. Board Chair Gwen Suntken called the meeting to order.

ANNOUNCEMENTS

Executive Director, Kathy Weinberg, introduced new board staff, Laci Olson, Health Professions Investigator. Assistant Attorney General, Tessa Register, introduced a new Assistant Attorney General who will work with the Board of Nursing, Ben Flickinger.

On a motion by Mark Odden, the Board voted to adopt the agenda.

APPROVAL OF MINUTES

On a motion by Nancy Kramer, the Board voted to adopt the minutes from the December 4, 2019, Conference Call.

On a motion by Nancy Kramer, the Board voted to adopt the minutes from the December 9, 2019, Conference Call.

ADMINISTRATIVE RULES

The Board discussed the amendments to ARC 4743C, 655 IAC Chapter 3, Licensure to Practice, Registered Nurse/Licensed Practical Nurse. On a motion by Nancy Kramer, the Board voted to adopt ARC 4743C, 655 IAC Chapter 3, Licensure to Practice – Registered Nurse/Licensed Practical Nurse, which implements recent legislation of new language for mandatory reporters, removes reference to wallets cards, and amends English proficiency TOEFL® requirements for clarity.

The Board discussed the amendments to ARC 4744C, 655 IAC Chapter 5, Continuing Education. On a motion by Mark Odden, the board voted to adopt 655 IAC Chapter 5, Continuing Education, which implements recent legislation concerning mandatory reporters, removes reference to wallets cards, clarifies subject matter of continuing education, expands the list of entities that may approve a continuing education offering, and eliminates the 90-day response deadline to submit documentation for continuing education make-up credit.

The Board discussed the proposed amendments to 655 IAC Chapter 2, Nursing Education, which amends the definition of preceptor, explains that educational programs may not require students to find their own preceptors, and educational programs must work with students to identify appropriate preceptors and separates the standards for ARNP and undergraduate/non-ARNP preceptorships, and

clarifies that ARNP preceptors must be licensed as ARNPs or physicians. On a motion by Nancy Kramer, the Board voted to file amendments to 655 IAC Chapter 2, under Notice of Intended Action.

The Board discussed the proposed amendments to 655 IAC chapter 19 – Iowa Nurse Assistance Program, which clarifies that, consistent with the jurisdictional authority provided in Iowa Code section 272C.3(1)(k), entering into an initial agreement or contract with the program committee does not divest the board of its authority to discipline a current participant in circumstances involving out-of-state discipline or criminal convictions, notwithstanding any relation to the participant’s impairment. The rule making also clarifies that a current participant shall be referred to the board for appropriate action if he or she is alleged to have violated a statute or board rule based on conduct unrelated to the participant’s impairment. On a motion by Sue Putnam, the Board voted to file amendments to 655 IAC Chapter 19, under Notice of Intended Action.

AMANDA DATABASE PRESENTATION

A verbal progress report about the AMANDA database licensure system was provided by Phil McCullum, Director of Information Technology for the Iowa Board of Nursing.

MILITARY SERVICE EDUCATION/EXPERIENCE LICENSE APPLICATION

The Board considered an application to apply military service to an experience or educational requirement for licensure submitted by Todd Cousins. On a motion by Nancy Kramer, the Board denied the application because the educational requirements had not been met. The Board will send a letter to Mr. Cousins informing him of which educational requirements he is deficient.

EDUCATION

Nancy Kramer gave a verbal Committee Report. No action was taken.

Indian Hills Community College, Ottumwa

On a motion by Nancy Kramer, the Board accepted the Nursing Education Program Report and granted approval for a period of three years to the Practical Nursing and Associate Degree in Nursing programs submitted by Indian Hills Community College, Ottumwa.

Southwestern Community College, Creston

On a motion by Nancy Kramer, the Board accepted the Nursing Education Program Report and granted approval for a period of six years to the Practical Nursing and Associate Degree in Nursing programs submitted by Southwestern Community College, Creston.

Upper Iowa University, Des Moines

On a motion by Nancy Kramer, the Board accepted the Nursing Education Program Report and granted approval for a period of six years to the RN to BSN program submitted by Upper Iowa University, Des Moines.

Briar Cliff University, Sioux City

On a motion by Nancy Kramer, the Board accepted the Doctor of Nursing Practice Program Progress Report presented by Dr. Susan Beidler and submitted by Briar Cliff University, Sioux City.

