

IOWA REAL ESTATE APPRAISER EXAMINING BOARD  
200 E. Grand, Suite 350, Des Moines | Bureau Conference Room  
Telephone Conference Call  
February 9, 2016 | 12:30 p.m.

Meeting Conducted by Telephone Conference Call because it was not practical or economically feasible to personally attend a meeting for the limited agenda.

**Board Members present for all or part of the meeting:**

Fred Greder	Amanda Luscombe, Vice Chair
Bob Felderman	Gene Nelsen, Chair
Caryl Swaim	

**Board Members Not Present:** Joan Scotter

**Staff present:**

Toni Bright, Executive Officer	Pam Griebel, Assistant Attorney General
Luke Dawson, Assistant Attorney General	Lori SchraderBachar, Site Manager
Brandy March, Licensing Specialist	

**Public:** None

**Call to Order**

Call to Order by Nelsen at 12:33 p.m. Quorum was established

**Motion by Felderman to approve the December 15 & 16, 2015 open session minutes**

Seconded by Luscombe

VOTE: Aye: all      Nay: None      Abstaining: none      Motion passed

Nelsen authorized Bright to sign the minutes on his behalf.

**Motion by Swaim to approve the December 15, 2015 closed session minutes** Seconded by Felderman

VOTE: Aye: all      Nay: None      Abstaining: none      Motion passed

Nelsen authorized Bright to sign the minutes on his behalf.

**Motion by Nelsen to approve the work product review of Brian Middleton, Lisa Bussan, Adam Losey, Jeannie Fetrow, and Emily Oberbroeckling.** Seconded by Luscombe

VOTE: Aye: all      Nay: None      Abstaining: None      Motion passed

**Motion by Luscombe to authorize notice for the PLB rule change** Seconded by Swaim

VOTE: Aye: all      Nay: None      Abstaining:      Motion passed

Greder fell off the call at 12:45 p.m. and rejoined at 12:50 p.m.

**Motion by Luscombe to approve travel for Investigator Training (AARO/TAF)** Seconded by Swaim

Level 2 - David Passmore and Level 3 - Julie Ann Griffith

VOTE: Aye: Felderman, Swaim, Luscombe, Nelsen Nay: None Abstaining: Greder

Motion passed

**Motion by Luscombe to approve Executive Officer for travel for Appraisal Foundation meeting and AARO Spring Conference in Phoenix, AZ** Seconded by Swaim

VOTE: Aye: Felderman, Swaim, Luscombe, Nelsen Nay: None Abstaining: Greder

Motion passed

**Public Comment**

None

Bright introduced March to the Board as the new Licensing Specialist.

The Board was reminded of upcoming meetings & times. March 23, 2016 board meeting will begin in the morning and conclude with the hearing.

**Adjournment**

The meeting was adjourned by Nelsen at 12:53 p.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

2/29/16  
DATE

Gene Nelsen (JTB)  
By: Gene Nelsen, Chair