

IOWA LANDSCAPE ARCHITECTURAL EXAMINING BOARD  
**MINUTES**  
200 E. Grand, Suite 350, Des Moines | Bureau Conference Room  
**Monday April 13, 2015 | 11:00 a.m.**  
Iowa State University  
College of Design

**10:00a.m. to 11:00 a.m. meet and greet with ISU students in the Carl Rogers Pro Practice Class**

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**Board Members present for all or part of the meeting:**

Chris Seeger  
Jonathan Martin  
Tim Adams  
David Fjare

**Absent:**

Erica Andersen  
Debra Schiel-Larson

**Staff:**

Jill Simbro, Executive Officer  
Renee Paulsen, Licensing Specialist

Lori SchraderBachar, Site Manager  
Pam Griebel, Assistant Attorney General

**Call to Order**

Call to Order by Seeger at 11:21 a.m.  
Quorum was established.

**Motion by Adams to approve the agenda.**

Seconded by Fjare  
VOTE: Aye: all      Nay: None      Abstaining: none  
Motion passed.

**Motion by Martin to approve January 20, 2015 minutes.**

Seconded by Fjare  
VOTE: Aye: all      Nay: None      Abstaining: none  
Motion passed.

**Board Member Reports**

None

**Staff Reports**

Griebel informed the board about the North Carolina Dental Board vs. FTC opinion.

SchraderBachar told the Board about the newsletter going out in May. If you want to add anything, it will need to be submitted by May 1st.

Simbro gave an update that there have been 2 new licensees by exemption and 1 by exam in the last 2 months.

Simbro mentioned this is Tim Adams last meeting as a member of the board; his term will come to an end in April. David Fjare was reappointed to the board. Sam Jones out of Cedar Rapids has been appointed to the board as a new public member.

**CLARB**

Simbro provided board members the LARE report in their meeting packets.

The annual CLARB Meeting is September 17-19, 2015 in New Orleans, LA.

**Motion by Fjare to approve Simbro, Seeger and Martin to attend the annual CLARB Meeting.**

Seconded by Adams.

VOTE: Aye: all      Nay: None      Abstaining: none

Motion passed.

**Rules Committee**

Seeger is in the process of establishing the committee. He has contacted a couple individuals outside of the board to attend the meetings. Their goal is to work on outdated rules along with some current gaps in the rules.

**Application**

**Motion by Adams to approve Nathan Gruver's application.**

Seconded by Martin

VOTE: Aye: all      Nay: None      Abstaining: none

Motion passed.

**Public Comment**

None

**Closed Session**

Motion made by Adams, seconded by Fjare, to go into closed session pursuant to Iowa Code Section 21.5(1)(a)&(d) and 272C.6(4) to discuss case 15-01.

Roll call Vote: Fjare, aye; Martin, aye; Seeger, aye; Adams, aye.

Motion carried.

The Board entered into closed session at 12:00 p.m. and arose there from at 12:15 p.m.

**OPEN SESSION**

Motion by Adams for the Board to return to open session.

Seconded by Martin

VOTE: Aye: all      Nay: None      Abstaining: none

Motion passed.

**Motion made by Adams, to find probable cause in case 15-01.**

Seconded by Fjare.

VOTE: Aye: all      Nay: None      Abstaining: none

Motion carried.

The next board meeting is yet to be determined.

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Simbro presented Adams with a plaque to recognize him for his time on the board. Adams thanked everyone and expressed how he enjoyed his time with the board.

The Board members and staff had lunch together following the meeting.

**Adjournment**

The meeting was adjourned at 12:25 p.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

7/7/15

DATE

  
Chair