

IOWA REAL ESTATE APPRAISER EXAMINING BOARD
Professional Licensing Bureau
December 30, 2013
200 E Grand, Suite 350 – Des Moines, Iowa 50309

PRESENT: Greg Harms, Gene Nelsen, Lee Schoenewe, Fred Greder, Joan Scotter, Caryl Swaim and Amanda Luscombe.

STAFF PRESENT: Toni Bright, Executive Officer; Jeff Evans, Executive Officer; Jennifer Morrison, Staff; Pam Griebel, Assistant Attorney General

1. Call to Order

The meeting was called to order at 10:02 a.m. by Chair, Gene Nelsen.

2. Approval of Minutes

Motion made by Harms, second by Schoenewe, to approve as written the open and closed session minutes of November 21, 2013. Motion carried. Scotter absent from vote.

Scotter arrived 10:04 a.m.

3. Iowa Appraiser Board's Compliance Review Results

Bright informed the board that the Board received an excellent report from the Appraisal Subcommittee visit in July 2013. The ASC noted that staffing remains a concern and will be reviewed in 2015. The board will remain on a two year audit cycle.

4. Vote for Executive Officer to attend AARO meeting in April 2014

Motion made by Luscombe, second by Scotter, to approve Bright to attend the San Francisco conference in April.

5. Board Member Reports

Nelsen and Swaim are up for re-appointment in 2014.

6. Assistant Attorney General report

No report.

7. Staff Reports

Bright informed the board that officially January 1, 2014, she will no longer be assigned as the executive officer for the Iowa Accountancy Board; she has transitioned to the executive officer for the Iowa Interior Design Examining Board.

Bright and Griebel will begin rewriting the board's administrative rules 193F.

8. Public Comment

No comments.

9. Schedule Board meetings for 2014

Work Product Review Committee Meeting January 21, 2014 at 9:00 a.m.

Discipline Committee Meeting January 22, 2014 at 10:00 a.m.

Board Teleconference Meeting January 23, 2014 at 9:00 a.m.

Board Meeting March 4, 2014 at 10:00 a.m.

Jeff Evans, Executive Officer arrived at 10:30 a.m.



Administrative Hearing

Administrative Law Judge Margaret LaMarche conducted an administrative hearing on Case 13-12 (Respondent Jack Rash) which was recorded by Peterson Court Reporting Service. The hearing commenced at 10:50 a.m. and concluded at 12:23 p.m. After hearing all arguments, MOTION by Luscombe, second by Harms, to go into closed session pursuant to Iowa Code 21.5(1)(a), 21.5(1)(d), and 21.5(1)(f) to deliberate. Roll call vote as follows: Nelsen, aye; Harms, aye; Greder, aye; Swaim, aye; Scotter, aye; Schoenewe, aye; and Luscombe, aye. Motion carried unanimously. The Board convened in closed session at 12:30 p.m. and returned to open session at 1:03 p.m. by MOTION by Schoenewe, second by Harms.

Once in open session, motion by Schoenewe, second by Swaim, to direct Judge LaMarche to draft a Findings of Fact, Conclusions of Law, Decision and Order in Case 13-12 consistent with deliberations made in closed session. Roll call vote as follows: Nelsen, aye; Harms, aye; Greder, aye; Swaim, aye; Scotter, aye; Schoenewe, aye; and Luscombe, aye. Motion carried unanimously.

With all agenda items covered, the meeting adjourned at 1:04 p.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on January 23, 2014.

 
Chair