

IOWA LANDSCAPE ARCHITECTURAL EXAMINING BOARD
MINUTES
200 E. Grand, Suite 350, Des Moines | Bureau Conference Room
July 7, 2015 | 9:00 a.m.

Board Members present for all or part of the meeting:

Chris Seeger
Jonathan Martin
David Fjare
Debra Schiel-Larson
Erica Andersen (via phone until 9:55 a.m.)
Sam Jones

Absent:

None

Staff:

Jill Simbro, Executive Officer	Lori SchraderBachar, Site Manager (from 9:20-9:42 a.m.)
Renee Paulsen, Licensing Specialist	Pam Griebel, Assistant Attorney General

Call to Order

Call to Order by Seeger at 9:05 a.m.
Quorum was established.
Introductions took place for new board member Samuel Jones.

Motion by Schiel-Larson to approve the agenda.

Seconded by Martin.
VOTE: Aye: all Nay: None Abstaining: none
Motion passed.

Motion by Fjare to approve April 13, 2015 minutes.

Seconded by Martin.
VOTE: Aye: all Nay: None Abstaining: none
Motion passed.

Election of Officers:

Fjare nominated Seeger for Chair.
Seconded by Martin.
VOTE: Aye: all Nay: None Abstaining: Seeger
Motion passed.

Schiel-Larson nominated Fjare for Vice Chair.

Seconded by Martin.
VOTE: Aye: all Nay: None Abstaining: Fjare
Motion passed.

Board Member Reports

Seegar spoke about the changes within the ISU Landscape Architecture curriculum.

Staff Reports

SchraderBachar told the Board about the next newsletter going out in September. If you want to add anything, it will need to be submitted by August 15th to Simbro.

Simbro gave an update that there have been 2 new licensees by exam in the last 2 months. 23 license renewals occurred during this renewal period. There are 20 licensees left to still renew their license.

Simbro mentioned Paulsen has been promoted to the Real Estate Background Coordinator. The Licensing Specialist position is now open.

Simbro gave out updated rosters to include new board members.

CLARB

Simbro provided board members the LARE report in their meeting packets.

Rules Committee

Seeger is in the process of establishing the committee. He has a group together that will meet to include Kathy Brown, Matt Carlisle, Doug Adamson, Susan Erickson and Laura Hawks. Their goal is to work on outdated rules along with some current gaps in the rules.

Public Comment

None

Closed Session

Motion made by Martin, seconded by Schiel-Larson, to go into closed session pursuant to Iowa Code Section 21.5(1)(a)&(d) and 272C.6(4) to discuss case 15-01.

Roll call Vote: Fjare, aye; Martin, aye; Seeger, aye; Jones, aye; Andersen, aye; and Schiel-Larson, aye.

Motion carried.

The Board entered into closed session at 9:33 a.m. and arose there from at 9:37 a.m.

OPEN SESSION

Motion by Jones for the Board to return to open session.

Seconded by Fjare

VOTE: Aye: all Nay: None Abstaining: none

Motion passed.

Motion made by Fjare, to accept signed consent agreement in case 15-01.

Seconded by Martin.

VOTE: Aye: all Nay: None Abstaining: none

Motion carried.

Motion made by Martin, to Close case 15-02.

Seconded by Schiel-Larson.

VOTE: Aye: all Nay: None Abstaining: none

Motion carried.

Legal Overview for All Board Members:

Griebel defined the Mission and Authority for this board and its members. She discussed the gift law, open and closed session meeting processes and public record policy.

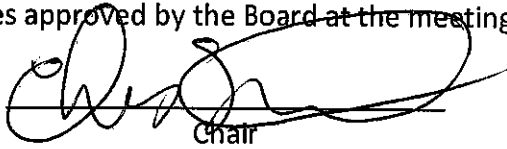
Future Meeting Date: Board approved October 6, 2015 at 9:00 a.m. for the next meeting.

Adjournment

The meeting was adjourned at 10:20 a.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

10/6/15
DATE


Chair