On a motion by Nancy Kramer, the Board approved NURS 759 Care of the Frail Elder (3 credit hours) in the Adult/Gerontology Primary Care Nurse Practitioner program presented by Dr. Susan Beidler and submitted by Briar Cliff University, Sioux City.

On a motion by Nancy Kramer, the Board approved NURS 710 Primary Care in Pediatrics (3 credit hours), NURS 711 Primary Care in Pediatrics I (2 credit hours), and NURS 712 Primary Care in Pediatrics II (4 credit hours) in the Family Nurse Practitioner program presented by Dr. Susan Beidler and submitted by Briar Cliff University, Sioux City.

On a motion by Nancy Kramer, the Board accepted the closure of the MSN in Nursing Education track presented by Dr. Susan Beidler and submitted by Briar Cliff University, Sioux City.

Dordt University, Sioux Center

On a motion by Nancy Kramer, the Board accepted the Bachelor of Science in Nursing Program Progress Report, presented by Dr. Debbie Bomgaars and submitted by Dordt University, Sioux Center.

On a motion by Nancy Kramer, the Board approved the following courses in the Bachelor of Science in Nursing Program presented by Dr. Debbie Bomgaars and submitted by Dordt University, Sioux Center:

- NURS 301: Care of Acute and Complex Patients
- NURS 302: Integration and Readiness
- NURS 311: Care of Acute and Complex Patients (clinical)
- NURS 312: Nursing Preceptorship
- NURS 317: Leadership in Nursing Practice
- NURS 325: Health Assessment
- NURS 390: Professional Practice Development in Society

Iowa State University, Ames

On a motion by Nancy Kramer, the Board accepted the RN to BSN Program Progress Report, submitted by Iowa State University, Ames.

Mercy College of Health Sciences, Des Moines

On a motion by Nancy Kramer, the Board accepted the Accelerated Bachelor of Science in Nursing Program Progress Report submitted by Mercy College of Health Sciences, Des Moines.

On a motion by Nancy Kramer, the Board accepted the Doctor of Nursing Practice Program Progress Report submitted by Mercy College of Health Sciences, Des Moines.

On a motion by Nancy Kramer, the Board accepted the Paramedic to BSN Program Progress Report submitted by Mercy College of Health Sciences, Des Moines.

Morningside College, Sioux City

On a motion by Nancy Kramer, the Board accepted the Doctor of Nursing Practice Program Progress Report presented by Dr. Jackie Barber and submitted by Morningside College, Sioux City.

Mount Mercy University, Cedar Rapids

On a motion by Nancy Kramer, the Board accepted the Doctor of Nursing Practice Program Progress Report, presented by Dr. Chandice Covington and submitted by Mount Mercy University, Cedar Rapids.

Waldorf University, Forest City

On a motion by Nancy Kramer, the Board approved the program proposal for the RN to BSN Program presented by Vincent Beach and Dr. Cherry Karl and submitted by Waldorf University, Forest City. Per Iowa Administrative Code, Nursing Board[655], chapter 2.2(4), the controlling institution shall submit program progress reports four weeks prior to each regularly scheduled Board meeting until full approval as described in rule 2.3(152) is granted by the Board.

William Penn University, Oskaloosa

On a motion by Nancy Kramer, the Board approved the program proposal for the RN to BSN Program presented by Dr. Kimberly Brown and submitted by William Penn University, Oskaloosa. Per Iowa Administrative Code, Nursing Board[655], chapter 2.2(4), the controlling institution shall submit program progress reports four weeks prior to each regularly scheduled Board meeting until full approval as described in rule 2.3(152) is granted by the Board.

Eastern Iowa Community College, Davenport

On a motion by Nancy Kramer, the Board accepted the start of an Extended Associate Degree in Nursing program submitted by Eastern Iowa Community College, Davenport.

On a motion by Nancy Kramer, the Board accepted the discontinuation of the Hybrid Associate Degree in Nursing program submitted by Eastern Iowa Community College, Davenport.

On a motion by Nancy Kramer, the Board approved the increase in enrollment from 24 to 40 in the Extended Practical Nursing program submitted by Eastern Iowa Community College, Davenport.

