

IOWA REAL ESTATE APPRAISER EXAMINING BOARD
200 E. Grand, Suite 350, Des Moines | Bureau Conference Room
March 9, 2015 | 10:30 a.m.

Board Members present for all or part of the meeting:

Fred Greder
Amanda Luscombe, Vice Chair (by phone)
Gene Nelsen, Chair
Caryl Swaim
Joan Scotter

Board Members Not Present:

Lee Schoenewe

Staff present:

Toni Bright, Executive Officer
Renee Paulsen, Licensing Specialist
Pam Griebel, Assistant Attorney General
Lori SchraderBachar, Site Manager (arrived at 10:45 a.m.)

Public:

None

Call to Order

Call to Order by Nelsen at 10:32 a.m.
Quorum was established

Motion by Scotter to Approve the January 20, 2015 open and closed session minutes

Seconded by Luscombe
VOTE: Aye: all Nay: None Abstaining: none
Motion passed

Board Member Appointments/Reappointments

Bright reported to the board that Scotter and Luscombe have been reappointed while Schoenewe did not seek reappointment. Schoenewe's term ends April 30th and a successor has not been named. Bright also reported that Harms recently submitted his resignation due to health issues.

Work Product Review

Motion by Nelsen to approve the work product of Jon Wienhold and Kevin Kerns.

Seconded by Scotter.
VOTE: Aye: all Nay: None Abstaining: None
Motion passed

Discussion on distance between Associate Appraisers and Supervisors

If there is a distance greater than 30 minutes between the supervisor and associate, an email is sent to the supervisor and associate. They must report to the Board, in writing, how they both plan to assure compliance with all supervisory responsibilities and competency concerns. See

Iowa Code 543D.20 and Iowa Administrative Rule 193F chapter 15. The Board agreed that this is a good practice by the staff and should be continued.

Review Committee for Associate Progress Reports

The Committee for Upgrading Associates to Certification met on February 17, 2015 via teleconference. Luscombe presented the board with a list of their recommendations.

Motion by Luscombe to direct Bright to follow up with progress of Associates as discussed.

Seconded by Scotter

VOTE: Aye: all Nay: None Abstaining: none

Motion passed

Discussion of 5th Exposure Draft for Proposed Revision to the 2015 Real Property Appraiser Qualification Criteria and Guide Note 9

Griebel led the discussion, explaining that the board will be unable to do FBI criminal history background checks unless the AQB changes its verbiage. In practice, the Board already follows much of the suggested Guide Note 9 suggestions.

Discussion for attendance at the Illinois AMC Symposium June 11th

Bright received a notice from the Illinois Department of Financial and Professional Regulation to attend an AMC Symposium in Chicago on June 11th. This is to learn and discuss what has happened with AMC Regulation through experiences in other states. After further discussion, it was decided no one from the board would be attending.

Board Member Reports

None

Assistant Attorney General Report

Griebel informed the board about the Supreme Court/North Carolina Dental Board decision. Griebel provided an explanation as to the differences to the Iowa Real Estate Appraiser Examining Board and the NC Dental Board.

Staff Reports

Bright made the board aware that the Attorney General's office has filed the judgment against Rash in Blackhawk County for nonpayment.

Public Comment

None

Closed Session

Motion by Nelsen to go into closed session at 11:40 a.m. pursuant to Iowa Code section 21.5(1)(a) & (d) and 272C.6(4) to review pending licensee discipline cases and investigations.

Second by Scotter

VOTE: Roll call: Greder, aye; Luscombe, aye; Nelsen, aye; Swaim, aye; and Scotter, aye.

Motion carried.

Open Session

Motion by Nelsen at 11:47 a.m. to return to open session.

Seconded by Swaim

VOTE: Aye: all Nay: none Abstaining: none

Motion passed.

Motion by Nelsen to close cases 14-12 and 14-13.

Seconded by Scotter

VOTE: Aye: all Nay: none Abstaining: none

Motion passed.

