

IOWA REAL ESTATE APPRAISER EXAMINING BOARD
Professional Licensing Bureau
March 25, 2014
200 E Grand, Suite 350 – Des Moines, Iowa 50309

PRESENT BY PHONE: Gene Nelsen, Lee Schoenewe, Fred Greder, Joan Scotter, Caryl Swaim and Amanda Luscombe.

STAFF PRESENT: Toni Bright, Executive Officer; Jennifer Morrison, Staff; Lori SchraderBachar, Site Manager.

ABSENT: Greg Harms

1. Call to Order

The meeting was called to order at 9:02 a.m. by Chair, Gene Nelsen.

2. Approval of Minutes

Motion made by Schoenewe, second by Scotter, to approve as written the open and closed session minutes of March 4, 2014. Motion carried unanimously. Nelsen gave Bright permission to sign the minutes on his behalf.

3. Work Product Review Report

Motion made by Swaim, second by Nelsen, to approve for certification the work product review submitted by associate general appraiser, William Duey, associate general appraiser B. Ryder Houston, and associate residential appraiser, Melissa McBride. Motion carried unanimously.

4. AQB Draft changing 2015 criteria

Discussion of proposed AQB criteria changes to delay the requirement of background checks until 2017. Bright will write a letter on behalf of the board reinforcing that the 2015 proposed criteria should move forward as originally intended.

5. Public Comments

Bright informed the board that there is a possibility that online renewal will not be available in 2014 due to system database issues.

Bright confirmed to the board that she has been appointed to the Appraisal Subcommittee Advisory Committee.

With all agenda items covered, the meeting adjourned at 9:20 a.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on April 29, 2014.


Chair