Program Institutional Plan for Assessment and Improvement of NCLEX results

On a motion by Nancy Kramer, the Board accepted the institutional plan for assessment and improvement of NCLEX results presented by Dr. Susan Beidler and Kathy Grimsly and submitted by Briar Cliff University.

On a motion by Nancy Kramer, the Board accepted the institutional plan for assessment and improvement of NCLEX results for Indian Hills Community College.

CONTINUING EDUCATION

Gwen Suntken provided a verbal committee report.

New providers:

381 On With Life, Ankeny

Renewed providers:

22 Des Moines Area Community College, Des Moines

34 University of Iowa Hospitals & Clinics, Dept. of Nursing Services and Patient Care, Iowa City

98 UnityPoint Health – Keokuk, Keokuk

260 Greene County Medical Center, Jefferson

281 Clarke University, Dubuque

359 WesleyLife, Inc., Johnston

Voluntary Relinquishments:

None

Provider Renewed by Petition for Waiver Last Board Meeting:

None

On a motion by Gwen Suntken, the Board approved the request submitted by Lorrie Graaf to recognize her attendance at the “National Colorectal Cancer Roundtable Annual Meeting” offered by the National Colorectal Roundtable in Baltimore, MD, from November 19 – 21, 2019, as 11.0 contact hours of nursing continuing education.

On a motion by Gwen Suntken, the Board approved the request submitted by Senta Pritchard to recognize her attendance at the “The 52nd Pre-Congress Program” offered by the American Society of Reproductive Medicine in Philadelphia, PA, on October 12, 2019, as 6.5 contact hours of nursing continuing education.

On a motion by Gwen Suntken, the Board approved the request submitted by Senta Pritchard to recognize her attendance at the “The 75th Scientific Congress” offered by the American Society of Reproductive Medicine in Philadelphia, PA, from October 12-16, 2019, as 6.25 contact hours of nursing continuing education.

On a motion by Gwen Suntken, the Board approved the request submitted by Sheila Rees to recognize her attendance at the “The 52nd Pre-Congress Program” offered by the American Society of Reproductive Medicine in Philadelphia, PA, on October 12, 2019, as 6.5 contact hours of nursing continuing education.

On a motion by Gwen Suntken, the Board approved the request submitted by Sheila Rees to recognize her attendance at the “The 75th Scientific Congress” offered by the American Society of Reproductive Medicine in Philadelphia, PA, from October 12-16, 2019, as 7.5 contact hours of nursing continuing education.

On a motion by Gwen Suntken, the Board approved the request submitted by Anne Ryan to recognize 16.5 clock hours of attendance at the “2019 CLEAR Annual Educational Conference” offered by the Council on Licensure, Enforcement & Regulation from September 18 – 21, 2019, in Minneapolis, MN, as 16.5 contact hours of nursing continuing education.

Recess at 10:05 a.m.

Reconvene at 10:16 a.m.

WORKFORCE

Laura Hudson gave a verbal report for the Iowa Center for Nursing Workforce. No action was taken.

INAP REPORT

Rhonda Ruby and Michele Royer provided a verbal report on the Iowa Nurse Assistance Program, which included statistics for the program and quarterly updates. No action was taken.

EXECUTIVE DIRECTOR'S REPORT

Kathy Weinberg gave a verbal update on the 655 IAC, Chapter 6 rules committee work and the upcoming stakeholder group meeting that will be held on January 31, 2020. Executive Director Weinberg then provided a verbal update about the Iowa Board of Nursing Strategic Plan. No action was taken.

Kathy Weinberg provided the Board with the current financial report.

REVIEW OF ENDORSEMENT APPLICATION

On a motion by Nancy Kramer, the Board voted to approve the endorsement application submitted by 19-503 Kara Calenda.

ENFORCEMENT

Closed Session

At 10:54 a.m., on a motion made by Sue Putnam, the Board voted unanimously by roll call vote to move into closed session pursuant to Iowa Code section 21.5(1)(a), to review or discuss records which are required or authorized by state or federal law to be kept confidential; pursuant to Iowa Code section 21.5(1)(d), to discuss whether to initiate licensee disciplinary investigations or proceedings; pursuant to Iowa Code section 21.5(1)(f), to discuss the decision to be rendered in a contested case conducted according to the provisions of chapter 17A; and pursuant to Iowa Code section 21.5(1)(h), to discuss specific law enforcement matters, such as allowable tolerances or criteria for the selection, prosecution, or settlement of cases, which if disclosed would facilitate disregard of requirements imposed by law.

