

IOWA ARCHITECTURAL EXAMINING BOARD  
MINUTES  
200 E. Grand, Suite 350, Des Moines | Bureau Conference Room  
Tuesday, July 14, 2015 at 10:00 a.m.

**Board Members present for all or part of the meeting:**

Linda Alfson Schemmel	Kolby DeWitt, Secretary
Bruce Bassler, Vice President (via phone until 11:20 a.m.)	Emily Forquer, President
Tandi Dausener (arrived at 10:25 a.m.)	Jerry Purdy

**Board Member not present:**

Tyler Kamerman

**Staff:**

Lori SchraderBachar, Board Administrator	Pam Griebel, Assistant Attorney General
Renee Paulsen, Licensing Specialist	

**Public:**

None

**Call to Order**

Call to Order by Forquer at 10:02 a.m.  
Quorum was established.

**Motion by Alfson Schemmel to approve the July 14, 2015 agenda.**

Seconded by DeWitt

VOTE: Aye: all      Nay: None      Abstaining: none

Motion passed.

**Motion by Purdy to approve the May 12, 2015 open and closed session minutes.**

Seconded by Bassler.

VOTE: Aye: all      Nay: None      Abstaining: none

Motion passed.

**Board Member Reports**

None

**Administrative Reports**

Griebel informed the board about the discussion taking place with FARB and the FTC in regard to the North Carolina State Board of Dental Examiners v. Federal Trade Commission US Supreme Court decision; both groups are working independently on an acceptable approach for boards to have supervision. Griebel stated to stay tuned for more information to come.

SchraderBachar reminded the board members to properly fill out per diem and travel vouchers including signing and dating them. SchraderBachar provided a list of names of new licensees administratively approved by staff review in the months of May and June. All CEU audits for 2014 are

now complete and all audits are now in compliance. There were 1,026 architects up for renewal in June 2015, just over 900 have renewed, and 105 received email reminders to renew but will have to pay a late fee of \$25 through July 30<sup>th</sup>. Beginning on July 31<sup>st</sup>, anyone that has not renewed will have to go through the reinstatement process.

### **Rules Task Force**

Alfson Schemmel reported on the task force committee progress. Committee members are reviewing the exceptions matrix including 40 definitions. Alfson Schemmel advised the committee will be making rule language changes and may also bring code changes for board to consider. Once the board approves, the next step is to bring in representations from stakeholder to have their input.

### **Communications**

SchraderBachar reported a conversation with Tim Olsen, an architect in Polk City, and his concern that some of the building officials in rural Iowa are not correctly enforcing the state building code. The Board decided to form an outreach committee; Bassler, Forquer, DeWitt, and a Fire Marshall Official will be a part of the committee. Bassler will contact Olsen to see if he would also join.

The board reviewed an email from architect Jeff Wagner regarding the reinstatement fee. The board agrees that it is acceptable to have a fee for those who neglect to renew their license prior to the expiration date. If there are financial concerns, an architect may file a waiver.

### **NCARB**

Forquer, Alfson Schemmel, Dausener, Kamerman, and SchraderBachar attended the 2015 Annual Meeting June 17-20<sup>th</sup> in New Orleans, LA. Written reports were provided. Alfson Schemmel stated her appreciation for the Governor's office for appointing members to the board and to the Attorney General for legal guidance. Forquer reported on the outcomes of the election and resolutions.

Forquer reported that Region 4 will again host an education summit.

**Motion by DeWitt to approve Bassler to attend the NCARB Region 4 Education Summit on October 9 in Lexington, Kentucky.**

Second by Alfson Schemmel.

VOTE: Aye: all      Nay: none      Abstaining: none

Motion passed unanimously.

No board members are serving on an NCARB committee in fiscal year 2016.

The board discussed NCARB's recent decision to eliminate the "intern" title. Iowa rules allow for the use of "architectural intern" and "intern architect;" other than in those instances, unlicensed people are not able to use the word architect in a title. The board decided not to take action at this time.

NCARB has asked for board and individual comment to the proposed change to Intern Development Program. The board decided to have individual board members give comments rather than a board response.

### **Public Comment**

None

**Complaints**

Sandy Malek, PLB Investigator, joined the meeting.

**Motion by DeWitt to go into closed session pursuant to Iowa Code section 21.5(1)(d) and 272C.6(4) at 11:32 a.m. to review discipline cases and investigations.**

VOTE: Roll call: Forquer, aye; Alfson Schemmel, aye; Dausener, aye; DeWitt, aye; and Purdy, aye.  
Motion passed unanimously.

**Motion by Alfson Schemmel for the Board to return to open session at 11:55 a.m.**

Second by Purdy.

VOTE: Aye: all      Nay: none      Abstaining: none

Motion passed unanimously.

**Motion by DeWitt to find probable cause in case 15-07.**

Seconded by Dausener.

VOTE: Aye: Alfson Schemmel, Dausener, DeWitt, Forquer, Purdy    Abstaining: none

Motion passed unanimously.

**Motion by DeWitt to close cases 15-06.**

Seconded by Dausener.

VOTE: Aye: Alfson Schemmel, Dausener, DeWitt, Forquer    Nay: Purdy      Abstaining: none

Motion passed.

**Adjournment**

Forquer adjourned the meeting at 12:07 p.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

9-15-15

DATE

  
By: Emily Forquer, President