

IOWA REAL ESTATE APPRAISER EXAMINING BOARD
Professional Licensing Bureau
January 23, 2014
200 E Grand, Suite 350 – Des Moines, Iowa 50309

PRESENT BY PHONE: Greg Harms, Gene Nelsen, Lee Schoenewe, Fred Greder, Joan Scotter, Caryl Swaim and Amanda Luscombe.

STAFF PRESENT: Toni Bright, Executive Officer; Jeff Evans, Executive Officer; Jennifer Morrison, Staff; Lori SchraderBachar, Site Manager.

ABSENT: Pam Griebel, Assistant Attorney General

GUESTS PRESENT: Stevie Parker, Associate Appraiser

1. Call to Order

The meeting was called to order at 9:01 a.m. by Chair, Gene Nelsen.

2. Approval of Minutes

Motion made by Harms, second by Swaim, to approve as written the open session minutes of December 30, 2013. Motion carried unanimously. Board Chair authorized Executive Officer Bright to sign on his behalf.

3. Work Product Review Report

Motion made by Swaim, second by Luscombe, to approve for certification the work product review submitted by associate residential appraiser, Stevie Parker. Motion carried unanimously.

Motion made by Swaim, second by Nelsen, to approve for certification the work product review submitted by associate residential appraiser, Brandon Woudstra. Motion carried unanimously.

4. Public Comment

No comment

5. Closed Session

Motion made by Harms, second by Luscombe, to go into closed session pursuant to Iowa Code 21.5(1)(a) and 21.5(1)(d) to discuss disciplinary cases. Roll call vote as follows: Swaim, aye; Scotter, aye; Schoenewe, aye; Harms, aye; Nelsen, aye; Luscombe, aye; and Greder, aye. Motion carried unanimously.

The Board convened in closed session at 9:11 a.m. and returned to open session at 9:13 a.m. by motion made by Schoenewe, second by Luscombe. Roll call vote as follows: Swaim, aye; Scotter, aye; Schoenewe, aye; Harms, aye; Nelsen, aye; Luscombe, aye; and Greder, aye. Motion to open carried unanimously.

6. Open Session

Motion made by Nelsen, second by Scotter, to close cases 13-04, 13-24 (Luscombe recused), 13-27, and 13-30 (Greder recused), to find probable cause in

case 14-02, and to accept signed consent order 12-42 and authorize Bright to sign on behalf of the board chair. Motion carried unanimously.

Bright left the meeting at 9:17 a.m.
Evans arrived to the meeting at 9:17 a.m.

7. Closed Session

Motion made by Schoenewe, second by Harms, to go into closed session pursuant to Iowa Code 21.5(1)(a), 21.5(1)(d) and 21.5(1)(f) to discuss Case 13-12. Roll call vote as follows: Swaim, aye; Scotter, aye; Schoenewe, aye; Harms, aye; Nelsen, aye; Luscombe, aye; and Greder, aye. Motion carried unanimously.

The Board convened in closed session at 9:19 a.m. and returned to open session at 9:22 a.m. by motion made by Nelsen, second by Scotter. Roll call vote as follows: Swaim, aye; Scotter, aye; Schoenewe, aye; Harms, aye; Nelsen, aye; Luscombe, aye; and Greder, aye. Motion to open carried unanimously.

8. Open Session

Motion made by Harms, second by Luscombe, to approve as amended the closed session minutes of December 30, 2013. Motion carried unanimously. Board Chair authorized Executive Officer Evans to sign on his behalf.

Motion made by Schoenewe, second by Nelsen, to accept the Findings of Fact, Conclusions of Law, Decision and Order in Case 13-12 and authorize Evans to sign on behalf of the board chair. Motion carried unanimously.

With all agenda items covered, the meeting adjourned at 9:26 a.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on March 4, 2014.



Chair