Open Session

11:35 a.m. The Board returned to open session.

On a motion by Nancy Kramer, the Board voted to approve the voluntary surrender of licensure submitted by 15-433 Dawn Greene.

On a motion by Nancy Kramer, the Board voted to issue a Notice of Hearing and Statement of charges in the following cases:

17-718 Patricia Lopez

18-413 Bonita Pickel

19-046 Emily Abbott

19-110 Jennifer Woolridge

19-161 Betty Naig

19-194 Matthew Bowlden

19-239 Lindsay Vaughn-Alvarez

19-250 Holly Dorn
19-269 Victoria Zea
19-276 Miranda Songer
19-277 Kim Bair
19-297 Linsey Tjernagel
19-344 Paige Norgart
19-359 Patricia Vosecky
19-378 Nicole Rowley
19-381 Peggy Boyd
19-382 Amber Wilson
19-387 Alison Draper
19-441 Catrina Jaynes
19-444 Noelle Borden
19-467 Allysa Sarchet
19-551 Janelle Lindeman

On a motion by Mark Odden, the Board voted to approve the Combined Statement of Charges, Settlement Agreement, and Final Orders in the following cases:

19-009 David Lenninger
19-047 Lisa Yenzer
19-123 Richard Laksonen
19-160 Stephanie Martin
19-185 Rhonda Hance
19-201 Brittany Sanders
19-357 Daneille Olthoff
19-431 Laura Kramer

On a motion by Mark Odden, the Board voted to approve the Settlement Agreements and Final Orders in the following cases:

18-135 Pier Osweiler
18-297 Sheila Cummings
18-298 Jamie Moses
18-390 Carol Fridal
18-450 James Zielinski
18-491 Jaclyn Morning
18-533 Valerie Dahlgren
18-597 Cassandra Gallegos
19-014 Shana Wickham
19-143 Kathryn Coffin
19-179 Samantha Schares
19-258 Melissa Elwood
19-279 Nicole Sloan

On a motion by Sue Putnam, the Board voted to accept the stipulated order for case 19-319 Marika Rosenboom.

On a motion by Sue Putnam, the Board voted to approve confidential orders for evaluations on cases 19-261 and 19-275.

On a motion by Mark Odden, the board voted to close complaints and investigative reports on the following cases:

19-255

19-347

19-350

19-385

19-386

19-502

Recess at 11:40

Reconvene at 1:00 p.m.

HEARINGS

Hearing Case 18-526 Kelsey Sears

1:03 p.m. Kristine Dreckman, Administrative Law Judge, Department of Inspections and Appeals opened the record.

Kelsey Sears was not present.

Assistant Attorney General Alan Nagel represented the State in this matter.

The hearing was open.

Exhibits 1 to 8 were admitted into evidence on behalf of the State.

Witness for the State: Diane Burkert, Investigator

1: 18 p.m. The record was closed.

Closed Session

1: 18 p.m. On a motion by Mark Odden, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code section 21.5(1)"f" to discuss the decision to be rendered in a contested case.

Open Session

1:21 p.m. On the motion of Mark Odden, the Board returned to open session.

1:25 p.m. On a motion by Sue Putnam, the Board voted to direct Administrative Law Judge Kristine Dreckman, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board's deliberations for case 18-526 Kelsey Sears.

Hearing Case 18-606 Melissa Larson

1:25 p.m. Kristine Dreckman, Administrative Law Judge, Department of Inspections and Appeals opened the record.

Melissa Larson was not present.

Assistant Attorney General Alan Nagel represented the State in this matter.

The hearing was open.

Exhibits 1 to 8 were admitted into evidence on behalf of the State.

Witness for the State: Diane Burkert, Investigator

1:33 p.m. The record was closed.

Closed Session

1:34 p.m. On a motion by Mark Odden, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code section 21.5(1)“f” to discuss the decision to be rendered in a contested case.

Open Session

1: 37 p.m. On a motion by Mark Odden, the Board returned to open session.

On a motion by Mark Odden, the Board voted to direct Administrative Law Judge Kristine Dreckman, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board’s deliberations for case 18-606 Melissa Larson.

Recess at 1:38 p.m.

