

**Iowa Real Estate Commission
200 East Grand, Suite 350
Des Moines, IA 50309
MINUTES
December 22, 2015**

Meeting Conducted by Telephone Conference Call: Commissioner Participation was conducted via telephone conference call because it was not practical or economically feasible to personally attend a meeting for the limited agenda.

Commissioners present via telephone for all or part of the meeting:

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|--------------------------|-----------------|
| Terry Duggan, Chair | John Goede |
| Dennis Stolk, Vice Chair | Helen Kimes |
| Jan DeMott | Michael Telford |

Staff present in person for all or part of the meeting:

| | |
|-----------------------------------|---------------------------------------|
| Jeff Evans, Executive Officer | Jill Simbro, Education Director |
| Lori SchraderBachar, Site Manager | Renee Paulsen, Background Coordinator |
| Sandy Malek, Investigator | Tracy Lindgren, Licensing Specialist |

Members of Public in attendance for all or part of the open session of the meeting:

None

Call to Order:

Duggan called the meeting to order at 9:32 a.m.
Quorum was established.

Motion by DeMott to approve the agenda.

Seconded by Kimes.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed unanimously.

Closed Session:

Motion by Telford to enter into closed session pursuant to Iowa Code §§ 21.5(1)(a), 21.5(1)(d), 21.5(1)(f) and 543B.15(9) to discuss the decisions to be rendered in contested cases; to review pending licensee discipline cases and investigations, including any cases ready for final resolution through closure or consent order; and discuss the results of license applicant's criminal history check.

Seconded by Kimes.

VOTE: Roll call: DeMott, aye; Duggan, aye; Goede, aye; Kimes, aye; Stolk, aye; Telford, aye.

Motion carried unanimously.

The Commission entered into closed session at 9:34 a.m. and arose there from at 9:35 a.m.

Open Session:

Motion by DeMott to return to open session.

Seconded by Stolk.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed unanimously.

Motion by Kimes to accept the Findings of Fact, Conclusions of Law, Decision and Order in IREC Case Nos. 15-009, 15-022 and to authorize Jeff Evans (Executive Officer) to sign the Order on behalf of the Commission.

Seconded by Goede.

VOTE: Aye: All Nay: None Abstaining: Telford, Stolk

Motion passed.

Motion by Goede to accept the Findings of Fact, Conclusions of Law, Decision and Order in IREC Case No. 15-142 and to authorize Jeff Evans (Executive Officer) to sign the Order on behalf of the Commission.

Seconded by Kimes.

VOTE: Aye: All Nay: None Abstaining: Telford, Stolk

Motion passed.

Motion by Goede to accept the signed Voluntary Surrender and authorize Jeff Evans (Executive Officer) to sign the Agreement on behalf of the Commission for IREC Case No. 15-324.

Seconded by Kimes.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed unanimously.

Motion by Kimes to enter into a Consent Agreement with the applicant and to authorize Evans (Executive Officer) to sign on behalf of the Commission and then grant licensure when all other licensing requirements have been met for IREC Case No. 15-335.

Seconded by Goede.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed unanimously.

Motion by Stolk to find probable cause for IREC Case No. 15-344.

Seconded by Demott.

VOTE: Aye: All Nay: None Abstaining: None

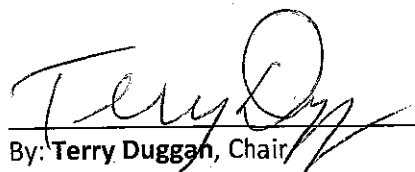
Motion passed unanimously.

Meeting Adjourned

With all agenda items covered, the meeting adjourned at 9:47 a.m.

These minutes accurately reflect the minutes approved by the Commission at the meeting on:

2-4-16
Date


By: Terry Duggan, Chair