Motion by Nelsen to find probable cause in case 15-02.

Seconded by Scotter

VOTE: Aye: all Nay: none Abstaining: None

Motion passed.

Motion by Nelsen to close case 14-33.

Seconded by Luscombe.

VOTE: Aye: Nelsen, Luscombe, Swaim, Scotter Nay: none Abstaining: Greder

Motion passed.

Motion by Nelsen to accept signed consent agreement for case 14-10.

Seconded by Luscombe.

VOTE: Aye: Nelsen, Luscombe, Swaim, Scotter Nay: none Abstaining: Greder

Motion passed.

The next meeting will be April 20th at 10:30 a.m. at the PLB office.

Adjournment

The meeting was adjourned by Nelsen at 11:52 a.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

4/20/15
DATE



By: Gene Nelsen, Chair

The Committee for the Upgrading of Associate to Certification met on February 17, 2015 via teleconference. Below are their recommendations:

Notify that need to upgrade prior to 2016 renewal:

Dec. 2007--AG02903 Franklin (Everything done to take exam & start WPR)

June 2009 -- AR02998 Holcomb (Everything done to take exam & start WPR)

June 2015 is final renewal without petitioning board for extenuating circumstances

AG02854 Patterson -- Everything done to take exam & start WPR

AG02902 McLaughlin -- Experience has 2977 of 3000 hrs; Exam late 2015/early 2016

AG02894 Losey -- In Exam/WPR process

AG02931 Yingling --Everything done to take exam & start WPR

AG02938 Vander Werff -- Everything done to take exam & start WPR

AR02978 Mecham -- 30 hrs QE left; 555 hours experience

AR03088 Meyer -- Everything done to take exam & start WPR

AG03003 Remer -- Everything done to take exam & start WPR

Board expects 2015 to be final renewal:

AG03107 Tressel -- Plans to complete QE and take exam in March

AR03143 Maassen -- Needs 105 of 200 QE hours; experience done

AR03163 Stanley--Has few hours of experience and WPR left. Exam done prior to 2015

Board expectation is to upgrade prior to 2016 renewal:

July 2010 -- AG03066 Bricker (needs 37 of 300 QE hours; experience is complete

Must complete QE prior to 2016 renewal:

AG03151 Davis -- Needs 120 of 300 QE hours. Experience is complete.

AR03122 Diers -- Needs 95 of 200 QE hours; only 219 experience hours; health issues past 1 ½ years

Encourage with gentle nudge (has made good faith progress—minimal work left):

AG03101 Horton

Miscellaneous Other:

Feb. 2001 – AR02908 Adams – Completed all QE because of the Board's requirement. In 2014 he twice did not pass work product review. He does not have a bachelor's degree. The committee's RECOMMENDATION is to require proof that he has completed 30 credit hours prior to allowing 2016 renewal. That would be the final renewal as an associate. This allows him 3 ½ years to complete the coursework.

AR02881 Bagstad – Completed all QE in past 2 years because of the Board requirement. He does not have a bachelor's degree with no plan to pursue one. He plans to allow his associate credential to lapse in 2016. RECOMMENDATION is to notify that lapsing is fine and if he changes mind, he cannot renew in 2016 without showing progress in a bachelor's degree program.

AR02723 Sealine – Slipped through system in Board's 2011 requirements to have all QE by 2013-renewed in 2013 without any QE. She has not completed any since 2011 and did not provide any plan for qualifying education; she has since been notified must complete all QE to renew to active status in 2015. RECOMMENDATION: 2015 is the last renewal.

AR02970 Cooper – Lives in rural area and has been making slow/steady progress. Health issues struck in 2014. RECOMMENDATION is to give "notice" that she needs to upgrade prior to the 2018 renewal. If she cannot upgrade by then, she would have to petition the Board and provide substantial extenuating circumstances and information of how she has progressed.

AG03000 Luepke – Certified in MN per National Registry in December 2014; Needs to apply for certification in Iowa or lapse.