Reconvene at 1:39 p.m.

Hearing Case 19-011 Dianna Chase

1:40 p.m. Kristine Dreckman, Administrative Law Judge, Department of Inspections and Appeals opened the record.

Dianna Chase was not present.

Assistant Attorney General Alan Nagel represented the State in this matter.

The hearing was open.

Exhibits 1 to 7 were admitted into evidence on behalf of the State.

Witness for the State: Anne Ryan, Investigator

1:48 p.m. The record was closed.

Closed Session

1: 48 p.m. On a motion by Mark Odden, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code section 21.5(1)“f” to discuss the decision to be rendered in a contested case.

Open Session

1:52 p.m. On the motion of Sue Putnam, the Board returned to open session.

On a motion by Mark Odden, the Board voted to direct Administrative Law Judge Kristine Dreckman, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board’s deliberations for case 19-011 Dianna Chase.

Recess at 1:52 p.m.

Reconvene at 2:05 p.m.

Board Appearance – 19-100 Richard Wright

Closed Session

At 2:07 p.m., on a motion made by Mark Odden, the Board voted unanimously by roll call vote to move into closed session pursuant to Iowa Code section 21.5(1)(a), to review or discuss records which are required or authorized by state or federal law to be kept confidential .

Open Session

2:27 p.m., The Board returned to open session.

Case 18-301 Barbara Tindall

2:31 p.m. Kristine Dreckman, Administrative Law Judge, Department of Inspections and Appeals opened the proceeding.

Assistant Attorney General Tessa Register stated that a motion to dismiss had been submitted by the State in this matter. Ms. Tindall had been present but left after learning about the motion to dismiss.

Closed Session

2:33 p.m. On a motion by Sue Putnam, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code section 21.5(1)“f” to discuss the decision to be rendered in a contested case.

Open Session

2:38 p.m. The Board returned to open session.

Recess at 2:38 p.m.

Reconvene at 3:01 p.m.

Motions to Continue

On a motion by Nancy Kramer, the Board voted to continue the hearings scheduled for Friday, January 17, 2020, on cases 18-069 Melissa DeMaria and 19-063 Linda McMahon, in light of the severe weather forecasted during the hearing times.

HEARINGS

Hearing Case 18-559 Michelle Bolles

The hearing was held in closed session.

Closed Session

3:12 p.m. On a motion by Mark Odden, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code section 21.5(1)“f” to discuss the decision to be rendered in a contested case.

Open Session

3:54 p.m. On the motion by Sue Putnam, the Board returned to open session.

On a motion by Sue Putnam, the Board voted to direct Administrative Law Judge Kristin Dreckman, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board’s deliberations for case 18-559 Michelle Bolles.

Hearing Case 19-259 Deborah Phillips

4:00 p.m. Kristine Dreckman, Administrative Law Judge, Department of Inspections and Appeals opened the record.

Deborah Phillips was not present.

Assistant Attorney General Tessa Register represented the State in this matter.

The hearing was open.

Exhibits 1 to 8 were admitted into evidence on behalf of the State.

Witness for the State: Taunya Cunningham, Investigator

4: 09 p.m. The record was closed.

Closed Session

4:09 p.m. On a motion by Mark Odden, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code section 21.5(1)“f” to discuss the decision to be rendered in a contested case.

Open Session

4:12 p.m. On the motion of Mark Odden, the Board returned to open session.

On a motion by Mark Odden, the Board voted to direct Administrative Law Judge Kristine Dreckman, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board's deliberations for case 19-259 Deborah Phillips.

ENFORCEMENT

Closed Session

At 4:14 p.m., on a motion made by Nancy Kramer, the Board voted unanimously by roll call vote to move into closed session pursuant to Iowa Code section 21.5(1)(a), to review or discuss records which are required or authorized by state or federal law to be kept confidential; pursuant to Iowa Code section 21.5(1)(d), to discuss whether to initiate licensee disciplinary investigations or proceedings; pursuant to Iowa Code section 21.5(1)(f), to discuss the decision to be rendered in a contested case conducted according to the provisions of chapter 17A; and pursuant to Iowa Code section 21.5(1)(h), to discuss specific law enforcement matters, such as allowable tolerances or criteria for the selection, prosecution, or settlement of cases, which if disclosed would facilitate disregard of requirements imposed by law.

