



IOWA LANDSCAPE ARCHITECTURAL EXAMINING BOARD
200 EAST GRAND, SUITE 350, DES MOINES, IOWA
CONFERENCE CALL
TUESDAY, JANUARY 20, 2015
10:00 A.M.

Meeting Agenda

1. **Call to Order**
 - A. Approval of the Agenda
 - B. Approval of Minutes – October 28, 2014
2. **Board Member Reports**
3. **Staff Reports**
 - A. Pam Griebel, Assistant Attorney General
 - B. Lori SchraderBachar, Site Manager
 - C. Jill Simbro, Executive Officer
4. **CLARB**
5. **Establish Rules Committee**
6. **Applications for Reinstatement**
7. **Public Comment**
8. **Future Meeting Date**
9. **Adjourn**

MEMBERS OF PUBLIC MAY ATTEND THIS MEETING AT THE 200 E. GRAND, SUITE 350, LOCATION.

If you are a person who needs accommodations in compliance with the Americans with Disabilities Act (ADA) while in attendance at the Iowa Landscape Architectural Examining Board meeting, please notify Jill Simbro at 515/725-9029 or jill.simbro@iowa.gov at least forty-eight (48) hours in advance. If you require assistance for hearing and speech impairments, please call Deaf Relay (Hearing or Speech Impaired) 1-800-735-2941.

IOWA LANDSCAPE ARCHITECTURAL EXAMINING BOARD
MINUTES

200 E. Grand, Suite 350, Des Moines | Bureau Conference Room
Tuesday, October 28, 2014 | 9:00 a.m.

Board Members present for all or part of the meeting:

Chris Seeger
Debra Schiel-Larson
Tim Adams
Dave Fjare- Arrived at 9:11 a.m.

Board Members present for all or part of the meeting by phone:

Erica Anderson

Absent:

Jonathan Martin

Staff:

Jill Simbro, Executive Officer
Renee Paulsen, Licensing Specialist

Lori SchraderBachar, Site Manager
Pam Griebel, Assistant Attorney General

Call to Order

Call to Order by Seeger at 9:08 a.m.
Quorum was established.

Motion by Adams to approve July 29, 2014 and August 21, 2014 minutes.

Seconded by Schiel-Larson

VOTE: Aye: all Nay: None Abstaining: none

Motion passed.

Board Member Reports

None

Staff Reports

Griebel discussed the necessity of updating the Administrative Rules. She wants the Board to look at the current rules, especially the Work Product Review area. She would like to have this as a discussion for the next meeting.

SchraderBachar announced new employees to the Bureau, Renee Paulsen and Ellen Bridenstine as the new Licensing Specialists along with Mary Chase as the new Background Coordinator.

SchraderBachar announced that the PLB new website is up and running.

SchraderBachar told the Board about the newsletter going out late November or early December. If you want to add anything, it will need to be submitted in the next couple weeks.

SchraderBachar gave all the board members a handout of the Professional Licensing Bureau's Strategic Plan.

Simbro gave an update that there have been 4 new licensees by exemption not by exam in the last 2 months.

CLARB

Simbro provided board members the CLARB Exam report for review.

Simbro provided board members the Annual Meeting Report for review.

Seeger discussed into further detail the CLARB Annual Meeting that took place in September.

Application for Reinstatement

- A. L. Kurtz, No further discussion
- B. P. Schaudt, No further discussion

Motion by Fjare to move to Adopt and File Home Base Iowa Act-Senate File 303.

Seconded by Anderson

VOTE: Aye: all Nay: None Abstaining: none

Motion passed.

Application For Licensure

Board members reviewed an application for licensure submitted by Russell Smoak.

Motion by Adams to approve Smoak's application.

Seconded by Schiel-Larson

VOTE: Aye: all Nay: None Abstaining: none

Motion passed.

Public Comment

None

The Board set their next meeting to be held on January 20, 2015 at 10:00 a.m. via teleconference.

Adjournment

The meeting was adjourned at 10:31 a.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

DATE

Chair

**REQUEST FOR ASSISTANCE
IN THE EVENT OF AN EMERGENCY EVACUATION
(to be distributed to ALL employees)**

COMPLETION OF THIS FORM IS VOLUNTARY

Employee Name _____

Work Location _____

*(be specific, e.g. 1st floor
Grimes, NW corner")*

Type of Assistance Required:

When completed, please return this to your department's Personnel Assistant.

Note: Your supervisor may have questions relating to your specific situation and may follow up with you regarding this form.

This form is in compliance with EEOC guidelines and federal disability discrimination laws. The information provided on this form will be used only for purposes of creating a comprehensive emergency evacuation policy that ensures all employees will have their safety maintained in the event of an emergency. This information may be shared with first aid and safety personnel but will otherwise be kept confidential.

clark newcandid atid	email address	firstname	lastname	address1 name	address1 line1	address1 line2	City	state province	postal code	Latest Activity DT	EXAM1 Progress	EXAM2 Progress	EXAM3 Progress	EXAM4 Progress	EXAM1 Current	EXAM2 Current	EXAM3 Current	EXAM4 Current	Jurisdiction Pass Rates
FEENG7008	sfeng@ dgsusa.co m	Xiwen	Feng	301 Grand Ave			Des Moines	IA	50309	08/21/2014	Failed	Failed	X	X	Failed	Failed	Failed	Failed	
WITT7385	kwitwitt @gmail.c om	Trent	Witt	4501 NW 86th street apt 16			Urbandale	IA	50322	06/25/2014	X	X	Failed	X	Failed		Failed		
RODE94452	rodewel d@shrek entlenc e.com	Abby	Rodewald	Confluence	1300 walnut street	suite 200	des moines	IA	50309	08/20/2014	Passed	Passed	X	X	Passed		Passed		
SMOA97058	resmoak @gmail.c om	Russell	Smoak	45 Rabbit Road			Travelers Rest	SC	29690	08/28/2014	Passed	Passed	Passed	Passed	Passed	Passed	Passed	Passed	
NIED11785	bniederm yer@rdg usa.com	Bruce	Niedermyer	5927 SE 31st St			Des Moines	IA	50320	08/25/2014	Passed	Passed	X	X	Passed		Passed		
											50%	75%	50%	100%					