## IOWA ARCHITECTURAL EXAMINING BOARD 200 E. Grand, Suite 350, Des Moines, IA 50309 (515) 725-9022 | ArchitectureBoard@iowa.gov

Individual Registration Renewal for July 1, 2015 through June 30, 2017 NAME AND MAILING ADDRESS: Name Registration Number Address City State Zip Code This address is a: Home Business Daytime Phone ( ) STATUS / FEE: ☐ Active: \$200 ☐ Inactive \$100 (See Instructions and sign affidavit below) ☐ Retired (See Instructions and sign affidavit below) FELONY/DISCIPLINE INFORMATION (attach documentation of questions answered as "yes"): 1. Have you ever been convicted of a felony criminal offense? 2. Are there any felony criminal charges pending against you? ☐ Yes Yes ☐ No ☐ No 3. Have you ever been disciplined or denied licensure/registration by any other jurisdiction? ☐Yes AFFIDAVIT: Date Signature With my signature, I hereby affirm/attest that the information provided on this application is true and correct to the best of my knowledge. **INSTRUCTIONS:** Be sure to complete the application in its entirety. Incomplete applications may be returned to you unprocessed. You must renew your registration by June 30, 2015. Registrants who fail to renew by the expiration date are not authorized to practice architecture in Iowa until reinstated as provided in Rule 193B-2.6(544A,17A). Practicing on a lapsed registration could result in disciplinary action. If registered for less than 12 months, you are not required to report continuing education. If registered for more than 12 months but less than 24 months, you must report at least 12 public protection subject hours. If registered for 24 or more months, you must report 24 public protection subject hours. You may submit a copy of your AIA transcript if it covers the period July 1, 2013 thru June 30, 2015. Complete the summary section of this form. To request an exemption for working overseas or active military service, submit a letter of explanation and formal documentation that includes exact dates and location of service. In hardship situations, explain the circumstances and provide supporting documentation. Inactive registration is available to a certificate holder residing within or outside lowa who is not engaged in lowa in any practice for which a certificate of registration as an architect is required. While inactive, a person shall not use the title "architect" or any other title that might imply that the person is offering services as an architect. Continuing education is not required, and the renewal fee is \$100. Retired registration is available to a person who does not reasonably expect to return to the workforce in any capacity for which a certificate registration is required due to bona fide retirement or disability. The title "architect retired" may be used in the context of non-income-producing personal activities. Continuing education is not required. Reinstatement from inactive or retired status to active status is available during the period of registration by paying current active registration fees and submitting evidence of completion of 24 public protection subject hours of continuing education. Please return the form with a check made payable to "State of Iowa" or complete the credit card payment section of the form and mail it to: Iowa Architectural Examining Board; 200 E. Grand, Suite 350, Des Moines, IA 50309. You may renew online using our secure website in lieu of mailing your renewal form – address is www.plb.iowa.gov. The site operates 24 hours a day, 7 days a week, and requires payment by Discover, MasterCard or Visa. You will not need to submit a transcript or continuing education report, but will simply report total hours taken during the reporting period. INACTIVE or RETIRED STATUS AFFIDAVIT: I am renewing to an inactive or retired status. I affirm that I will not engage in any of the practices in Iowa that are listed in Iowa Code section 544A.16, without first complying with all rules governing reinstatement to active status. Signature Date

## CONTINUING EDUCATION REPORTING FORM

Complete form or attach AIA transcript for hours earned July 1, 2013 through June 30, 2015

Summary	of Hours (MUST	BE COMPLETED T	O BE PROCESSED	))	

Total PUBLIC SAFETY hours reported \_\_\_\_\_\_

<ul><li>Registered for</li><li>Registered m</li><li>Registered for</li></ul>	Requirement for Active Status or less than 12 months: No continuing eductore than 12 months but less than 24 months or 24 months or more: At least 24 public pro	hs: At least 12 hours of public protection (HSW) hour otection (HSW) hours	5
DATE(S)	TITLE/DESCRIPTION	SPONSORING ORGANIZATION & LOCATION	HOURS
			CLAIMED
	have a mandatory continuing education reng a continuing education report:	equirement may complete and sign the following affic	lavit in lieu of
	OUT OF STA	ATE AFFIDAVIT	
requirement of this continuing education therein. I, of residence, which is	state during the periods that the person n requirement for architects and the indiv , hereby certify the	all be deemed to have complied with the continuis a resident of another state or district which has vidual meets all requirements of that state or district I hold a current registration to practice architectures resident state has a mandatory continuing education registration.	a mandatory ct for practice are in my state
	Signature		

PAYMENT INFORMATION  (This page will be destroyed after processing.)					
Check	Payment Amount \$				
VISA, MASTERCARD or DISCOVER (Circle One)					
Card Number	Expiration (Month/Year)/				
Name of Cardholder					
Signature of Cardholder	Phone Number () ext				
REQUIRED FOR PROCESSING					
Email Address:					
Social Security Number of Licensee:					
<b>Privacy Act Notice:</b> Disclosure of your Social Security Number on this license application is required by 42 U.S.C. § 666(a)(13), Iowa Code §§ 261.126(1), 252D.8(1), 272J.8(1) and 193 IAC 4.4. The number will be used in connection with the collection of child support obligations, college student loan obligations, and debts owed to the state of Iowa, and as an internal means to accurately identify licensees, and may also be shared with taxing authorities as allowed bylaw including Iowa Code § 421.18.					
Updated 1-22-2014					