Open Session

4:23 p.m. On the motion by Mark Odden, the Board returned to open session.

On a motion by Mark Odden, the Board voted to close the following cases:

18-318	19-189	19-433
18-462	19-245	19-434
18-493	19-316	19-456
18-510	19-368	19-458
18-513	19-374	19-483
18-542	19-380	19-497
19-073	19-412	
19-078	19-432	

4:24 p.m. Adjourn (Recess until 1/16/2020)



Iowa Board of Nursing

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Board Meeting Minutes

January 15 – 16, 2020

Date January 16, 2020

Location Des Moines West Room
Holiday Inn
1050 6th Avenue
Des Moines, IA

Board in Attendance

Gwen Suntken, RN, Chairperson
Nancy Kramer, RN, Vice Chair
Mark Odden, ARNP
Sue Putnam, LPN

Board excused:

Kathryn Dolter, RN
B. J. Hoffman

Staff

Kathy Weinberg, RN, Executive Director
Doug Bartels, Associate Director/Enforcement
Anne Ryan, RN, Enforcement
Lucas Bee, Enforcement
Taunya Cunningham, RN, Enforcement
Eric Holsapple, Enforcement
Michele Royer, INAP Case Manager
Tessa Register, Assistant Attorney General
Ben Flickinger, Assistant Attorney General
Alan Nagel, Assistant Attorney General

8:13 a.m. Board Chair Gwen Suntken called the meeting to order.

Hearing Case 19-329 Kathryn Lincoln

The hearing was held in closed session.

Closed Session

8:57 a.m. On a motion by Mark Odden, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code section 21.5(1)"f" to discuss the decision to be rendered in a contested case.

Open Session

9:17 a.m. On the motion by Mark Odden, the Board returned to open session.

On a motion by Mark Odden, the Board voted to direct Administrative Law Judge Emily Kimes-Schwiesow, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board's deliberations for case 19-329 Kathryn Lincoln.

Hearing Case 19-162 Steffi Bocken

9:31 a.m. Emily Kimes-Schwiesow, Administrative Law Judge, Department of Inspections and Appeals opened the record.

Steffi Bocken was not present.

Assistant Attorney General Tessa Register represented the State in this matter.

The hearing was open.

Exhibits 1 to 10 were admitted into evidence on behalf of the State.

Witness for the State: Eric Holsapple, Investigator

10:05 a.m. The record was closed.

Closed Session

10:05 a.m. On a motion by Mark Odden, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code section 21.5(1)(f) to discuss the decision to be rendered in a contested case.

Open Session

10:15 a.m. On the motion by Mark Odden, the Board returned to open session.

On a motion by Mark Odden, the Board voted to direct Administrative Law Judge Emily Kimes-Schwiesow to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board's deliberations for case 19-162 Steffi Bocken.

Hearing Case 19-121 Renee Rogers

10:23 a.m. Emily Kimes-Schwiesow, Administrative Law Judge, Department of Inspections and Appeals opened the record.

Renee Rogers was not present.

Assistant Attorney General Ben Flickinger represented the State in this matter.

The hearing was open.

Exhibits 1 to 8 were admitted into evidence on behalf of the State. Witness

for the State: Eric Holsapple, Investigator.

10:34 a.m. The record was closed.

Closed Session

10:34 a.m. On a motion by Sue Putnam, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code section 21.5(1)(f) to discuss the decision to be rendered in a contested case.

Open Session

10:37 a.m. On a motion by Mark Odden, the Board returned to open session.

On a motion by Mark Odden, the Board voted to direct Administrative Law Judge Emily Kimes-Schwiesow to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board's deliberations for case 19-121 Renee Rogers.

10: 37 a.m. Recess

12:55 p.m. Reconvene in open session.

Hearing Case 19-430 Cheri Bush

The hearing was held in closed session.

Closed Session

2:03p.m. On the motion by Mark Odden, the Board entered into closed session.

The Board deliberated Case 19-430 Cheri Bush.

Open Session

2:14 p.m. On a motion by Mark Odden, the Board voted to move into open session.

On a motion by Mark Odden, the Board voted to direct Administrative Law Judge Emily Kimes-Schwiesow to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board's deliberations for case 19-430 Cheri Bush.

2:15 p.m. On the motion by Mark Odden, the Board adjourned.