

IOWA REAL ESTATE APPRAISER EXAMINING BOARD
Professional Licensing Bureau, 2nd Floor Conference Room
September 19, 2013
CONFERENCE CALL
1920 SE Hulsizer Road – Ankeny, Iowa 50021

PRESENT BY PHONE: Lee Schoenewe, Greg Harms, Gene Nelsen, Fred Greder Joan Scotter and Caryl Swaim

STAFF PRESENT BY PHONE: Pam Griebel, Assistant Attorney General, Toni Bright, Executive Officer; and Jennifer Morrison, Staff.

ABSENT: Amanda Luscombe

GUESTS: Lori SchraderBachar, Site Supervisor; Jared Gregory, associate appraiser.

1. Call to Order

The meeting was called to order at 9:02 a.m. by Chair, Gene Nelsen.

2. Approval of Minutes

Motion made by Schoenewe, second by Scotter, to approve as written and authorize Bright to sign on behalf of the board chair the open and closed session minutes of August 12, 2013. Motion carried unanimously.

3. Approval of Minutes

Motion made by Swaim, second by Scotter, to approve as written and authorize Bright to sign on behalf of the board chair the open and closed session minutes of August 27, 2013. Motion carried unanimously.

4. Discussion of 1004 form for REO appraisals per email request.

The board determined they do not have jurisdiction on what forms are used for which assignments and best judgment should be used. If a form is being mandated for use that contains a material misstatement, the appraiser should decline the assignment if it is believed to be wrong. Bright will draft a response.

5. ASC Compliance preliminary findings and discussion of Board's response.

Two issues were noted by the ASC in the preliminary findings: reciprocity licensing rules and future staffing concerns. The board has filed a notice of intended action to amend the reciprocity licensing rules as requested. The rule is in the administrative rule process.

Staffing at the bureau was discussed and the current staff will continue to be utilized to the best of the bureau's ability. The ASC recommendation is duly noted and the Board acknowledges the fact that the Board is short-staffed. However action for additional staff is highly unlikely at this time.

The board will send their response after the November 6 Board meeting when the rule can be voted for adoption.

6. Work Product Review Committee Update

Motion made by Swaim, second by Scotter, to approve for certification the work product review submitted by associate residential appraiser, Jared Gregory. Motion carried unanimously.

Motion made by Scotter, second by Swaim, to defer for certification the work product review submitted by associate residential appraiser, Nathan Brockbank. Motion carried unanimously.

Motion made by Nelsen, second by Schoenewe, to approve for certification the work product review submitted by associate residential appraiser, Joshua Binneboese. Motion carried unanimously.

7. Closed Session

Motion made by Nelsen, second by Scotter, to go into closed session pursuant to Iowa Code 21.5(1)(a) and 21.5(1)(d) to discuss disciplinary cases. Roll call vote as follows: Harms, aye; Nelsen, aye; Swaim, aye; Greder, aye; Scotter, aye and Schoenewe, aye. Motion carried unanimously. The Board convened in closed session at 9:39 a.m. and returned to open session at 9:48 a.m. by motion made by Schoenewe, second by Harms. Motion to open carried unanimously.

8. Open Session

Once in open session, motion made by Nelsen, second by Scotter, to close cases 12-33, 13-13, 13-23, 13-25, to find probable cause case 12-35 and to release from consent order case 10-52 and 13-17. Motion carried unanimously.

Motion made by Nelsen, second by Schoenewe, to close case 13-14. Motion carried. Greder abstained from vote.

The next meeting will be held October 29, 2013 at 10:00 a.m.

With all agenda items covered, motion made by Swaim, second by Harms to adjourn. Motion carried and the meeting adjourned at 9:55 a.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on October 29, 2013.



Chair